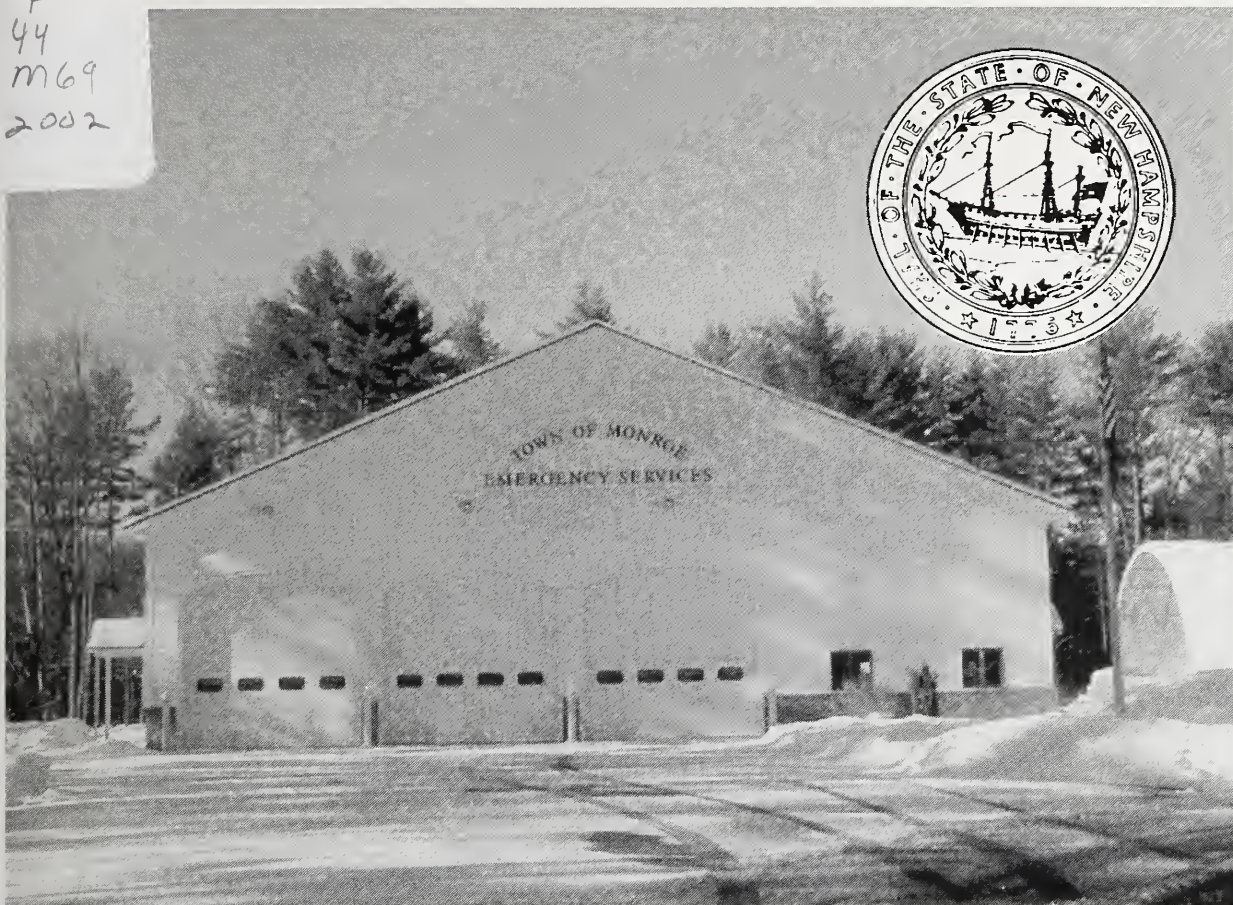
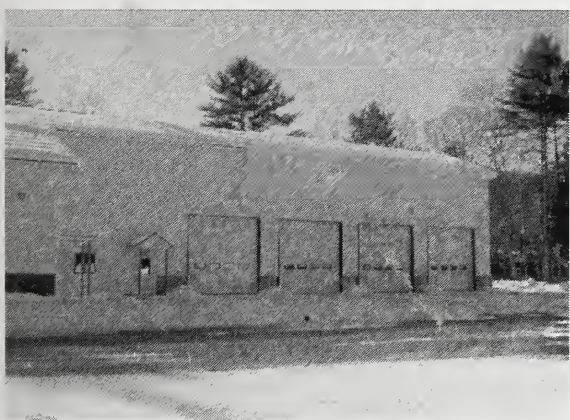



NHamp
F
44
.m69
2002



TOWN OF MONROE NEW HAMPSHIRE 2002



Annual Report OF THE TOWN OFFICERS For the Year Ending December 31 2002



Digitized by the Internet Archive
in 2012 with funding from
Boston Library Consortium Member Libraries

amp
4
069
2002

TABLE OF CONTENTS

Dedication	1
Monroe Town Officers	2
Minutes of Town Meeting	4
Town Clerk's Report	10
2002 Appropriations in Detail	11
Schedule of Town Property	12
Highway Inventory of Equipment	12
Inventory of Fire Equipment	12
Inventory of Evaluations	13
Monroe Tax Rate	13
Inventories	14
Certificate of Selectmen	14
DRA-2002 Tax Rate Calculation	15
Comparative Statement of Appropriations & Expenditures	16
Statement of Receipts	17
Balance Sheets	19
Statement of Expenditures	20
Water Department Report	22
Treasurer's Report	23
NH Deposit Investment Pool Summary	24
Tax Collector's Report	25
Statement of Payments	30
Monroe Public Library Report	44
Librarian's Report	45
Report of the Trust Funds	46
Municipal Building Report	50
Monroe Police Department Report	51
Monroe Fire Department Report	52
Forest Fire Warden & State Forest Ranger Report	54
Monroe Fast Squad Report	55
Woodsville Rescue Ambulance	56
District One Report by Raymond Burton	58

Grafton County Commissioners Report	60
UNH Extension Service Report	62
North Country Council Report	64
TriCounty Community Action Report	67
American Red Cross	68
Cottage Hospital Report	71
Riverbend Subcommittee Report	72
Grafton County Senior Citizens Council	74
Hospice of Littleton Area Report	79
White Mtn. Mental Health Reports	82
North Country Home Health & Hospice Agency	84
Littleton Regional Hospital Report	88
Woodsville Area 4th of July Committee	90
Auditors Report	91
Vital Statistics	
Marriages	94
Births	95
Deaths	96

TOWN REPORT DEDICATION

This year's Annual Report is dedicated to Joyce and Duane Cate. Long time residents Joyce and Duane can certainly be called truly out-standing citizens of the Town of Monroe dedicated to community service.



Joyce and Duane moved to town in the early '70s. Through the years Joyce has served in several town offices including: School Board from 1974-1976; Town Treasurer from 1977-1995; Administrative Assistant to the Selectmen until May, 2000, Deputy Town Clerk since the mid '70s, Supervisor of the Checklist from 1990-Present. Joyce is also a 4-H Leader with 30 yrs. of service plus many years

as volunteer judge at the various 4-H functions. She has been a member of the McLure's Alumni Band for many years playing clarinet and filling in with the percussion section. She is always ready to help with fund raising functions in town and quite often can be found helping in the kitchen at the town hall for church suppers. Duane served for many years as custodian for the Town Hall, Library and Clinic, before retirement in 1997, putting in many, many hours always with a smile - even when called late at night to help with slight emergencies at the Town Hall! Since retirement he has enjoyed his job on the ski slopes of Bretton Woods. Duane's pride and joy is his Bass Fiddle (it is rumored that he once was asked if there was a fire - what would he

save first - his Bass Fiddle or Joyce? - he said "The fiddle of course, Joyce has legs!") Duane plays his Bass Fiddle with the Back Shed String Band - our very own home-grown band that performs for many benefits and functions.

Joyce and Duane enjoy their summer camping adventures with family members in Maine. They both enjoy bird watching and especially love the Bald Eagles near their home and can usually be found at Bluegrass Festivals in the area.

Congratulations - Joyce and Duane!



MONROE TOWN OFFICERS
2002

POSITION	TERM EXPIRES
MODERATOR Two Year Term Merle Jones, Jr.	2003
TOWN CLERK One Year Term Marilyn S. Bedell	2003
TOWN TREASURER One Year Term Monica Jaynes	2003
TAX COLLECTOR Three Year Term Keith Merchand	2003
SELECT PERSONS Three Year Terms Robert Wormer Donna Mitton Gerard LaFlamme	2003 2004 2005
ROAD AGENT Paul Gibson	Appointed
SUPERVISORS OF CHECKLIST Six Year Terms Cindy Frazer (replaced Lee D'Elia) Todd Chace Joyce Cate	2004 2006 2008
TRUSTEES OF TRUST FUNDS Three Year Terms Kevin Eckerman Elizabeth Ward Caryn Bonosevich	2003 2004 2005
LIBRARY TRUSTEES Three Year Terms Cindy Frazer Cathy Thomas Maria Blanchard	2003 2004 2005
POLICE CHIEF Maynard Farr	Appointed
SEXTON: One Year Terms MONROE VILLAGE: Louis Thomas Jr. N. MONROE: Larry Thomas	2003 2003

SCHOOL BOARD	Three Year Terms	
Keith Fortier		2003
Penelope Korte-resigned-empty position		2004
Deborah Sanders-Dame		2004
Van-George Belanger		2005
Joan Mead		2005

PLANNING BOARD	Three Year terms	
Bruce Craig		2003
Denis Ward		2004
Merle Jones, Jr.		2005
Charles Hammer		2005
Donna Mitton, Selectperson's Representative		

BOARD OF ADJUSTMENT	Five Year Terms	
Peter Stanton		2003
Thomas E. Bedell		2004
Unfilled position		2005
Stanley Mathews		2006
Dan Powers		2007

BUDGET COMMITTEE	Three Year Terms	
James Dewitt		2003
Unfilled position		2003
Lothar Riba		2003
Harold Whipple		2003
Russell Brown		2004
Joyce Cate		2004
Dan Powers		2004
Denis Ward		2004
Thomas Bedell		2005
Bruce Frazer		2005
Merle Jones Jr.		2005
John Mead		2005

CLINIC COMMITTEE	Five Year Terms	
Keith Merchand		2003
Suzanne Bedell		2004
Marilyn Bedell		2005
Elizabeth Ward		2006
Peter Frazer		2007

Minutes of Monroe Town Meeting March 12,2002
 MONROE, NEW HAMPSHIRE

Meeting called to order by Moderator Merle Jones, Jr. at 8:40 p.m.

ARTICLE 1: To choose all necessary officers for the year ensuing;

OFFICE	VOTES
TOWN CLERK ONE YEAR TERM	
Marilyn S. Bedell	122
TOWN TREASURER ONE YEAR TERM	
Monica N. Jaynes	119
SELECTMAN THREE YEAR TERM	
Gerry LaFlamme	103
SUPERVISOR OF THE CHECKLIST SIX YEAR TERM	
Joyce E. Cate	124
TRUSTEE OF TRUST FUNDS THREE YEAR TERM	
Three way tie of write ins	
Caryn Bonosevich	4
Bernie Bradshaw	4
Dan Powers	4
LIBRARY TRUSTEE THREE YEAR TERM	
Maria L. Blanchard	116
SEXTON, MONROE VILLAGE ONE YEAR TERM	
Louis Thomas, Jr.	116
SEXTON, NORTH MONROE ONE YEAR TERM	
Larry Thomas	116
BOARD OF ADJUSTMENT FIVE YEAR TERM	
Dan Powers	118
PLANNING BOARD VOTE FOR TWO THREE YEAR TERMS	
Charles J. Hammer	111
Write-in	
Merle Jones	4
CLINIC COMMITTEE FIVE YEAR TERM	
Peter Frazer	124

BUDGET COMMITTEE VOTE FOR FOUR THREE YEAR TERM

Thomas E. Bedell	121
Write-ins	
Bruce Frazer	4
Merle Jones	4
John Mead	4

Moderator Merle Jones read the results, declaring the winners, with the exception of the three-way tie for Trustee of the Trustfunds. The Selectmen will decide the tie, provided none of the people decline.

ARTICLE 2. To see if the Town will vote to raise and appropriate the sum of twenty five thousand three hundred and fifty dollars (\$25,350.00) for the purpose of finishing a property revaluation of all properties in the Town. (Majority vote required) The property revaluation will be finished this year. The Selectmen & Budget Committee recommend this appropriation. Motion made by Gerry LaFlamme, seconded by Kevin Eckerman. Dick Cinnamond asked if we had paid any on this yet? There was discussion about the \$10,000.00 that was spent last year, questions about where it came from, is the Balance sheet in error? Maynard Farr asked if that money (\$10,000.) had been taken out of the trust funds and put into the General Fund? The Selectmen answered that yes it had. Selectman Bob Wormer explained that the money was expended last October to pay the 1st year assessments. Discussion about where the money came from, if not from the trust fund. More discussion of where the money came from, if money transferred from trust funds was indeed expended. More discussion about new Town Garage/Firestation building costs, how it was paid for and what happened to the Bond that was voted on last year. Bob Wormer explained that over the last three years, DRA has not returned the surplus monies to off-set taxes, so it has been invested, earning an accumulated interest of \$105,126.07 over the last three years. The new building is basically already paid for. Dick Cinnamond, "By what authority?" Donna Mitton answered that this is covered by RSA 32:10. She stated that she believed "we came in way under budget" on the building costs. Dick Cinnamond questioned how much did the building actually cost? \$470,000.00. An amendment made by Dick Cinnamond to reduce this amount by \$10,002.60 to \$15,348.38 to add to the Capital Reserve Fund of \$10,002.62 to make a total of \$25,350.00. Seconded by Keith Merchand. More discussion. Keith Merchand withdraws his second, until it is confirmed that this money can be

MINUTES OF MONROE TOWN MEETING 2002 CONTINUED

withdrawn from this account for this purpose. Denis Ward asked if we can continue to discuss the article while they figure out the correct amount to ask for? Bob Wormer explained that originally this was intended to be a three year process, but because the Dam was already at 100% evaluation the Selectmen decided it would be better to push things ahead and do the rest of the evaluation process this year for the total of the \$25,350.00 cost, then we would be all done. Dick Cinnamond made the motion "To raise the amount of \$15,347.38 to be put with the balance from the Capital Reserve Fund, as it was appropriated last year, to make a total amount of \$25,350.00." Seconded by Keith Merchand. Voice vote on the amendment in the affirmative, amendment passes. Article 2 voted on by voice vote, in the affirmative, motion with amendment passes, article passes.

ARTICLE 3. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.) to be added to the Highway Department Truck Capital Reserve Fund previously established. (Majority vote required) The Selectmen & Budget Committee recommend this appropriation. Motion made by Denis Ward that we do not raise this amount, seconded by Dick Cinnamond. Mr. Ward pointed out in discussion that we seem to have a large surplus of money already, lets not add more to it when we need to be raising money for education costs. More discussion about truck replacement costs. Moderator re-read the article as it was corrected to: "To see if the town would raise and appropriate the sum of \$0.00 (zero dollars)....." Voice vote in the affirmative, motion passes, article passed.

ARTICLE 4. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.) to be added to the Fire Truck Capital Reserve Fund previously established. (Majority vote required) The Selectmen & Budget Committee recommend this appropriation. Motion made by Maynard Farr, seconded by Dick Cinnamond. No discussion. Voice vote in the affirmative, motion passes article passed.

ARTICLE 5. To see if the Town will vote to establish a Capital Reserve Fund in the amount of \$2000.00 (two thousand dollars) for Civil Defense and name the Selectmen as agents to expend from this fund. The Selectmen

MINUTES OF MONROE TOWN MEETING 2002 CONTINUED

& the Budget Committee recommend this warrant article. Motion made by Maynard Farr, seconded by Dick Cinnamond. Todd Cohen asked for an explanation of what this was for. Maynard Farr explained that this past summer a Hazardous Mitigation Plan was developed and the committee felt that there should be some funds set aside for whatever costs may arise from this plan. Voice vote in the affirmative, motion passes, article passed.

ARTICLE 6. To see if the Town will install a new street light on the end of Tyler Drive-Shattuck. Motion made by Keith Merchand to "Pass Over this article", seconded by Tom Bedell. Voice vote in the affirmative, this article is passed over.

ARTICLE 7. To hear all reports of committees and officers heretofore chosen and pass any vote relating thereto. Joyce Cate spoke on mistakes in the Town Report. She stated that from what she saw in the report, that the \$281,000.00 in the reserve fund for the new municipal building was never withdrawn and from figuring up the different articles it appeared that over \$500,000.00 was spent on the municipal building. She said that she agreed with Dick Cinnamond, we voted to have a Bond to pay for this building, why wasn't it done? Why wasn't that \$281,000.00 shown as being used on the Municipal building? The Trustees of the Trust Funds explained that there was a beginning balance of \$279,520.11 with earned interest of \$2,422.60, making a total of \$281,942.71 which was transferred to the general fund. Joyce Cate also noted that \$188,434.00 of the Fire Truck was also left out of the report. Monica Jaynes, Town Treasurer, came up front to explain how the money for the Town was invested to earn the optimal amounts of interest. Gerry LaFlamme explained that some of the figures in the Municipal building amounts were actually from other sources, such as the \$40,000.00 for paving which came out of the Highway fund.

Maynard Farr suggested that it was time to move on with other discussion. Allan Chace asked why do we spend \$859.80 reimbursement to Paul Gibson for mileage expenses? Laurel Gibson answered that it was probably for taking the water samples to Concord. Allan Chace told that the water samples could be sent down on a bus for much less money. Bob Wormer informed the people that the cost comes out of the water department funds, not Town funds. He also reminded

MINUTES OF MONROE TOWN MEETING 2002 CONTINUED

the people that Butch holds a license to take care of the water system and that it would be alot more expensive if we had to hire out the maintenance of the water system. More discussion.

Denis Ward explained that the Planning Board was working on the Master Plan, updating the zoning ordinances and sub-divisions. If anyone has concerns about any of this, would they please get in touch with any member of the Planning Board.

Gerry LaFlamme explained that Adelphia will be our new cable provider, they will also be providing a high speed internet access. We will be part of a group of 11 towns that are served by Adelphia.....all of our contracts will be signed at the same time. He explained some of the services we could get from them....such as televising public meetings and school plays.

Charles Hammer wanted to express his appreciation for the good job done by Butch and the road crew in taking care of our roads this year.

Gerry LaFlamme informed the towns-people that the Rescue Squad and Fire Dept.helped save the town some money in the work on the Salt Shed....they helped put up the roof structure and anchor it down, the company that it came from credited the town for \$6,000.00 which was used towards the Fire Department side of the building to do alot of the finish work, along with a lot of volunteer help from the Rescue and Fire department members.

Motion made by Keith Merchand to accept the reports as written, seconded by Betty Ward. Voice votes in the negative...motion fails. Maynard Farr made the motion to accept the reports subject to audit, seconded by Joyce Cate. Voice vote in the affirmative, motion passes, article passed.

ARTICLE 8. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations for the same. This money includes all warrant articles. Motion made by Gerry LaFlamme to raise the amount of \$666,198.91 to defray Town charges for the ensuing year and make appropriations for the same, this includes all warrant articles. Seconded by Dick Cinnamond. Denis Ward asked if this included the town truck money that was voted down? Gerry LaFlamme explained that this figure is what you get after taking the town truck money out as well as the \$10,000. assessment money. Voice vote in the affirmative, motion passes, article passed.

MINUTES OF MONROE TOWN MEETING 2002 CONTINUED

ARTICLE 9. To transact any other business that may legally come before said meeting. Keith Merchand made the motion that the office of Town Clerk be extended to a three year term, seconded by Betty Ward. Denis Ward asked if this had to be a warrant article? The Moderator answered yes, it would have to be on the warrant next year and voted on. The following year it would be a three year term if it was passed. Discussion about the correct wording. It is a recommendation that it be put on the warrant next year. Voice vote in the affirmative, motion passes, article passed.

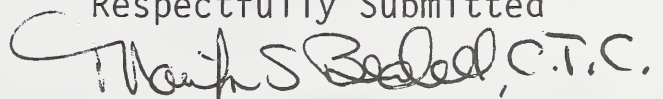
Joyce Cate asked that a round of applause be given to Lee D'Elia as a member of the Supervisors of the Checklist she will be moving out of town later this year and will be missed.

Mike Valcourt made the motion to use any surplus funds less 10% to defray taxes. Much discussion about how this is or isn't done. For three years this has not been done when the tax rate is set, according to the selectmen. Mr. Valcourt is concerned about all this extra or surplus money sitting around. The Selectmen agreed that they would look into this.

Cindy Frazer told the people that after the hard time that was given to all of our elected officials, we really need to thank them for all of their hard work too.

Motion made by Tom Bedell to adjourn the meeting, seconded by Kevin Eckerman. Voice vote in the affirmative, meeting adjourned at 10:10 p.m..

Respectfully Submitted

A handwritten signature in dark ink, appearing to read 'Marilyn S. Bedell', followed by the printed text 'C.T.C.'.


Marilyn S. Bedell, C.T.C.

Monroe Town Clerk

TOWN CLERK'S REPORT

Received from	
2002 Motor Vehicle Permits	\$146,296.00
Received from	
2002 Dog Licenses & Penalties	1,201.50
Received from	
2002 Marriage License Fees	152.00
Received from	
2002 Vital Statistics Copies	93.00
Received from	
2002 Filing Fees	6.00
Received from	
2002 Cemetary Plot Purchases	150.00
Received from	
2002 Pistol Permits	160.00
Received from	
2002 Town History Purchases	160.00
Received from	
2002 Checklist Purchases	12.00

Respectfully Submitted,


Marilyn S. Bedell, C.T.C.
Monroe Town Clerk

TOWN CLERK HOURS:

MONDAY: 8:30a.m.- 12 Noon & 4:00p.m.-6:00p.m.

TUESDAY: 6:00p.m. - 9:00p.m.

FRIDAY: 8:30 a.m. - 12 Noon

AND BY APPOINTMENT

The Town of Monroe will once again be offering a Rabies Clinic with Dr. Jill Skochdopole of the Ryegate Small Animal Clinic. The date has not been set yet, but will probably be one of the first Saturdays in April. Watch for flyers....this is open to anyone and the Town Clerk will be present to license Monroe dogs.

2002 APPROPRIATIONS IN DETAIL

General Government:

4130 Executive	\$18900.00
4140 Election Reg. & Vital Statistics	12000.00
4150 Financial Administration	39870.00
4152 Revaluation of Property	15347.38
4153 Legal Expenses	15000.00
4155 Employee Benefits	16500.00
4191 Planning & Zoning	600.00
4194 General Government	43850.00
4195 Cemeteries	14150.00
4196 Insurance	16000.00
4197 Advertising & Regional Assoc	3128.34
4199 Municipal Buildings	

Public Safety:

4210 Police Department	9000.00
4215 Ambulance Service	9475.00
4220 Fire Department	25000.00

Highways, Streets & Street Lighting:

4312 Highway Department	285059.39
4316 Street Lighting	15000.00

Sanitation:

4323 Solid Waste Collection	25000.00
4324 Solid Waste Disposal	40000.00

Water Distribution:

4332 Water Services	100.00
---------------------	--------

Health:

4415 Health Agencies, Hospitals & Monroe Clinic	6013.20
--	---------

Direct Assistance:

4442 Direct Assistance	3000.00
------------------------	---------

Culture & Recreation:

4520 Parks & Recreation	5250.00
4550 Library	34055.60
4583 Patriotic Purposes	1000.00

Capital Outlay:

4915 Capital Reserve Funds	12000.00
----------------------------	----------

Debt Service:

4723 Interest on TAN	900.00
----------------------	--------

Total Appropriations	\$666,198.91
----------------------	--------------

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	\$339,700.00
Furniture & Equipment	12,000.00
Library, Land & Buildings	107,200.00
Furniture & Equipment	3,500.00
Post Office Building & Land	99,100.00
Parks, Playgrounds & Commons	4,050.00
Water Supply Facilities	100,000.00
School, Land & Buildings	711,300.00
Equipment	20,000.00
Clinic Land & Buildings	150,900.00
Fire Dept & Highway Building & Land	351,900.00
Fire Equipment	245,000.00
Highway Equipment	94,000.00
North Monroe Fire Station & Land	88,900.00
	\$2,372,550.00

HIGHWAY INVENTORY OF EQUIPMENT

1998 Ford Dump Truck	1 Chainsaw
1991 Chev Dump Truck	2 Bushsaws
1997 Caterpillar Loader	1 Welder
1 Husky Grader	1 York Rake
2 Hopper Sanders	1 Steam Thawer
2 Viking Plows	1 Air Compressor
1972 Eastern Trailer	

INVENTORY OF FIRE EQUIPMENT

2002 HME Central States Fire Engine
 1981 International Fire Engine
 1979 GMC Tank Truck
 1973 Chevrolet Fire Engine
 2 Generators

2 Portable Pumps
1 Chainsaw

INVENTORY OF FIRE EQUIPMENT

1991 Ford Rescue Vehicle
Forest Fire Truck

INVENTORY OF EVALUATION

Land-Improved and Unimproved	\$ 8,963,196.00
Buildings	21,119,690.00
Public Utilities—Electric	78,556,951.00
Less Elderly Exemption	5,000.00
	<hr/>
	\$108,634,837.00

ELECTRIC COMPANIES

Granite State Electric	\$ 710,700.00
N H Electric Coop Inc.	324,131.00
Vermont Power Company	399,820.00
New England Electric Transmission Corp	9,695,800.00
New England Electric Hydro-Transmission	13,350,800.00
US Generating	46,687,250.00
New England Power	7,388,450.00
	<hr/>
	\$ 78,556,951.00

MONROE TAX RATE FOR 2002

Municipal	\$ 3.40
School	9.00
County	2.29
State School Tax	8.21
	<hr/>
	\$22.90

INVENTORIES

Number of Inventories Distributed in 2002	413
Date 2002 Inventories were mailed—March 01, 2002	
Number of Inventories Returned	296

CERTIFICATION FROM MONROE SELECT PERSONS

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Gerard Laflamme
Robert M. Wormer
Donna H. Mitton

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Finance Bureau 2002 Tax Rate Calculation

Brendy Jewell
11/25/02

TOWN/CITY: Monroe

Gross Appropriations	666,199
Less: Revenues	311,570
Less: Shared Revenues	4,313
Add: Overlay	10,625
War Service Credits	9,050

Net Town Appropriation	369,991
Special Adjustment	0

Approved Town/City Tax Effort	369,991
-------------------------------	---------

TOWN RATE
3.40

SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	1,618,324
Regional School Apportionment	0
Less: Adequate Education Grant	(394,084)
State Education Taxes	(247,054)

Approved School(s) Tax Effort	977,186
-------------------------------	---------

LOCAL
SCHOOL RATE
9.00

STATE EDUCATION TAXES

Equalized Valuation(no utilities) x	\$5.80	
42,595,590		247,054
Divide by Local Assessed Valuation (no utilities)		
30,077,886		
Excess State Education Taxes to be Remitted to State		
Pay to State →		0

STATE
SCHOOL RATE
8.21

COUNTY PORTION

Due to County	249,241
Less: Shared Revenues	(687)

Approved County Tax Effort	248,554
----------------------------	---------

COUNTY RATE
2.29

Total Property Taxes Assessed	1,842,785
Less: War Service Credits	(9,050)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	1,833,735

TOTAL RATE
22.90

PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	8.21	247,054
All Other Taxes	14.69	1,595,731
		1,842,785

TRC# 218

TRC# 218

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES--DECEMBER 31, 2002

TITLE OF APPROPRIATION	APPROP.	EXPENDITURES	UNEXPENDED BALANCE	OVERDRAFT
4130 EXECUTIVE	18,900.00	18,850.27	49.73	
4140 ELECTION, REG & VITAL STAT	12,000.00	13,397.16		1397.16
4150 FINANCIAL ADMIN	39,870.00	34,093.10	5776.90	
4152 REVALUATION OF PROPERTY	15,347.38	28,665.00		13317.62
4153 LEGAL EXPENSES	15,000.00	3,107.05	11892.95	
4155 EMPLOYEE BENEFITS (RET)	16,500.00	2,124.22	14375.78	
PAYROLL EXPENSES (FICA/W/H)		13,199.10		13199.10
4191 PLANNING & ZONING	600.00	576.30	23.70	
4194 GEN GOVT BUILDING	43,850.00	42,684.44	1165.56	
4195 CEMETERIES	14,150.00	10,739.68	3410.32	
4196 INSURANCE	16,000.00	14,602.42	1397.58	
4197 ADVERTISING & REG ASSOC	3,128.34	3,103.34	25.00	
4199 MUNICIPAL BLDG FUND		1,239.78		1239.78
4210 POLICE DEPT	9,000.00	7,379.26	1620.74	
4215 AMBULANCE	9,475.00	10,170.60		695.60
4220 FIRE DEPT	25,000.00	23,619.03	1380.97	
4312 HIGHWAY STREETS & STREET LIGHTING	285,059.39	266,324.34	18735.05	
4316 STREET LIGHTS	15,000.00	13,510.84	1489.16	
4323 SOLID WASTE COLLECTION	25,000.00	26,114.36		1114.36
4324 SOLID WASTE DISPOSAL	40,000.00	43,431.85		3431.85
4332 WATER SERVICES	100.00		100.00	
4415 HEALTH SERVICES	6,013.20	6,036.53		23.33
4442 DIRECT ASSISTANCE	3,000.00		3000.00	
4520 PARKS & RECREATION	5,250.00	6,076.38		826.38
4550 LIBRARY	34,055.60	32,166.12	1889.48	
4583 PATRIOTIC PURPOSES	1,000.00	691.72	308.28	
4915 CAPITAL RESERVE FUNDS	12,000.00			
4723 INTEREST ON TAN	900.00	12,000.00	900.00	
TOTAL APPROPRIATIONS	\$666,198.91	\$633,902.89	\$67541.20	\$35245.18

STATEMENT OF RECEIPTS
FOR THE YEAR ENDED DECEMBER 31, 2002

CURRENT REVENUE FROM LOCAL TAXES:

Property Taxes for 2002	\$1,799,129.02
Yield Taxes 2002	1,890.71
Yield Tax Lien 2002	1,120.97
Interest on Property Taxes 2002	408.22
Interest on Yield Taxes 2002	11.60
Yield Tax Fees on Liens	75.00
Overpayments	166.41
Land Use Change	1,500.00

PREVIOUS YEARS PROPERTY & YIELD TAXES:

Property Taxes 2001	6,073.44
Excavation Tax	0.00
Property & Yield Tax Interest 2001	1,032.82
Fees & Penalties for 2001	894.15
2001 Property Concerted to Lien	16,924.81
2001 Property Tax Lien	8,988.42
2001 Interest after Lien	396.95
2001 Fees & Penalties After Lien	157.80
2000 Property Tax Lien	4,660.82
2000 Property Tax Interest	855.08
2000 Fees & Penalties After Lien	54.25
1999 Property Tax Lien	1,662.97
1999 Yield Tax	0.00
1999 Interest After Lien	564.49
1999 Fees & Penalties After Lien	173.25

FROM STATE:

State Revenue Sharing	8,574.92
Highway Block Grant	25,759.39
Rooms & Meals	22,061.97

FROM LOCAL SOURCES:

Motor Vehicle Permits	146,296.00
Dog Licenses	1,201.50
Marriage License Fees	152.00
Vital Statistics Copies	93.00
Filing Fees	6.00
Cemetery Plots	150.00
Pistol Permits	160.00

Town History Purchases	160.00
Checklist	12.00
Rent of Town Property-Post Office	2,475.00
Rent of Town Property-Monroe Clinic	2,400.00
Income from Departments	2,998.66
ALL OTHER RECEIPTS:	
FEMA (Snow Storm)	1,071.68
Overpayments	112.41
Interest Income	4,647.23
Pay Phone Commission	47.38
ALL OTHER SOURCES:	
Trustees of the Trust Funds	10,144.37
TOTAL RECEIPTS FOR 2002	\$2,075,264.69

BALANCE SHEET AS OF
DECEMBER 31, 2002

ASSETS

Cash in Hands of Treasurer	\$103,520.08
Water Department	<u>49,780.52</u>
	\$153,300.60
Capital Reserve Funds	
Highway Dump Truck Fund	\$ 35,321.91
Fire Truck Fund	10,830.58
Civil Defense Fund	<u>2,001.17</u>
	\$ 44,153.66
Town History Fund	\$ 16,945.35
Uncollected Taxes 2002	\$ 34,919.05
Uncollected Taxes 2001	8,206.65
Uncollected Taxes 2000	2,468.60
Uncollected Taxes 1999	<u>.01</u>
	\$ 45,594.31
GRAND TOTAL	\$263,993.92

LIABILITIES

Capital Reserve Funds	\$ 48,153.66
Trustees of Trust Funds	<u>16,945.35</u>
TOTAL LIABILITIES	\$ 65,099.01
Surplus	<u>198,894.91</u>
GRAND TOTAL	\$263,993.92
Current Surplus December 2001	\$101,932.45
Current Surplus December 2002	\$198,894.91

STATEMENT OF EXPENITURES FOR THE YEAR ENDED DECEMBER 31, 2002

GENERAL GOVERNMENT:

4130 Executive	\$ 18850.27
4140 Election, Vital Statistics & Registrations	13397.16
4150 Financial Administration	34093.10
4152 Revaluation of Property	28665.00
4153 Legal Expenses	3107.05
4155 Employee Benefits (retirement)	2124.22
Payroll expenses (FICA & Withholding)	13199.10
4191 Planning & Zoning	576.30
4194 Gen Government Building	42684.44
4195 Cemeteries	10739.68
4196 Insurance	14602.42
4197 Advertising & Reg Assoc	3103.34
4199 Municipal Bldg Fund	1239.78

PUBLIC SAFETY:

4210 Police Dept	7379.26
4215 Ambulance	10170.60
4220 Fire Dept	23619.03

HIGHWAYS, STREETS & STREET LIGHTING:

4312 Highway & Streets	266324.34
4316 Street Lighting	13510.84

SANITATION:

4323 Solid Waste Collection	26114.36
4324 Solid Waste Disposal	43431.85

HEALTH:

4415 Monroe Clinic	279.50
4415 Health Agencies	4757.03
4415 Hospitals	1000.00

WELFARE:

4442 Direct Assistance	0.00
------------------------	------

RECREATION & CULTURE:

4520 Parks & Playgrounds	6076.38
4550 Library	32166.12
4583 Patriotic Purposes	691.72

UNCLASSIFIED:

4915 Capital Reserve Funds	10000.00
4915 Trust Funds	2000.00
4396 Refunds & Rebates	778.99
4939 Tax Lien Payment	18449.46
Misc. Bank Fees	158.00

PAYMENTS TO OTHER GOVERNMENTAL DIVISIONS:

4931 Grafton County Tax	249339.12
4933 Payment to Monroe School District	
Jan 1 to June 30, 2002	508327.11
July 1 to Dec 30, 2002	640000.00

TOTAL PAYMENTS FOR ALL PURPOSES: \$2,050,955.57

TREASURER'S REPORT FOR THE
MONROE WATER DEPARTMENT
2002

Balance in checkbook	January 01, 2002	\$ 762.41
Balance in N.H. PDIP	January 01, 2002	40,169.16
TOTAL CASH ON HAND	January 01, 2002	\$40,931.57

Water Receipts for 2002	\$23,005.26
Credit W.G.S.B. (overcharged-Deluxe Checks)	61.15
Interest earned - W.G.S.B.	16.03
Interest earned - N.H. PDIP	649.14
TOTAL (CASH ON HAND AND 2002 NEW MONEY)	\$64,663.15

PAYMENTS/TRANSFERS 2002

Fogg's Hardware	\$ 17.97
Gibson, Paul (reimburse mileage)	320.96
Gould Well Drilling	3,058.94
Granite State Electric	3,887.91
Kenneth Bunnell & Sons	183.50
Merchand, Delta (billing & collection)	1,000.00
Merchand, Delta (reimburse supplies)	78.25
Merchand, Keith (reimburse fees)	50.00
Monroe Construction	520.00
Northeast Rural Water Association	100.00
St. Johnsbury Academy Electricity Class	31.22
Ti-Sales, Inc.	1,390.26
Town of Monroe (reimburse pre-stamped envelopes)	410.00
Treasurer, State of N.H.	618.00
U.S. Postal Service	278.08
W.G.S.B. (Deluxe Checks)	136.00
Gibson, Paul	2,032.86
Jaynes, Monica	504.23
Nelson, James	43.78
S.S. & Medicare	220.67
2002 Transfers (W.G.S.B. to N.H. PDIP)	8,250.00
TOTAL PAYMENTS/TRANSFERS FOR 2002	\$23,132.63

Balance in checkbook	December 31, 2002	712.22
Balance in N.H. PDIP	December 31, 2002	49,068.30
TOTAL MONEY IN WATER DEPT.	DECEMBER 31, 2002	\$49,780.52

Uncollected Water Rents for 2002	0.00
----------------------------------	------

Respectfully Submitted,

Monica N. Jaynes
Town Treasurer

W.G.S.B. = Woodsville Guaranty Savings Bank
N.H. PDIP = New Hampshire Public Deposit Investment Pool

TREASURER'S REPORT FOR 2002

Cash on Hand WGSB-January 01, 2002	\$ 46,003.51
Receipts/Transfers for 2002	\$3,397,567.51
Interest Earned in Checking Account	\$ 724.06
TOTAL	<u>\$3,444,295.08</u>
Payments/Transfers for 2002	\$3,340,775.00
CASH ON HAND DECEMBER 31, 2002	\$ 103,520.08

Respectfully Submitted,

Monica N. Jaynes
Town Treasurer

Balance in Checkbook WGSB 12/31/02	\$ 103,520.08
Woodsville Guaranty Savings Bank	
Balance in NH PDIP 12/31/02	\$ 655,506.39
New Hampshire Public Deposit Investment Pool	

HEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL (N.H. PDIP)
Activity Report for 2002

	Wire transfer to W.G.S.B.	Wire transfer into N.H. PDIP	Interest Earned
01/11/02	\$ 300,000.00		
01/31/02			\$ 473.15
02/04/02	35,000.00		
02/13/02	50,000.00		
02/28/02			378.64
03/07/02	50,000.00		
03/31/02			339.83
04/04/02	64,082.00		
04/24/02	20,000.00		
04/30/02			252.33
05/09/02	40,796.00		
05/29/02	25,000.00		
05/31/02			197.51
06/07/02	30,000.00		
06/30/02			127.51
07/10/02		\$ 250,000.00	
07/29/02		390,000.00	
07/31/02			365.26
08/19/02	85,000.00		
08/31/02			847.72
09/11/02	275,000.00		
09/30/02			551.44
10/09/02	25,000.00		
10/16/02	75,000.00		
10/23/02	25,000.00		
10/31/02	150,000.00		
10/31/02			370.42
11/08/02	25,000.00		
11/29/02	50,000.00		
11/30/02			54.27
12/31/02		650,000.00	
12/31/02			4.76
TOTAL	\$1,324,878.00	\$1,290,000.00	\$3,962.84

Respectfully Submitted,

Monica N. Jaynes
Town Treasurer

SUMMARY OF WARRANTS FOR 2002

DEBIT

Tax Committed To Collector:

Property Tax	1,834,048.07
Yield Tax	1,890.71
Yield Tax Lien	1,120.97
Land Use Change	1,500.00

TOTAL WARRANTS	1,838,559.75
PROPERTY TAX INTEREST	408.22
YIELD TAX INTEREST ON LIEN	11.60
YIELD TAX FEES ON LIEN	75.00
OVERPAYMENT	166.41
TOTAL DEBITS	\$1,839,220.98

CREDIT

Remittance To Treasurer:

Property Tax	1,799,129.02
Property Tax Interest	408.22
Yield Tax	1,890.71
Yield Tax Lien	1,120.97
Yield Tax Interest on Lien	11.60
Yield Tax Fees on Lien	75.00
Land Use Change	1,500.00
Overpayment	166.41

Total Remitted To Treasurer	1,804,301.93
Uncollected 2002 Property Tax as of 12-31-2002	34,919.05
TOTAL CREDITS	\$1,839,220.98

UNCOLLECTED 2002 TAXES AS OF 12-31-2002

Christopher & Lynn Bixby	1,162.04
Leonard Caryn Bonosevich	2,042.91
James & Kelly Meckes	138.67
Jason & Susan Dimick	403.64
William & Sarah Dimick	1,790.40
Jean Dunbar	1,777.04
Eva Egan	887.64
Ralph & Cheryl Green	1,261.78

2002 UNCOLLECTED CONTINUED

William & Deborah Harland	833.56
Kenneth & Arlene Hartwell	1,910.19
Robert & Mary Healy	466.83
Richard Johnson	2,045.09
Paul & Kathleen Kaminski	164.47
Robert Kimball	567.92
Phyllis Knights	1,162.17
Jon Leonard	197.74
Scott & Lorraine Leonard	1,163.32
Helen Lord	463.28
Willempje Nelson	70.31
Joe & Michelle Norko	744.25
Christopher Robsham	1,203.39
Irma Sanchez	143.13
Elizabeth Schuboth	955.44
Norman Stevenson	47.44
Francis & Kendra Strout	1,253.77
Margaret Van Vliet	88.28
Philip Vielleux	655.08
Glen & Sandra Wagner	1,893.83
Mary Ann Walk	1,866.64
Ralph Wright	187.78
Howard & Barbara Ward	3,849.47
Barrington & Delia Ward	925.16
Elizabeth Ward	0.08
Harlow Ward, Jr.	1,440.40
Joanne & Jericho Ward	350.37
Kermit Ward	603.41
Ross Williams	202.13

Total to Collect as of 12-31-2002

\$34,919.05

SUMMARY OF WARRANTS FOR 2001

DEBIT

Tax Committed To Collector:

Property Tax	22,998.25
Excavation Tax	0.00

TOTAL WARRANTS	22,998.25
PROPERTY TAX INTEREST	1,032.82
FEES AND PENALTIES	894.15
REDEMPTION AFTER LIEN	8,988.42
INTEREST AFTER LIEN	396.95
FEES AFTER LIEN	157.80
TOTAL DEBIT	\$34,468.39

CREDIT

Remittance To Treasurer:

Property Tax	6,073.44
Property Tax Interest	1,032.82
Excavation Tax	0.00
Fees and Penalties	894.15
Property Convert to Lien	16,924.81
Property Tax Lien	8,988.42
Interest After Lien	396.95
Fees After Lien	157.80

TOTAL CREDIT	\$34,468.39
---------------------	--------------------

UNCOLLECTED 2001 LIENS

AS OF 12-31-2002

Robert Kimball	574.55
Phyllis Knights	1,034.92
Christopher Robsham	1,178.89
Glen & Sandra Wagner	734.20
Barbara & Howard Ward	1,638.06
Barbara & Howard Ward	97.17
Barbara Ward	1,330.03
Howard Ward	151.68
Howard & Barbara Ward	291.43
Howard & Barbara Ward	260.98
Barrington & Delia Ward	914.74

TOTAL UNCOLLECTED LIENS AS OF 12-31-2002	\$8,206.65
---	-------------------

SUMMARY OF WARRANTS FOR 2000

DEBIT

Tax Committed To Collector:

Property Tax Lien	6,949.42
Error in Lien Amount (B. Ward)	180.00

TOTAL WARRANTS	7,129.42
INTEREST AFTER LIEN	855.08
FEES AFTER LIEN	54.25
TOTAL DEBIT	\$8,038.75

CREDIT

Remittance To Treasurer:

Property Tax Lien	4,660.82
Interest After Lien	855.08
Fees After Lien	54.25

Total Remittance to Treasurer	5,570.15
Uncollected Property & Yield Lien as of 12/31/2002	2,468.60
TOTAL CREDIT	\$8,038.75

UNCOLLECTED 2000 LIENS AS OF 12-31-2002

William & Deborah Harland	881.61
Robert Kimball	611.33
Barrington & Delia Ward	975.66

TOTAL UNCOLLECTED	\$2,468.60
--------------------------	-------------------

The above properties may be deeded to the Town of Monroe if taxes not paid on or before 03-24-2003

SUMMARY OF WARRANTS FOR 1999

DEBIT

Tax Committed To Collector:

Property Tax Lien	1,662.98
Yield Tax Lien	

TOTAL WARRANTS	1,662.98
INTEREST AFTER LIEN	564.49
FEES AFTER LIEN	173.25
TOTAL DEBIT	\$2,400.72

CREDIT

Remittance To Treasurer:

Property Tax Lien	1,662.97
Yield Tax Lien	
Interest After Lien	564.49
Fees After Lien	173.25

Total Remittance To Treasurer	2,400.71
Total Uncollected	0.01
TOTAL CREDIT	\$2,400.72

4130-Executive

Kathy McClintock	\$12850.27
Donna Mitton	2000.00
Gerard Laflamme	2000.00
Robert Wormer	2000.00
	<hr/>
	\$18850.27

4140-Election, Reg & Vital Statistics

Marilyn Bedell	\$10085.55
Tuck Press	240.00
Merle Jones	300.00
Priscilla Locke	55.00
Priscilla Powers	165.00
Nellie Choate	110.00
NH City & Town Assoc	50.00
Linda Mower/NH Town Clerk	30.00
Joyce Cate	639.63
Treasurer State of NH	247.37
Marilyn Bedell, reimbursement	111.92
Elizabeth D'Elia	72.00
CPI Printing	38.03
North Conway Grand Hotel	243.00
Premedia	233.85
State of NH	14.00
Todd Chace	84.00
Marion Hunter	55.00
Betty Pinkham	110.00
Helen Roy	55.00

Lyndonville Office	\$ 125.00
Pauline Cheney	55.00
IDS-Identification	91.81
Cindy Frazer	186.00
	<hr/>
	\$13397.16

4150-Financial Administration

Monica Jaynes	\$ 7977.05
Keith Merchand	4500.00
Kathy McClintock, reimbursement	150.96
Marilyn Bedell, reimbursement	52.17
Thomas Bedell, reimbursement	29.99
Office of Registry of Deeds	259.29
Ross Business	220.44
Northeast Resource	50.00
NH Assoc of Assessing Officials	20.00
US Postmaster	943.99
Keith Merchand, reimbursement/fees	2080.71
Sherwin Dodge Printers	2023.19
Chamberlin's	75.00
Monroe Water	3.50
Quinlan Publishing	92.00
Tuck Press	575.50
Lyndonville Office	298.68
Accounting Connection	1720.00
NH Tax Collectors Assoc.	20.00
Nancy Murray Title Abstracting	300.00
VISA (computer, software, internet)	2074.08
Treasurer State of NH	8.00

Stamp Fullfillment	\$ 829.85
Delta Merchand	1544.85
Lexis Publishing	317.05
Cartographics	1820.00
Francis Dineen	4715.00
Briteside Inc.	1100.00
Premedia	57.00
IRS (underpayment)	234.80
	<hr/>
	\$34093.10

4152-Revaluation of Property

Nyberg & Purvis	\$28665.00
-----------------	------------

4153-Legal Expenses

Kevin Bruno	\$ 1642.96
Upton & Hatfield	376.00
Town of Littleton	1088.09
	<hr/>
	\$ 3107.05

4155-Employee Benefits

N H Retirement System	\$ 2124.22
-----------------------	------------

4191-Planning & Zoning

Tuck Press	\$ 315.50
US Postmaster	138.99

North Country Council	\$ 20.00
Quinlan Publishing	101.81
	<hr/>
	\$ 576.30

4194-General Government

Bruce Frazer	\$17799.00
Treasurer State of NH	150.00
Weber Assessability	361.50
Fogg's Hardware	6.17
Arthur Whitcomb	27.47
Central Supply	25.71
AT & T	321.85
State of NH	100.00
Roy Refrigeration	96.00
Jock Oil Company	92.50
Verizon	891.78
Empire Janitorial	1268.30
Bruce Frazer, reimbursement	301.47
St. Johnsbury Paper	844.55
Powers Plumbing & Heating	174.00
Bixby's Power Equipment	19.06
Joe Mueller	150.00
Granite State Electric	2208.90
T&S Siding	16531.75
A D Sanel	10.82
Yankee Electric	28.66
Northern Petroleum	580.35
Thomas Bedell, reimbursement	64.98
Railway Farm & Garden	21.00

Peter Stimson	\$ 355.00
All Around Rental	47.25
Monroe Water	105.50
Royal Electric	100.87
	<hr/>
	\$42684.44

4195-Cemeteries

Louis Thomas Jr.	\$ 2690.00
Larry Thomas	2690.00
MRB Contracting	2725.00
Bixby's Power Equipment	865.29
Bedor Tree Service	800.00
Railway Farm & Garden	8.50
Fogg's Hardware	43.74
Gandin Brothers	150.00
Monroe Construction	700.00
Wayne's Sales & Service	37.85
Bond Auto	13.85
Ross Business	15.45
	<hr/>
	\$10739.68

4196-Insurance

Primex	\$ 2883.28
Francis Berwick	1863.00
N H Municipal Assoc.	9856.14
	<hr/>
	\$14602.42

4197-Advertising & Regional Assoc.

North Country Council	\$ 753.34
Woodsville 4 th of July	500.00
Grafton County Seniors	550.00
Tri County Community Action	1300.00
	<hr/>
	\$3103.34

4199-Municipal Building Expenses

Monroe Water	\$ 25.25
Granite State Electric	732.78
Jock Oil Company	481.75
	<hr/>
	\$1239.78

4210-Police Department

Roland's Wrecker	\$ 40.00
Treasurer State of NH	40.00
Maynard Farr	6391.00
Maynard Farr, expenses	691.53
Lexis Publishing	111.75
Galls Inc.	104.98
	<hr/>
	\$ 7379.26

4215-Ambulance

Woodsville Ambulance	\$10170.60
----------------------	------------

4220-Fire Department

Philip Blanchard	\$ 189.00
Richard Blanchard	138.00
Russell Brown	375.00
Richard Cinnamond	199.00
Maynard Farr	600.00
Philip Hall	78.00
Scott Leonard	98.00
Gregory Moore	287.00
Lee Smith	196.00
Michael Valcourt	145.00
Glenn Wagner	118.00
Terrill Wheeler	65.00
Jeffrey Greer	121.00
AT & T	408.03
Verizon	1149.90
NH Electric Coop	116.41
Granite State Electric	450.19
Gregory Moore, reimbursement	15.03
Fogg's Hardware	542.92
The Way We Were	350.00
Tuck Press	48.00
Huntington Agway	265.00
Ossipee Mountain	7.95
St. Johnsbury Paper	531.84
Professional Vehicle	117.00
NFPA	344.37
Maynard Farr, reimbursement	1449.38
Twin State	1106.23

Philip Blanchard, reimbursement	179.23
Bond Auto	35.96
AC Chace	60.00
Lowell McLeod	542.07
Gordon Ward	279.40
Central Supply	13.06
Central State	2013.49
TAC Communications	1401.57
Grafton County Sheriffs Dept	840.75
Poulsen's Store	61.74
Robco Inc.	125.00
Monroe Water	36.13
Frontline	567.00
Mark Wilson	75.00
Jock Oil Company	244.91
James Loew	115.00
D&M Contractors	141.42
Flanders Signs	250.00
Calendonia Record	20.00
Northern Petroleum	662.85
Fire Tech	2989.37
K & T Enterprises	3177.00
Kipp Alarm	157.50
Russell Brown, reimbursement	119.33

\$ 23619.03

4312-Highway & Streets

Paul Gibson	\$ 33490.23
James Nelson	28585.38

Fisher Auto	\$ 135.04
Southworth Milton	2439.75
Ward & Son	11004.50
Timothy Mills	20179.00
William Minot	1800.00
Delta Merchand	25.00
Monroe Water	20.37
G & P Construction	3867.50
Kipp Alarm	157.50
Atco	1466.10
Verizon	404.63
Cargill Salt	17101.03
Schoenberg Salt	1102.50
IRS (underpayment)	206.49
N H Retirement System	13.20
Allen White	2400.00
Lowell McLeod	692.50
Theresa Gibson	200.00
New England Barrier	353.64
Pike Industries	81098.53
Fogg's Hardware	568.48
Paul Gibson, reimbursement	18.96
James Nelson, reimbursement	90.00
Arnolds Automotive	239.90
Robco Inc.	366.00
NH Health Insurance	23906.02
Bond Auto	883.45
Commercial Tire	1260.00
Lawson Products	3890.25
NHOHA	119.75
Howard Ward	1921.60

Carbee Valley Farms	2364.00
Woodsville Tru Value	339.79
A D Sanel	190.14
Howard Fairfield	471.02
Merriam Graves	45.00
Universal Licensing	80.00
St. Johnsbury Academy	1293.55
Baileyhill Motor Sports	191.67
Gordon Ward	80.00
Ted Faris	583.52
National Fluid	138.50
Reed Supply	11.74
Kelley McKenzie Auto Parts	1049.31
Federal Licensing	85.00
Gateway Motors	151.34
Poulsen's Lumber	85.25
Bixby's Power Equipment	71.95
Green Mountain	19.58
Cody Chevrolet	30.50
Portland Glass	343.43
Hach Company	61.90
NH Municipal Trucks	265.80
Radio North	112.70
Calco Inc.	4920.71
Jock Oil Company	3557.51
Fenoff Sand & Gravel	3824.25
Granite State Electric	313.77
Monroe Construction	4112.00
CPI Printing	19.00
St Johnsbury Paper	63.05
Everett Prescott	1441.56
	<u>\$266,324.34</u>

4316-Street Lighting

N H Electric Coop	\$ 5734.13
Granite State Electric	7776.71
	<hr/>
	\$13510.84

4323-Solid Waste Collection

Casella	\$ 21703.62
WSI of Vermont	4176.80
Paul Gibson	128.22
James Nelson	105.72
	<hr/>
	\$ 26114.36

4324-Solid Waste Disposal

Casella	\$ 30488.09
Timberwolf Rubbish Removal	6180.00
North Country Rubbish	292.79
WSI of Vermont	6470.97
	<hr/>
	\$ 43431.85

4414-Health

Bruce Frazer	\$ 279.50
National Association Dues	120.00

Hospice of Littleton	455.00
North Country Home Health	2004.20
White Mountain Mental Health	1054.00
Littleton Hospital	1000.00
American Red Cross	300.00
West Barnet Seniors	500.00
Yankee Electric	123.83
Gayle Wormer	200.00
	<hr/>
	\$6036.53

4520-Parks & Playgrounds

Bruce Frazer	\$ 1268.50
Gorham Boosters	50.00
Connecticut Valley Little League	170.00
AD Rossi Corp	99.95
Calkins Portable Toilets	714.00
Frank Leafe	500.00
JPI Transportation	760.00
Blackmount Equipment	12.93
Pinkham Farms	175.00
Stateline Sports	358.00
St. Johnsbury Academy	1968.00
	<hr/>
	\$ 6076.38

4550-Library

Town Appropriations	\$16900.00
Bruce Frazer	419.25
Beverly Everett	13006.25
Theresa Gibson	1637.70
Fogg's Hardware	136.02
Yankee Electric	66.90
	<hr/>
	\$32166.12

4583-Patriotic Purposes

North Country Flags	\$ 691.72
---------------------	-----------

4915-Transfer to Capital Reserve

Fire Truck Capital Reserve Fund	\$10000.00
Civil Defense Capital Reserve Fund	2000.00
	<hr/>
	\$12000.00

4931-Grafton County Tax

\$249,339.12

4933-Payments to Monroe School District

\$1,148,327.11

4936-Rebates & Refunds

\$ 778.99

4939-Tax Liens

\$ 18,449.46

6560-Payroll Expenses

\$13,199.10

MONROE PUBLIC LIBRARY
REPORT FOR 2002

RECEIPTS	
CASH ON HAND Jan 1,2002	2.62
RECEIVED FROM TOWN APPROP.	32,166.12
INTEREST	11.17
BOOKS, REBATES & SALES	182.15
DONATIONS	221.75
<hr/>	
TOTAL	32,583.81
EXPENDITURES	
SALERIES	15,063.20
WATER RENT	19.75
BOOKS	9130.08
PERIODICALS	314.09
VIDEOS	178.81
TELEPHONE	672.20
ELECTRICTY	437.79
FUEL	1157.36
SUPPLIES	508.02
REPAIRS	412.92
DUES/TRAVEL	65.00
PROGRAMS	505.40
POSTAGE	91.61
MISC.	
CONTRACTS	295.00
PAINTING	3650.00
<hr/>	
TOTAL EXPEDDITURES	32,501.23
BALANCE ON HAND	82.58
<hr/>	
	32,583.81

LIBRARIAN'S REPORT

Apple white and hunter green-the new look you will see when you come to the library. Peter Stimson painted the interior of the library during the summer, and the endeavor went quite smoothly thanks to his cooperative efforts.

Once again, the library is lively on Monday mornings. We have babies and toddlers of various ages enjoying stories, songs, and simple crafts. If you have a youngster and are interested in joining this group, please contact the library to obtain more information. This story time is very relaxed, and we would welcome any newcomers!

The 2002 Summer Reading Program was entitled "Lions & Tigers & Books..oh my!" Thirty-one children attended the six-week session and read over 500 books! Great job! I would like to thank Poulsen's, Price Chopper, Shaws, and Wal-Mart for their generous donations. I would also like to thank the volunteers, parents and children for supporting this program.

The theme for the 2003 program will be "Reading Rocks the Granite State." We are in the process of planning activities and look forward to an exciting time.

I would like to express our appreciation to the family of Lois Cole for the donation of historical memorabilia. I am sure it will be of great interest not only to town residents but also to nonresidents who are researching family ties.

I would also like to thank Kaitlin Ward for her most generous contribution to the library. Over time, Kaitlin saved \$100 for the purpose of making a donation to a cause or charity. When she had reached her goal, she chose the library. We are planning on buying copies of books to be presented at Young Adult book discussions to be held this summer.

Just In! United Way of Littleton has asked us all to be part of a winter community read entitled "United We Read." Please check with the library for details. It sounds like a sure cure for cabin fever!

Please stop in and see the new paint scheme at the library. We'd love to see you.

Town of Monroe
Nonexpendable Trust Fund Summary
For the Year Ended December 31, 2002

	Principal				Income			
	Beginning of Year	New Funds	Transfers to (from) Other Investments	Withdrawals	Beginning of Year	Investment Earnings	Transfers to (from) Other Investments	Withdrawals
				End of Year				End of Year
Nonexpendable trust funds								
School trust fund - Fairbanks C.U.	50.00	-	-	50.00	2.56	0.98	-	-
Cemetery trust funds - Fairbanks C.U.	5.35	-	-	5.35	0.09	-	-	0.09
Cemetery trust funds - NHPDIP	10,185.25	-	-	10,185.25	673.80	162.56	-	836.36
Total cemetery trust funds	10,190.60	-	-	10,190.60	673.89	162.56	-	836.45
Buffum cemetery - Fairbanks C.U. - "	1,500.00	-	-	1,500.00	57.04	9.68	-	66.72
Esther Frazer cemetery - Fairbanks C.U.	1,000.00	-	-	1,000.00	20.51	6.34	-	26.85
Buffum fund - stock	46,000.00	-	-	46,000.00	12,500.00	12,788.56	(12,788.56)	-
Buffum fund - WGSB savings	-	-	-	-	15,183.56	219.67	-	15,403.23
Buffum fund - WGSB MMF	-	-	-	-	23,913.67	572.73	9,321.20	-
Buffum fund - NHPDIP	-	-	-	-	111,724.08	1,673.37	-	113,397.45
Total Buffum fund (at cost *)	46,000.00	-	-	46,000.00	163,321.31	15,254.33	(3,467.36)	175,108.28
Total nonexpendable trust funds	58,740.60	-	-	58,740.60	164,075.31	15,433.89	(3,467.36)	176,041.84

* Buffum fund stock at market value, 12/31/02
6658 shares of Fleet
12500 shares of Woodville Guaranty

Per share	Value	Principal	Income
24.3000	161,789		
26.0000	325,000		
	486,789	396,300	90,489

Town of Monroe
Expendable and Capital Reserve Trust Fund Summary
For the Year Ended December 31, 2002

	Beginning of Year	Transfers from General Fund	Investment Earnings	Transfers to (from) Other Investments	Transfers to General Fund	End of Year
<i>Capital Reserve Funds</i>						
Fire truck - NHPDIP	812.93	10,000.00	17.65	-	-	10,830.58
Fire truck - total	812.93	10,000.00	17.65	-	-	10,830.58
Civil Defense Fund - NHPDIP	-	2,000.00	1.17			2,001.17
Highway truck - Fairbanks C.U.	23,754.86	-	651.08	-	-	24,405.94
Highway truck - NHPDIP	15,754.57	-	161.40	-	(5,000.00)	10,915.97
Highway truck - total	39,509.43	-	812.48	-	(5,000.00)	35,321.91
Property reevaluation - NHPDIP	10,002.62	-	141.75	-	(10,144.37)	-
Total capital reserve funds	50,324.98	12,000.00	973.05	-	(15,144.37)	48,153.66
<i>Expendable Trust Funds</i>						
Town History - Citizens Bank CD	10,505.67	-	332.07	-	-	10,837.74
Town History - WGSB savings	4,010.17	2,000.00	97.44	-	-	6,107.61
	14,515.84	2,000.00	429.51	-	-	16,945.35
Total expendable trust funds	14,515.84	2,000.00	429.51	-	-	16,945.35

Town of Monroe
For the Year Ending 31-DEC-02

Date of Creation	Name	Purpose	How Invested	Beginning Balance	Percent age	Beginning of Year	Investment Earnings	Expenses	Ending Balance
1916 AD Mason		Cemetery	NHPDIP	\$400.00	3.93%	\$26.46	\$6.38	\$0.00	\$432.85
1916 JA Bftum		Cemetery	NHPDIP	\$300.00	2.95%	\$19.85	\$4.79	\$0.00	\$324.63
1916 Ford, Mason, Paddleton		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1916 Isabel Day		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1916 Nellie H. Dickinson		Cemetery	NHPDIP	\$150.00	1.47%	\$9.92	\$2.39	\$0.00	\$162.32
1916 R A Moore		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1916 Genevie Tilton		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1918 Stanley & Way		Cemetery	NHPDIP	\$59.00	0.58%	\$3.90	\$0.94	\$0.00	\$63.84
1919 Mrs. W S Smith		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1920 A M Farnsworth/ MM Bownam		Cemetery	NHPDIP	\$25.00	0.25%	\$1.65	\$0.40	\$0.00	\$27.05
1921 L Turner's Children		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1921 Mrs. J Whitcomb		Cemetery	NHPDIP	\$40.00	0.39%	\$2.65	\$0.64	\$0.00	\$43.28
1922 G F Furgeson		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1923 Philp & Abigail Mason		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1924 Issac S Moore		Cemetery	NHPDIP	\$150.00	1.47%	\$9.92	\$2.39	\$0.00	\$162.32
1926 O S Warden		Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1927 N A Jones		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1927 J W Smith		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1927 Moore & Hunt		Cemetery	NHPDIP	\$235.00	2.31%	\$15.55	\$3.75	\$0.00	\$254.30
1927 L Paddleton		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1928 Luke & Carrie Cross		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1929 Julia Emery		Cemetery	NHPDIP	\$71.25	0.70%	\$4.71	\$1.14	\$0.00	\$77.10
1930 Hanna Frazier		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1930 Mrs. N F McIay		Cemetery	NHPDIP	\$30.00	0.29%	\$1.98	\$0.48	\$0.00	\$32.46
1934 Mrs. Belle Kibby		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1935 Frank Sullivan/Mrs. James		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1937 George Placecy		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1942 Robert S Ward		Cemetery	NHPDIP	\$125.00	1.23%	\$8.27	\$2.00	\$0.00	\$135.26
1945 Erma Shaw		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1945 Harold J & Robert F Ward		Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1945 Frank K Williams		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1954 Issac Jacobs		Cemetery	NHPDIP	\$500.00	4.91%	\$33.08	\$7.98	\$0.00	\$541.06
1964 William Mathews		Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1965 William & Robert Frazier		Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1966 James & Louise A Riel		Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21

Date of Creation	Name	Purpose	How Invested	Beginning Balance	Percent age	Beginning of Year	Investment Earnings	Expenses	Ending Balance
1966	Edward H Chapney	Cemetery	NHPDIP	\$400.00	3.93%	\$26.46	\$6.38	\$0.00	\$432.85
1969	Maude Colby	Cemetery	NHPDIP	\$100.00	0.98%	\$6.62	\$1.60	\$0.00	\$108.21
1973	Marie Treadwell	Cemetery	NHPDIP	\$500.00	4.91%	\$33.08	\$7.98	\$0.00	\$541.06
1977	Laura Guganig	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1977	Cecile & Harriet W Hinman	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1978	Harrold Griffin	Cemetery	NHPDIP	\$300.00	2.95%	\$19.85	\$4.79	\$0.00	\$324.63
1980	Arthur Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1981	D C Ashton	Cemetery	NHPDIP	\$50.00	0.49%	\$3.31	\$0.80	\$0.00	\$54.11
1986	Lyle & Ruth Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1988	Gilbert & Martha Lang	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1988	Katherine and Howard Boomhower	Cemetery	NHPDIP	\$300.00	2.95%	\$19.85	\$4.79	\$0.00	\$324.63
1991	Lawrence Moore	Cemetery	NHPDIP	\$1,000.00	9.82%	\$66.15	\$15.96	\$0.00	\$1,082.11
1992	Forest & Ruth Parker	Cemetery	NHPDIP	\$250.00	2.45%	\$16.54	\$3.99	\$0.00	\$270.53
1992	Russell Kelso & Helena Parker	Cemetery	NHPDIP	\$250.00	2.45%	\$16.54	\$3.99	\$0.00	\$270.53
1993	R Linfield Ward	Cemetery	NHPDIP	\$500.00	4.91%	\$33.08	\$7.98	\$0.00	\$541.06
1994	Harold J Griffin	Cemetery	NHPDIP	\$400.00	3.93%	\$26.46	\$6.38	\$0.00	\$432.85
1997	Elsie Hall	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
1997	Henny & Arlene Stuart	Cemetery	NHPDIP	\$500.00	4.91%	\$33.08	\$7.98	\$0.00	\$541.06
2000	Desmond & Arlene Stuart	Cemetery	NHPDIP	\$200.00	1.96%	\$13.23	\$3.19	\$0.00	\$216.42
				\$10,185.25		\$673.80	\$162.56	\$0.00	\$11,021.61

MUNICIPAL BUILDING/SALT SHED REPORT

Building Expenses:

2000:	\$282,977.84
2001:	<u>\$166,079.41</u>
	\$449,057.25

Salt Shed:	\$36,251.18
Gravel for base:	<u>\$ 2,856.00</u>
	\$39,107.18

Other Expenses:

Paving	\$40,235.20
Landscaping	<u>\$ 2,944.00</u>
	\$43,179.20

Transfers/Trustees:

1999:	\$ 7,852.71
2001:	<u>\$281,942.71</u>
	\$289,795.42

Total for Buildings:	\$531,343.63
Less Appropriations:	<u>\$289,795.42</u>
From Town Surplus Acct.	\$241,548.21

In 2001 town surplus funds (from the NH Public Deposit Investment Pool) were utilized for the municipal building project thus eliminating the need to borrow additional funds (\$250,000) as authorized in Warrant Article 2 (1999 Town Meeting).

We would like to extend a very *special thank you* to Bruce Craig, the building committee and fire department for their many volunteer hours involved in the planning and construction of the buildings, Roo Mold and the St. Johnsbury Academy building trades students and also a *big thank you* to Duane Moyse for the new sign out front.

Selectman
Town of Monroe

ANNUAL REPORT FOR THE
MONROE POLICE DEPARTMENT
FOR 2002

	2001	2002
COMPLAINTS	349	365
Dog Complaints	51	33
Thefts-Burglaries	3	2
Summons Issued	19	14
Warnings	194	235
Domestic Disturbances	3	7
ATV Complaints	9	6
Lifeline Calls	7	5
Burglar Alarm Activations	7	9
911 Hangups	9	14
Assisted Other Departments	12	8

Respectfully submitted,

Maynard Farr
Police Chief

ANNUAL REPORT FOR MONROE VOLUNTEER FIRE DEPARTMENT FOR 2002

During 2002 Monroe Volunteer Fire Department responded to the following calls:

Structure Fires	2
Chimney Fires	3
Electrical Fires	1
Motor Vehicle Accidents	8
Assisted Fast Squad	1
Carbon Monoxide Detector	1
Brush/Grass Fires	3
Mutual Aid Calls:	
Bath	2
Barnet	8
Littleton	1
Ryegate	5
TOTAL RUNS	35

Once again the fire department has had a busy and productive year. In March with the help of Bob Regis and Russell Brown we applied for a Federal Grant thru FEMA to purchase a new NFPA approved structural personal protection apparel, new NFPA Wildland Fire Fighting personal protective gear and NFPA approved EMS protective gear. The total amount of our grant application was \$25,350.00. I am pleased to say that in October of 2002 we received word that Monroe had been awarded the FEMA grant. This grant is a 90/10% grant so you will see a separate line item in our budget of \$2,535.00 which is our 10% share of the grant.

Also in June of this year I applied for a grant thru the Office of Emergency Management to purchase a 20KV Diesel Powered Generator Trailer mounted. This grant was a 75/25% cost share.

Again I am pleased to say that we have received approval of this grant. The approximate cost to the Town of Monroe for this generator will be \$4,328.00. The town's share of this will come from the Civil Defense Capitol Reserve Fund which was established last year.

In April we took delivery of our new Central States/HME Custom Pumper which was approved at the March 2001 town meeting. This piece of equipment should serve the Town of Monroe for many years. The firemen are extremely proud of the new fire station and the Central States Pumper and appreciate the support that we have always received from the voters of Monroe.

I would once again like to personally thank the firemen for the past year. We extend an open invitation to anyone interested in becoming a member of the department (male or female) to contact myself or Assistant Chief Russell Brown. Also if there are any 16-18 year olds that would like to join a junior firefighters organization please contact us.

Sincerely yours,

Maynard Farr
Fire Chief

Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003 prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

(All fires Reported thru November 10, 2002)

TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc *	356

(*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment.)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149

Annual Report of the Monroe *F.A.S.T.* Squad

01/01/2002 - 12/31/2002

The Monroe F.A.S.T. Squad responded to 52 calls in 2002, an increase over our 2001 total of 44. They can be categorized as follows:

- 25 Medical Emergencies
- 8 Trauma Calls
- 11 Motor Vehicle Accidents
- 8 Assists to Fire Department

Once again in 2002, the squad members took the required refresher courses and practical examinations necessary to renew their EMT provider licenses for another two years. We will also be the beneficiaries of a portion of the federal grant funds awarded the Monroe Fire Department last October. Our share of the proceeds will be used to purchase EMS protective jackets and pants for the squad.

Respectfully submitted,



Robert T. Regis, *Squad Chief*

Woodsville Rescue Ambulance

PO Box 191
Woodsville, NH 03785-0191

Business Telephone 603-747

Town Clerk
Town of Monroe
Monroe, NH 03771

I am enclosing a copy of the Woodsville Rescue Ambulance 2002 budget for your review. I am also enclosing a copy of all the outstanding accounts, we were not able to collect, from 2002. This is per our agreement from October, 2001.

I am pleased to report that our per capita fee for the next contract year will remain at \$13.40.

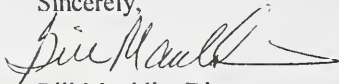
Based on your population of 759 residents the total per capita fee due in July will be \$10,170.60. The per capita fee combined with the total of outstanding accounts from 2002 will be the total amount due.

To update you on our progress to provide the highest level of pre-hospital care possible, three of our full time staff have completed their paramedic training and will be practicing very soon. Woodsville Rescue Ambulance employs five full time employees who are currently at or will soon be at the paramedic level.

If you should have any questions please do not hesitate to call our office.

Thank you for allowing us to serve your community.

Sincerely,



Bill Mauldin, Director

- Proudly Serving -
- Bath, Benton, Haverhill and Monroe, New Hampshire -
- Corinth, Groton, Newbury and Ryegate, Vermont -

WOODSVILLE AMBULANCE BUDGET REPORT

	Budget 2002	Actual 2002
Income:		
Balance Foreward	15,688.12	15,688.12
Donations	0.00	3,822.62
Education	0.00	8,119.54
Interest	0.00	238.23
Patlent Fees	243,000.00	251,076.29
Special Events	2,100.00	2,270.00
Meeting Room	0.00	130.00
Town Assessments	163,000.00	157,302.60
Town Guarantees	<u>0.00</u>	<u>0.00</u>
Total:	423,788.12	438,647.40
Expenses:		
Ambulance Payments	40,000.00	40,261.64
Building Payments	18,000.00	18,000.00
Collections	0.00	239.89
Dispatch	18,900.00	13,910.00
Donation Expense	0.00	1,895.00
Fuel	5,000.00	3,603.12
Health Insurance	18,600.00	15,349.32
Infection Control	300.00	107.90
Insurance	17,000.00	18,178.00
Legal	200.00	0.00
Maintenance	10,000.00	6,841.12
New Equipment	2,000.00	6,537.02
Office	6,000.00	8,481.32
Oxygen	3,300.00	2,650.15
Payroll	249,000.00	249,540.65
Public Relations	0.00	145.00
Radio Maintenance	1,000.00	0.00
Supplies	6,000.00	6,979.64
Training	2,800.00	1,588.23
Unifoms	2,500.00	2,179.83
Utilities	<u>6,500.00</u>	<u>7,514.04</u>
Total:	407,100.00	404,001.87
Fund Balance:	16,688.12	34,645.53

Respectfully Submitted
Commissioners:
Lawrence P. Corey
Joseph C. Maccini
Richard L. Guy



Raymond S. Burton

338 River Road
Bath, NH 03740
Tel. (603) 747-3662
Car Phone (603) 481-0863
E-mail: ray.burton4@gte.net

*Executive Councilor
District One*

REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE

by

Raymond S. Burton

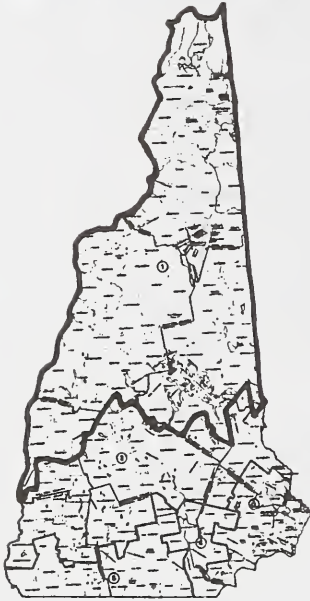
Room 207

State House

Concord, NH 03301

Telephone 603 271-3632

Email: rburton@gov.state.nh.us



A new era is underway in the Executive Branch of your NH State Government, headed by Governor Craig Benson. I envision that his administration will be bringing new and innovative ideas of a modernized New Hampshire State Government, by utilizing tools of the new age of technology. This will bring enhanced services to the citizens and users of NH State Government. Through the many checks and balances of power at the State Capitol, Governor Benson will not go too slow or too fast.

I encourage citizens to contact Governor Benson and offer to serve on a Board or Commission. Each biennium more than 300 citizens are appointed to these public Boards. The address is: State House, 107 North Main St. Concord, NH 03301. The phone number is: 603 271-2121. A new administration is in Concord. Let's make very sure our region is a part of the Benson era of New Hampshire! For a listing of the Boards and Commissions under the authority of the Governor and Council, please visit the Secretary of State Web site at: <http://webster.state.nh.us/sos/> or call my office at 271-3632.

As Councilor, I will be conducting official tours with Commissioners and Directors of State Agencies all summer and fall of 2003. If you have a

Towns in Council District #1

CARROLL COUNTY:

Albany, Bartlett,
Chatham, Conway, Easton,
Ellingham, Freedom, Har's Loc.,
Jackson, Madison, Moultonborough,
Ossipee, Sandwich, Tamworth,
Tiltonboro, Wakefield, Wolfeboro,

GRAFTON COUNTY:

Alexandria, Ashland, Bath,
Benton, Bethlehem, Bridgewater,
Bristol, Campton, Canaan,
Dorchester, Easton, Ellsworth,
Enfield, Franconia, Grafton,
Groton, Hanover, Haverhill,
Hebron, Holderness, Landall,
Lebanon, Lincoln, Lisbon,
Livermore, Littleton, Lyman,
Lyme, Monroe, Orange, Orford,
Piermont, Plymouth, Rumney,
Sugar Hill, Thornton, Warren,
Waterville Valley, Wentworth,
Woodstock

BELKNAP COUNTY:

Alton, Belmont, Carlar Harbor,
Gifford, Laconia, Meredith,
New Hampton, Sanbornton, Tilton

COOS COUNTY:

Berlin, Carroll, Clerksville,
Colebrook, Columbia, Dalton,
Dixville, Dummer, Errol,
Gorham, Jafferson, Lancaster,
Milan, Millsfield, Northumberland,
Pittsburg, Randolph, Shelburne,
Stewartstown, Stark, Stratford,
Whitefield

SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,
Croydon, Grantham, Newport
Plainfield, Springfield, Sunapee

special event or project you would like a certain agency to visit or focus on, please let me know.

As Councilor, I will be holding official summer 2003 hearings on proposed changes to the NH Ten Year Highway Plan. All Town, Counties and Cities will be notified of this schedule of public hearings in your region. Please utilize your regional Planning Commission as a starting point for your transportation ideas and concerns. For detailed information on the Ten Year Highway Plan visit the Department of Transportation web site:

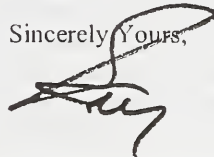
<http://webster.state.nh.us/dot/>

All citizens and public agencies should contact our NH Congressional Delegation and ask for more support from Washington, DC. New Hampshire ranks near the bottom of the list in monies returned back from the Federal budget.

For every dollar of taxation we send to Washington we get back ONLY 71 CENTS! Let's send many lists to Senators Gregg, and Sununu, and Congressmen Bass and Bradley and give them a chance to do better!

Please keep in touch with my office. I am at your service.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Ray', with a large, sweeping flourish above it.

Raymond S. Burton

Executive Councilor



Grafton County Commissioners

3801 Dartmouth College Highway, North Haverhill, NH 03774
603-787-6941 FAX: 603-787-2345
Email: jlcclough@lycos.com ~ samgraston@yahoo.com

December 19, 2002

YOUR GRAFTON COUNTY GOVERNMENT BY RAY BURTON, GRAFTON COUNTY COMMISSIONER, DISTRICT TWO

The Grafton County Dispatch Center has been in operation for 29 years at the Sheriff's Department, Grafton County Superior Courthouse.

Over the years, towns and various law enforcement organizations have asked the Grafton County Dispatch Center to function as their dispatch service. The Dispatch Center currently dispatches for 59 organizations (21 police, 25 fire, 13 EMS) providing a variety of ambulance, fire, police, and other related services to the people of this area of Grafton County. On an annual basis, there are some 500,000 radio transmissions, and 108,000 phone calls. It costs \$548,000 to operate this Center, which also handles all 911 calls referred by the New Hampshire 911 System.

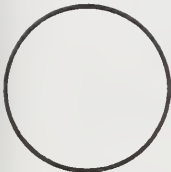
There is a system for towns and cities to pay for the Grafton County Dispatch Center to provide dispatching cars, and personnel to emergency needs. The County Board of Commissioners voted on December 10, 2002 to increase fees charged to the user towns. The total increase is \$88,254.00, which is the total collected from 28 towns and other organizations. This will bring in a new total of \$298,568.00 as income to attempt to bring the level of fees charged to each town which is based upon use.

The Grafton County Dispatch Center is run with a minimum of two full-time dispatchers and has the most modern of equipment staffed by professionally trained personnel who are certified by the FBI and the New Hampshire Bureau of Emergency Communications. Over the past year, the State of New Hampshire's Department of Safety has provided some one million dollars worth of radio and transmission equipment to the towns and City of Lebanon here in Grafton County to better enhance the use of the equipment communicating with the Dispatch Center. The quality of service is high, and the equipment is the best.

Anyone wishing a list of the towns using the service and level of usage by each town, and/or having a tour of the Dispatch Center itself, should call Sheriff Charles Barry or Dispatch Center Director of Communications Tom Andross at 603-787-6911. Sheriff Barry and his staff are always willing to make presentations to interested Selectboards or local organizations interested in this operation at Grafton County's Government.

COMMISSIONERS:

DISTRICT 1: Michael Cryans, P.O. Box 999, Hanover, NH, 03755	(603) 448-4351
DISTRICT 2: Raymond S. Burton, RFD #1, Woodsville, NH 03785	(603) 747-3662
DISTRICT 3: Steve Panagoulis, 11 Broadway St., Plymouth, NH 03264	(603) 536-3349



Grafton County Commissioners

3801 Dartmouth College Highway, North Haverhill, NH 03774
603-787-6941 FAX: 603-787-2345

E-mail: jlclough@lycos.com ~ samgraffton@yahoo.com

December 11, 2002

Town of Monroe, Selectboard
P.O. Box 63
Monroe, NH 03771

Dear Sirs:

We are writing to provide the Monroe year 2003 assessment for dispatch service from Grafton County.

As we mentioned in previous correspondence, user fees are being assessed based on actual agency activity recorded in the dispatch center. Some agencies may see an increase in their fee structure as it now reflects a closer fair share of the burden, based on actual service usage.

The activity for your agency in the billing period (October, 2001 through September, 2002) is:

Agency	Telephone	Radio	% of Total Dispatch Activity	2003 Agency Fee Amount	Town Total
Monroe Police	239	123	0.129%	\$ 516.00	
Monroe Fire	82	348	0.157%	\$ 628.00	
Monroe EMS	10	182	0.070%	\$ 280.00	\$ 1,424.00

Over the past year the County has seen the installation of the first phase of the LAWNET police radio system, which is near completion, as well as installation of new dispatch center furnishings and equipment. These improvements have upgraded our technical infrastructure and help to ensure the delivery of quality service. In addition, we are researching the implementation of additional radio and computer system components, such as computer-aided dispatching, mobile data systems, etc. to bring state-of-the-art communications services to our user agencies.

If you have any questions regarding the fee charged or the communications system overall, please contact the Sheriff's Director of Communications Thomas Andross via email: tandross@grafftoncountysheriff.net or at (603)787-6911.

Sincerely,



GRAFTON COUNTY COMMISSIONERS
Steve Panagoulis, Chair

COMMISSIONERS:

DISTRICT 1: Michael Cryans, P.O. Box 999, Hanover, NH, 03755	(603) 448-4351
DISTRICT 2: Raymond S. Burton, RFD #1, Woodsville, NH 03785	(603) 747-3662
DISTRICT 3: Steve Panagoulis, 11 Broadway St., Plymouth, NH 03264	(603) 536-3349

2002 REPORT OF UNH COOPERATIVE EXTENSION GRAFTON COUNTY OFFICE

UNH Cooperative Extension provides New Hampshire citizens with research-based education and information, enhancing their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Funded through the federal, state and county governments, and competitive grants, UNH Cooperative Extension educational programs are designed to respond to the local needs of citizens through direction and support of an elected volunteer advisory council. Each of the state's ten counties supports an Extension office.

Extension Advisory Council: Members include: W. Michael Dannehy, Woodsville; Jim Kinder, Haverhill; Alyssa Lucas, Woodsville; Tosona Melanson, Dorchester; Cindy Putnam, Piermont; Debby Robie, Bath; Ilse Scheller, Wentworth; Dave Thompson, Lincoln; Susan Tomasetti, Littleton; and Michael Townsend, Lebanon. The Advisory Council meets every other month.

Education programs and assistance are objective, informal and practical in nature; most are at no direct cost for participants. Clients' needs are met through phone calls, letters and printed materials, hands-on workshops, on site visits, conferences and web sites. Media outlets help us reach one of every three county residents. Our staff is able to respond quickly with needed information via electronic mail, keep up-to-date on the latest research and information, and work collaboratively with many agencies and organizations.

Extension Staff: Tom Buob, Agricultural Resources; Ginny DiFrancesco, Water Quality; Kathleen Jablonski, 4-H Youth Development; Michal Lunak, Dairy Specialist; Deborah Maes, Family & Community Development; Northam Parr, Forest & Wildlife Resources; Robin Peters, Nutrition Connections; and Jacqueline Poulton, LEAP program. Educators are supported by Donna Mitton, Kristina Vaughan and Sharon Youngman.

New or enhanced efforts during FY01 (October 2001 through September 2002) include:

- 'Nutrition Connections' programs enrolled 164 low-income family members in programs to modify diet and food preparation, skills and behavior and improve nutritional health. 'Nutrition Connections' collaborated with and marketed programs through over 60 agencies, health clinics, schools, welfare offices and shelters.
- 4-H Leader Training for volunteers were held in gardening, public speaking, and water resources education. There are 102 active leaders in 4-H, including 16 new volunteers. 470 County youth participated in 4-H activities. There are currently 32 active clubs. Three Grafton Co. 4-H'ers received college scholarships/awards from local funds established for that purpose.
- Food safety certification programs were held in 8 communities, for food handling staff of nursing homes, schools, hospitals, senior centers and restaurants. About 70 participants passed the National SERVSAFE exam as a result. A Community Profile was held in Canaan. Land Conservation and Protection Workshops were held in Sugar Hill and Rumney.
- The LEAP program (Lifeskills for Employment, Achievement and Purpose) successfully 'graduated' eleven participants; seven have obtained full-time employment, three have earned GEDs, two have completed CNA training, and six have enrolled their children in State Licensed Child Care.

· Thirty-eight Farm-Family participants completed Ag-Business courses in North Haverhill, a cooperative program with UVM that improves financial planning, accounting and management. More than 100 producers attended a West Lebanon conference on Dairy Management Practices with a focus on financial management and profitability. Also in West Lebanon, the New England Dairy Feed Conference focused on forage production and management.

· Current Use tax program information and assistance-including revised Forestland Stewardship criteria – was provided to communities, assessing officials and landowners through public meetings and direct consultation, to help keep this open-space incentive strong. Extension referrals to private sector licensed foresters resulted in new management plans on 15,000 acres, erosion control on 10 miles of roads and trails, and improved timber harvesting practices. The 15th Annual Grafton County Conservation Field Days at the County Farm taught 150 5th graders and their teachers about soils, water, wildlife, farm animals, forestry and gardening, just before black fly season!

· Grant-funded research projects included phosphorous and nitrogen application guidelines and vegetative buffer utility to protect water quality and farm profitability.

UNHCE Grafton County Office Hours are Monday through Friday from 8 AM to 4 PM.

Phone: 603-787-6944

Fax: 603-787-2009

Email: ce.grafton@unh.edu

Mailing Address: 3785 DCH, Box 8, N. Haverhill, NH 03774-4936

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer. UNH, U.S. Dept. of Agriculture and New Hampshire counties cooperating.

Respectfully submitted,
Northam D Parr, County Office Administrator



North Country Council, Inc.

Regional Commission & Economic Development District
The Cottage at the Rocks
107 Glessner Road
Bethlehem, New Hampshire 03574
(603) 444-6303 FAX: (603) 444-7588
E-mail: nccinc@moose.ncia.net

December 11, 2002

Board of Selectman
Town of Monroe
Monroe, NH 03771

Dear Selectman,

As the budget season is well underway and as town meeting approaches, towns are requesting the North Country Council Annual Report and the statement of the 2003 Annual Dues.

Your town's dues each year vary based on the latest population numbers received from the Office of State Planning and on the latest valuation numbers received from the Department of Revenue Administration. Each year we compute your dues based on the latest valuation and population numbers. If you would like details on the formula used, please give us a call. Dues for the fiscal year 2002 were used to support the following programs:

- | | |
|--|---|
| ▪ Community Planning Assistance | ▪ EDA Planning Activities (match) |
| ▪ Transportation Planning Activities (match) | ▪ Hazardous Mitigation Planning Program (match) |
| ▪ Scenic Byways Program (match) | ▪ I-93 Corridor Study (match) |
| ▪ Grant Writing/Administration Projects | ▪ National Flood Insurance Program (match) |

This year's computation of the Town of Monroe's dues is \$747.15. (Invoice included.)

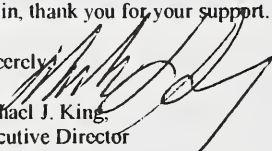
I have also attached North Country Council's Annual Report for 2002. We try to keep this to a brief one page format so it can easily be included in your Town Report. We hope that it gives you an understanding of the programs and projects that we are working on. Your dues are used to support these programs and to provide a match for the state and federal funds that we receive for these activities. Without your support many of these programs would not be possible. We hope that we can continue to count on your support and that you will utilize our services and participate in the many projects that we are involved in within the North Country.

During the course of the year we try to visit all of our towns at least once during the year and for many towns we are frequent visitors. Please feel free to give me or any member of my staff a call if you are looking for planning assistance or would like to discuss further the programs at North Country Council.

I expect that the year 2003 will be a very productive and busy year and that we can provide the services and programs that all of our communities are in need of.

Again, thank you for your support.

Sincerely,


Michael J. King
Executive Director





North Country Council, Inc.

Regional Commission & Economic Development District
The Cottage at the Rocks
107 Glessner Road
Bethlehem, New Hampshire 03574
(603) 444-6303 FAX: (603) 444-7588
E-mail: nccinc@moose.ncia.net

NORTH COUNTRY COUNCIL ANNUAL REPORT 2002

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

Transportation:

- Completed with the NHDOT and member communities the regional bike path map.
- Completed the Route 2 Corridor Study and continue to participate in the Route 2 working group.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.
- Conducted 138 traffic counts in 38 communities.

Economic Development:

- Submitted two EDA economic development applications. (The MWVEC technology village and the Dartmouth Incubator).
- Coordinated the North Country District Economic Development Committee.
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region.
- Finish Phase I of the Industrial Park Marketing Program.

Community/Regional Planning:

- Provided technical assistance to 28 towns throughout the region.
- Participated in the update of 12 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning.

Environmental Planning:

- Provided technical assistance to over 38 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste collections for 32 communities.
- Conducted solid waste and transfer station evaluations for three community transfer stations.
- Began a pilot fluorescent light collection program.
- Managed a source water protection program for the Department of Environmental Services, which developed methods to help in the prevention of surface intake contamination.
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2002. We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. We presently have nine staff people focusing on providing technical assistance in Transportation, Community Planning, Economic Development and Environmental Planning. Major programs for the year 2003 will be completion of our five year update of the Comprehensive Economic Development Strategy (CEDS), the development of a Regional Plan (transportation, natural resources, economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town evaluations on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely

Michael J. King
Executive Director





North Country Council, Inc.

Regional Commission & Economic Development District
The Cottage at the Rocks
107 Glessner Road
Bethlehem, New Hampshire 03574
(603) 444-6303 FAX: (603) 444-7588
E-mail: nccinc@moose.ncia.net

October 25, 2002

Town of Monroe
Board of Selectmen
P.O. Box 63
Monroe, NH 03771

Dear Board of Selectmen:

As part of our Solid Waste Management Grant, North Country Council is planning to coordinate a series of Household Hazardous Waste collections throughout its planning region. These collections provide a valuable resource to residents by giving them a safe and efficient means of disposing of hazardous materials that include oil-based paints, thinners, solvents, insecticides & pesticides and cleaning supplies. The number of towns that wish to participate will determine where and the number of collection sites we will operate. Collections are usually held in June or September.

If your town would like to participate, you will need to appropriate, on a one dollar per capita basis (2000 U.S. census), \$755.00. Additional grant money is available through the New Hampshire Department of Environmental Services and can result in an additional \$.25 per capita (\$188.75).

Note that the dollar figure quoted above represents the maximum amount your town will be charged. If resident turnout is low from your town, you will only be charged at a rate equal to the rate of participation. See the example below.

Total Cost of Program: \$5,000
Total Participants: 20 vehicles or 10%
Town X Appropriates: \$755.00
Town X would be charged \$500 (5,000 x .10) not the \$755.00 Maximum

Please return the enclosed letter of intent to participate by December 2, 2002. Signing the letter does not commit your town to this program; however it is required for the State Grant funding process. We fully understand that budgets must pass a town meeting vote and that all of the best-laid plans can change in March.

If you have any questions feel free to call me at 444-6303. Thank you for your attention to this matter.

Sincerely,

James Steele
NCC Principal Planner





Serving Coos, Carroll & Grafton Counties

30 EXCHANGE STREET, BERLIN, N.H. 03570
TOLL FREE NO. 1-800-552-4617
FAX NO. 752-7607

November 29, 2002

Board of Selectmen
Town of Monroe
Monroe, NH 03771

Dear Select Board:

Tri-County Community Action Program is a private, not-for-profit agency, which is requesting at your 2003 Town Meeting, \$1300 in funding from the Town of Monroe to help support its Community Contact Division.

The following is a report of services provided in fiscal year 2001-2002.

In total, 32 citizens of Monroe received services. There were 21 service units for energy related programs, including 21 households for Fuel Assistance, 19 of which were approved, 12 of which were elderly or disabled. Individuals receiving Fuel Assistance in Monroe totaled 43. Food pantry recipients totaled 27. There were 9 health referrals, 7 on housing, 11 on income/budget, and 5 on legal and educational referrals.

**TRI-COUNTY COMMUNITY ACTION HAS SPENT \$11,361.23 ON
MONROE CITIZENS BETWEEN JULY 1, 2001 AND JUNE 30, 2002.**

Community Contact provides these and other necessary services for the less fortunate citizens in your town and surrounding vicinities. We are depending upon funding from your town and others county-wide. The local funds are combined with the Community Services Block Grant, Fuel Assistance and NH Emergency Shelter Grant, Homeless Programs and FEMA. We also are the conduit through which the USDA Surplus Food gets distributed to the emergency food pantries throughout Grafton County.

We sincerely appreciate the Town of Monroe's past support and look forward to continuing our partnership to provide essential services to your residents.

Very truly yours,

A handwritten signature in dark ink that reads "Daniel G. McGregor".

Daniel G. McGregor
Woodsville Community Contact Staff

WEATHERIZATION
752-7105

AMERICORPS
752-5760

ADMINISTRATION
752-7001

CT. DIVERSION-YTH. ALTERNATIVES
752-1872

COMMUNITY CONTACT
752-3248

R.S.V.P.
752-4103

FUEL ASSISTANCE
752-7100

PLANNING & ADMIN
752-7165



September 26, 2002

Board of Selectman
PO Box 63
Monroe, New Hampshire 03771

Dear Board of Selectman:

Thank you very much for the opportunity to again apply for financial support from the Town of Monroe for fiscal year 2003. You have been very supportive to the American Red Cross in previous years and we are very appreciative.

On behalf of our clients, the Board of Directors, volunteers and staff we are requesting consideration for a Red Cross appropriation in your next fiscal year annual budget. The funding requested will support services provided by our chapter to the residents of the town of Monroe. We are requesting support at the rate of .40 (forty cents) per resident, for a total of \$ 302.00 dollars based on a population of 755. This rate has not been increased since 1992, even though the cost of services continues to rise.

The mission of the Red Cross is to help people prevent, prepare for, and respond to emergencies. Responding to emergencies includes providing disaster relief services, 24 hours a day, 365 days a year. The services that the American Red Cross provides are described below.

Disaster Services

This direct emergency assistance includes vouchers for food, clothing, medicine, emergency shelter, basic household necessities, mental health counseling, emergency home repairs, damage assessments and building repair estimates. In addition, American Red Cross disaster volunteers work as case managers for disaster victims, providing linkage to non profit organizations that offer fuel assistance, emergency care for pets, donations of needed goods and services and pre-disaster needs. All direct assistance from the Red Cross is based on verified, disaster-caused needs. *We never send a bill for these services – ever- no matter how long we must stay on the scene of a disaster.*

Armed Forces Emergency Services

The Red Cross also serves as the official communication link between active members of the military and their families relaying urgent messages regarding birth, death and serious illness. This service is also provided 24 hours a day, 365 days a year, around the world, without federal or state government funding.

Together, we can save a life

Health and Safety Programs

Preparing for emergencies is also a vital part of the Red Cross Mission. We achieve this goal by providing health and safety courses, including first aid, CPR, lifeguard training, water safety and swimming lessons and HIV/AIDS education. Each year, thousands of residents throughout the Greater White Mountain Chapter receive certification in these classes and stand ready to assist when help is needed.

The American Red Cross, Greater White Mountain Chapter, provides these services to 69 communities in its jurisdiction, covering more than 3,000 square miles from Gilmanton to the Canadian border.

The Red Cross is not a government agency and receives no federal or state government funding. We are a non profit organization that depends on charitable gifts of time and money from the American people to provide our services.

An appropriation of \$ 302.00 dollars from the town of Monroe will help to ensure that the Red Cross can respond swiftly in times of tragedy, crisis and disaster.

I will forward a copy of our annual report covering FY 2002 as soon as it is available. A copy of our fiscal year 2002 financial report is enclosed.

If you require additional information, please let me know.

Thank you for your consideration of this request.

Sincerely,



Shelley Proulx

Director of Financial Development
And Community Relations

Enclosures

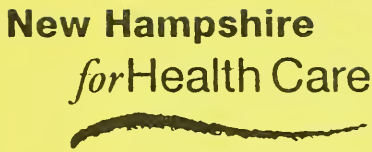
ANNUAL REPORT

Financial Report

Revenue & Support		FY2002
	United Way	\$ 45,253
	Health and Safety	\$ 99,852
	Direct Mail	\$ 63,768
	Contributions	\$ 138,251
	Special Events (Net)	\$ 115,766
	Miscellaneous	\$ 1,715
	Interest	\$ 3,438
TOTAL		\$ 468,043

Expenses	
Program Services	
Military Families	\$ 33,629
Disaster	\$ 113,540
Blood	\$ 13,763
Health & Safety	\$ 181,345
Community Services	\$ 13,916
International Services	\$ 8,085
Supporting Services	
Membership & Fundraising	\$ 88,044
Management & General	\$ 39,304
TOTAL	\$ 491,626

Net Revenue/(Loss)	\$ (23,583)
--------------------	-------------



PO Box 2994
Concord, NH 03302-2994
603-227-0883
866-77-NH-4-HC
www.nhforhealthcare.com

The Health Care for New Hampshire Resolution

Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of MONROE, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

The above language represents a resolution signed by the required number of MONROE registered voters. We request that this be placed on the 2003 Warrant for town consideration. This resolution is non-binding and represents no fiscal impact.

TOWN MEETING WARRANT

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 12 NOON TO 6:00 P.M.

To the inhabitants of the Town of Monroe, in the county of Grafton in said state, qualified to vote in Town Affairs: You are hereby notified to meet at Monroe Town Hall in said Monroe on Tuesday, the 11th day of March, next at 7:00 of the clock in the P.M. to act upon the following subjects: With the School business meeting preceding Town business meeting:

1. To choose all necessary Town Officers for the year ensuing. (By Ballot)
2. Are you in favor of the adoption of Amendments as proposed by the planning board for the town zoning ordinance as follows:
 - #1. Section 402.1A Any building constructed for business** purposes requires a special permit approved by majority vote of the planning board. Such construction and use approval will have to meet conditions so as to not change the character of a neighborhood. Definitions: Home Occupation/Business - Any activity carried out for gain and conducted as a customary, incidental, and accessory use in the resident's dwelling unit by resident(s) of that unit. Commercial Business (Use) - Business involving the sale of goods or services carried out for profit.
 - #2. Section 309 - Junk Yards** - shall not be permitted in the Town of Monroe in Zone A, B, or C.
 - #3. Section 310 - Telecommunication Towers** to be added and allowed in Zones A, B & C. With Tower Fall Zones and Abandonment or Discontinuation of Use requirements. The Planning Board may adjust allowable height of tower above the tree line, twenty feet or more if need is shown.
 - #4. To be added in Zones A, B & C as permitted use,**

Elderly Housing Units designed for senior citizen housing in all zones. Unit containing one or more rooms with private bath and kitchen facilities.

#5. Establish a Public Water Supply Aquifer Protection Zone - Set back requirement of 400 feet from the Monroe Water Department Wells in Zone A.

These are topical description of substance of amendments. Full descriptions are available for public viewing at the Monroe Town Hall. **The voting on the amendments will be by official ballot during the voting time of town officers.**

3. To see if the Town will vote to raise and appropriate the sum of five thousand (\$5,000.000) to be added to the Highway Department Truck Capital Reserve Fund previously established. (Majority Vote Required)The Selectmen & Budget Committee recommend this appropriation.
4. To see if the Town will vote to raise and appropriate the sum ten thousand (\$10,000.00) to be added to the Fire Truck Capital Reserve Fund previously established. (Majority Vote Required). The Selectmen recommend this appropriation.
5. To see if the Town will vote to raise and appropriate the sum of four thousand (\$4000.00) to add to the Civil Defense Capital Reserve Fund previously established and name the Selectmen as agents to expend from this fund. Selectmen recommend this appropriation.
6. To see if the Town will vote to discontinue plowing private driveways in the town of Monroe. (Majority Vote Required)
7. To see if the Town is in favor of directing the Selectmen to investigate the feasibility of selling, or privatizing the Monroe Water Department. If said vote is in the affirmative, then the Selectmen will set up an ad hoc committee to study this issue, which committee would be

made up of members of Selectmen and members of the public. Such findings to be acted on at the 2004 Town Meeting.

8. To see if the Town will adopt the provisions of RSA 72:70 for an exemption from the assessed value, for property tax purposes, of real property equipped with a wood heating energy system which exemption shall be in an amount of \$100.00. (By Petition) The Selectmen recommend this warrant article.
9. To see if the Town will vote to support the following resolution. The Health Care of New Hampshire Resolution - That we, the citizens of Monroe, shall call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that: *Everyone, including the self-employed, unemployed, un-and under insured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; *Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system; *Everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care. This resolution is non-binding and represents no fiscal impact on the Town of Monroe. (By Petition)
10. To hear all reports of committees and officers heretofore chosen and pass any vote relating thereto.
11. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations for the same. This money includes all warrant articles.

Robert Wormer	Selectmen
Donna Mitton	Town of
Gerry LaFlamme	Monroe

A True Copy of Warrant.....Attest:

Robert Wormer	Selectmen
Donna Mitton	Town of
Gerry LaFlamme	Monroe

BUDGET TOWN OF MONROE 2003				
Line Item	2002 Budget	2002 Spent	2003 Budget	
GENERAL GOVERNMENT				
4130 Executive	18,900.00	18,850.27	20,275.00	
4140 Election, Reg. & Vital Statistics	12,000.00	13,397.16	11,540.00	
4150 Financial Admin.	39,870.00	34,093.10	39,935.00	
4152 Revaluation of Property	15,347.38	28,665.00	2,000.00	
4153 Legal Expense	15,000.00	3,107.05	15,000.00	
4155 Employee Benefits(Retirement)	16,500.00	2,124.22	3,000.00	
Payroll Expenses(FICA)		13,199.10	14,000.00	
4191 Planning and Zoning	600.00	576.30	600.00	
4194 General Government Bldg	43,850.00	42,684.44	31,581.25	
4195 Cemeteries	14,150.00	10,739.68	7,850.00	
4196 Insurance	16,000.00	14,602.42	16,000.00	
4197 Advertising & Reg. Assoc	3,128.34	3,103.34	3,227.15	
Town Building				Itemized
4199 Exp.(Utilities,Fuel):			20,103.42	2003
N.Monroe Fire Station				1239.19
Post Office		1,239.78		2765.73
Town Hall				6616.64
Fire Station/Highway Dept.				9481.86
4210 Police	9,000.00	7,379.26	9,000.00	
4215 Ambulance	9,475.00	10,170.60	10,170.60	
4220 Fire	25,000.00	23,619.03	21,300.00	
HIGHWAYS, STREETS & STREET LIGHTING				
4312 Highways & Streets	285,059.39	266,324.34	278,741.65	
4316 Street Lighting	15,000.00	13,510.84	15,000.00	
SANITATION				
4323 Solid Waste Collection	25,000.00	26,114.36	27,000.00	
Solid Waste Disposal	40,000.00	43,431.85	40,000.00	
4324 Hazardous Waste Disp.			755.00	
4332 Water Services	100.00	0	100.00	
HEALTH				
4415 Health Agencies and Hospitals	6,013.20	6,036.53	11,522.20	
4442 Direct Assistance	3,000.00	0	1,500.00	
CULTURE & RECREATION				
4520 Parks & Recreation	5,250.00	6,076.38	6,237.00	
4550 Library	34,055.60	32,166.12	35,263.31	
4383 Patriotic	1,000.00	691.72	1,000.00	
CAPITAL OUTLAY				
4915 Capital Reserve Fund				
(Warrant Articles)				
Highway Dept. Truck Fund	-		5,000.00	
Fire Truck Fund	10,000.00	10,000.00	10,000.00	
Civil Defense Fund	2,000.00	2,000.00	4,000.00	
4916 Town History Fund	0.00			
4723 Interest	900.00	0	900.00	
Total Appropriation	666,198.91	633,902.89	662,601.58	

BUDGET FOR THE TOWN OF MONROE

Source of Income	Estimated Revenue 2002	Actual Revenue 2002	Estimated Revenue 2003
Land Use Change Tax	30.00	1500.00	1500.00
Yield Taxes	5000.00	1890.71	2000.00
Int. Penalties on Del Taxes	4000.00	494.02	2000.00
Licenses, Permits, Fees	175.00	1404.50	1500.00
Motor Vehicle Permits	130000.00	146296.00	146000.00
Other Licenses & Permits	1100.00	530.00	1000.00
FROM STATE:			
Shared Revenue	8000.00	8574.92	8500.00
Highway Block Grant	25000.00	25759.39	27000.00
Rooms & Meals	9000.00	22061.97	20000.00
CHARGES FOR SERVICES:			
Income from Departments	650.00	622.42	650.00
MISCELLANEOUS REVENUE:			
Sale of Town Property	200.00	0.00	200.00
Interest on Investments	4000.00	4647.23	5000.00
Other Income	3000.00	2998.66	3000.00
Rent of Town Property	4800.00	4475.00	4800.00
Capital Reserve Funds	25000.00	10144.37	10000.00
	<u>\$219955.00</u>	<u>\$231399.19</u>	<u>\$233150.00</u>



90 Swiftwater Road, P.O. Box 2001, Woodsville, New Hampshire 03785-2001 • 603-747-9000 • FAX 603-747-3310

January 10, 2003

Board of Selectmen
Town of Monroe
Monroe, NH 03771

Dear Members of the Board:

It has been another very exciting year at Cottage Hospital. Over the past year we have seen growth in many areas of the hospital, including the successful installation of our new, state-of-the-art Spiral CT Scanner. Recruitment was high in 2002 and we welcomed eight new providers to our area.

Cottage Hospital obtained additional revenue by fully integrating its operations as a Critical Access Hospital, which, to a large extent, helped to change the hospital's position from a loss over the past two years to a positive bottom line for Fiscal Year 2001-2002.

At Cottage Hospital we are all very proud of the personal care that we are able to give to our patients. Time and time again, we hear about the outstanding care that patients and family members have received while with us.

We know our communities are supportive of our institution, and we are extremely grateful for the financial support that our area towns have provided over the years. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the town of Monroe for financial support for the ninth consecutive year.

We thank you for your continued support and pledge to continue to do our best to provide you with the best healthcare possible.

We will appreciate your including this message in your 2002 Annual Report, and we will forward our 2002 Annual Report to you as soon as it is available. Best wishes for a healthy new year.

Sincerely,

Reginald J. Lavoie
Administrator

"A Critical Access Hospital"



ANNUAL REPORT - 2002
Riverbend Subcommittee
Connecticut River Joint Commissions

This year, the Subcommittee sponsored a public meeting to share the results of a study of river sediments and fish tissue in our region, by the EPA and the states of Vermont and New Hampshire.

We also worked with the Towns of Lunenburg and Lancaster, and the Vermont Leadership Center, to build a new public access at the Mt. Orne Bridge for fishing and launching car-top boats.

We have distributed boating guides to the river and a new map and guide for the Connecticut River Byway, a regional economic development project focusing on the river, natural resources, recreation, farming, history, culture, and local products. Copies of both of these free publications are available at the visitor centers in Lancaster and Wells River.

We have continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including riverbank stabilization.

The Riverbend Subcommittee is advisory and has no regulatory authority. Citizens interested in representing the Town should contact the Selectmen. The public is invited to join our meetings, held on the fourth Thursday evening of every other month, usually in the Littleton Community House. Helpful information, including advice on bank erosion, riparian buffers, and obtaining permits for work in or near the river, a calendar of meetings, and a summary of the *Connecticut River Corridor Management Plan*, are on the web at www.crjc.org.

P.J. Blanchard, Monroe representative



ANNUAL REPORT 2002 CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as management of wild trout in the river's headwaters to recreational trails on abandoned rail lines. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

This year we hosted public presentations by the states and EPA on a major study of contamination in the river's sediments. Following up on widespread public concern for riverbank erosion, we have restored two priority sites identified by our technical team and the county conservation districts on the mainstem. A third will be completed next summer. We have assisted the Army Corps of Engineers with a reconnaissance of other major erosion sites.

With the support of the four US Senators from NH and VT, we were able to provide \$145,000 in Partnership Program grants for locally-inspired projects, including grants for citizen water quality monitoring on Mill Brook in VT and the Ashuelot River in NH, a bi-state Milk Marketing Study Group, and the Connecticut River Birding Trail guide.

We continue to work to bring the attention of federal and state agencies to the *Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. For example, our local subcommittees called for better local protection of shoreland, valley farms, and floodplains. We encourage towns to adopt the *River Plan* into their town's master plan.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Byway. This year we created exhibits for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at www.ctrivertravel.net.

Our five local river subcommittees are an active voice for river issues in their regions. We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, or see our newsletter, *River Valley News*.

VT Connecticut River Watershed Advisory Commission • NH Connecticut River Valley Resource Commission
PO Box 1182 • Charlestown, NH 03603 • 603-826-4800 • Fax 603-826-3065 • www.crjc.org



Grafton County

Senior
Citizens
Council
Inc.

P.O. Box 433
Lebanon, NH
03766-0433

phone: 603-448-4897
fax: 603-448-3906

www.gcsc.org
e-mail: gcsc@gcsc.org

November 5, 2002

Bristol Area Senior Services
P.O. Box 266
Bristol, NH 03222
744-8395

Horse Meadow Senior Center
91 Horse Meadow Road
N. Haverhill, NH 03774
787-2539

Linwood Area Senior Services
P.O. Box 461
Lincoln, NH 03251
745-4705

Littleton Area Senior Center
P.O. Box 98
Littleton, NH 03561
444-6050

Mascoma Area Senior Center
P.O. Box 210
Canaan, NH 03741
523-4333

Orford Area Senior Services
P.O. Box 98
Orford, NH 03777
353-9107

Plymouth Regional Senior Center
P.O. Box 478
Plymouth, NH 03264
536-1204

Upper Valley Senior Center
P.O. Box 433
Lebanon, NH 03766
448-4213

VP of Upper Valley & White Mts.
P.O. Box 433
Lebanon, NH 03766
448-1825

Donna Mitton, Chair
Board of Selectmen
Town of Monroe
PO Box 63
Monroe, NH 03771

Dear Ms. Mitton:

Grafton County Senior Citizens Council, Inc., is requesting an appropriation in the amount of \$680.00 from the Town of Monroe for fiscal year 2003. This represents a per capita amount of \$3.60 for each of the 189 Monroe residents aged 60 and older.

During FY 2002, 64 elders from your community received congregate or home delivered meals through Grafton County Senior Citizens Council, Inc., used our transportation service, the services of our social worker or one or more of our other services designed to support the independence of older adults. GCSCC's cost to provide services for Monroe residents in 2002 was \$10,275.00.

Enclosed is a report detailing services provided to your community during 2002. Should you have questions or concerns about this report or our request, I would be most happy to meet with you to discuss our services in more detail.

We very much appreciate Monroe's support and look forward to serving older individuals in your community this coming year.

Sincerely,

Carol Dustin, ACSW
Executive Director

CWD/ps
Enclosure

G:\Word Processing\Towns\Letters\Appropriation2\2002\Town Letters FY 2003.doc

A United Way Agency providing services to older adults in Grafton County



Grafton County

Senior Citizens Council Inc.

P.O. Box 433

Lebanon, NH

03766-0433

phone: 603-448-4897

fax: 603-448-3906

www.gcsc.org

e-mail: gcsc@gcsc.org

Bristol Area Senior Services
P.O. Box 266
Bristol, NH 03222
744-8395

Horse Meadow Senior Center
91 Horse Meadow Road
N. Haverhill, NH 03774
787-2539

Linwood Area Senior Services
P.O. Box 461
Lincoln, NH 03251
745-4705

Littleton Area Senior Center
P.O. Box 98
Littleton, NH 03561
444-6050

Mascoma Area Senior Center
P.O. Box 210
Canaan, NH 03741
523-4333

Orford Area Senior Services
P.O. Box 98
Orford, NH 03777
353-9107

Plymouth Regional Senior Center
P.O. Box 478
Plymouth, NH 03264
536-1204

Upper Valley Senior Center
P.O. Box 433
Lebanon, NH 03766
448-4213

RSVP of Upper Valley & White Mts.
P.O. Box 433
Lebanon, NH 03766
448-1825

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2002

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2002, 64 older residents of Monroe were served by one or more of the Council's programs offered through the Littleton Area Senior Center:

- Older adults from Monroe enjoyed 858 balanced meals in the company of friends in the center's dining room.
- They received 684 hot, nourishing meals delivered to their homes by caring volunteers.
- Monroe residents were transported to health care providers or other community resources on 14 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 69 visits by a trained social worker.
- Monroe's citizens also volunteered to put their talents and skills to work for a better community through 559 hours of volunteer service.

The cost to provide Council services for Monroe residents in 2002 was \$10,275.00.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Monroe's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Carol W. Dustin, Executive Director

A United Way Agency providing services to older adults in Grafton County

COMPARATIVE INFORMATION

From Audited Financial Statement for GCSCC
Fiscal Years 2001/2002

October 1 - September 30

UNITS OF SERVICE PROVIDED

	FY 2001	FY 2002
Dining Room Meals	82,195	82,437
Home Delivered Meals	120,612	123,938
Transportation (Trips)	41,454	40,054
Adult Day Service (Hours)	9,538	13,842
Social Services (1/2 Hours)	11,379	12,176

UNITS OF SERVICE PROVIDED

	FY 2001	FY 2002
Congregate/Home Delivered Meals	\$ 5.61	\$ 5.74
Transportation (Trips)	\$ 9.15	\$10.60
Adult Day Service	\$ 4.02	\$ 3.27
Social Services	\$20.00	\$18.49

For all units based on Audit Report, October 1, 2001 to September 30, 2002

Grafton County Senior Citizens Council, Inc.

Statistics for the Town of Monroe

October 1, 2001 to September 30, 2002

During the fiscal year, GCSCC served 64 Monroe residents (out of 189 residents over 60, 2000 Census).

<u>Services</u>	<u>Type of Service</u>	<u>Units of Service</u>	<u>X</u>	<u>Unit (1) Cost</u>	<u>=</u>	<u>Total Cost of Service</u>
Congregate/Home Delivered	Meals	1,542	x	\$5.74	\$	8,851.00
Transportation	Trips	14	x	\$10.60	\$	148.00
Adult Day Service	Hours	0	x	\$3.27	\$	0.00
Social Services	Half-hours	69	x	\$18.49	\$	1,276.00
Activities		-0-		N/A		

Number of Monroe volunteers: 6. Number of Volunteer Hours: 559

GCSCC cost to provide services for Monroe residents only	\$	<u>10,275.00</u>
Request for Senior Services for 2002	\$	<u>575.00</u>
Received from Town of Monroe for 2001	\$	550.00
Request for Senior Services for 2003	\$	<u>680.00</u>

NOTE:

1. Unit cost from Audit Report for October 1, 2001 to September 30, 2002
2. Services were funded by: Federal and State programs 51%, Municipalities, Grants & Contracts, County and United Way 14.3%, Contributions 10.9%, In-Kind donations 16.2%, Other 2%, Friends of GCSCC 5.6%.

COMPARATIVE INFORMATION

From Audited Financial Statement for GCSCC
Fiscal Years 2001/2002

October 1 - September 30

UNITS OF SERVICE PROVIDED

	FY 2001	FY 2002
Dining Room Meals	82,195	82,437
Home Delivered Meals	120,612	123,938
Transportation (Trips)	41,454	40,054
Adult Day Service (Hours)	9,538	13,842
Social Services (1/2 Hours)	11,379	12,176

UNITS OF SERVICE PROVIDED

	FY 2001	FY 2002
Congregate/Home Delivered Meals	\$ 5.61	\$ 5.74
Transportation (Trips)	\$ 9.15	\$10.60
Adult Day Service	\$ 4.02	\$ 3.27
Social Services	\$20.00	\$18.49

For all units based on Audit Report, October 1, 2001 to September 30, 2002



HOSPICE OF THE LITTLETON AREA

600 St. Johnsbury Road, Littleton, NH 03561 603-444-9221

November 20, 2002

Board of Selectmen
PO Box 63
Monroe, NH 03772

Dear Selectmen,

The Hospice of the Littleton Area, which serves the town of Monroe, is requesting \$462.00 for the fiscal year 2003.

Hospice of the Littleton Area is a community-based program of volunteers who offer supportive care to the terminally ill and their families in fourteen towns.

As of this date, Hospice of the Littleton Area, has served over 90 patients. Our volunteers and professional staff work in patient's homes as well as Littleton Regional Hospital. This year our volunteers gave over 3500 hours of direct service to patients and families all at no cost.

A significant piece of our funding comes from the generous support provided by the towns in the North Country. Your support is vital to the continuance of hospice services.

Thank you for your past support and we thank you in advance for your consideration for this up-coming year.

Should you have questions please call me at 444-9221. I am happy to meet with the budget committee if so requested. Our Annual Report will be sent to you by December 31, 2002.

Best regards,

Martha A. Hill
Executive Director

HOSPICE OF THE LITTLETON AREA
2002 ANNUAL REPORT

In this, our 13th year of town funding, Hospice of the Littleton Area provided services to a total of 202 patients and families in our service area, which includes the towns of Littleton, Bath, Bethlehem, Carroll (Twin Mountain), Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Woodsville/Haverhill, Woodstock and Lincoln.

Our director, volunteer coordinator and hospice volunteers provided supportive care in patient's homes, at Littleton Regional Hospital, or in nursing homes to 78 individuals and families coping with the advanced and final stages of illness. In addition, our bereavement care program supported a total of 124 clients through mailings, phone contact, one-on-one counseling sessions, and a bi-monthly grief support group. It should be noted that we started a new bi-monthly support group at the Haverhill Senior Center this year.

Hospice of the Littleton Area continues its partnership with two (2) area programs. We provide volunteer and bereavement services to the North Country Home Health Agency's Medicare Hospice Program and we offer supportive care to patients and families in the Hospice Room at Littleton Regional Hospital. In all our efforts this year, the Hospice of the Littleton Area staff and volunteers gave over 4200 hours in services.

Our Volunteer Coordinator conducted an annual six-week, (18-hour) Hospice Volunteer Training Program for individuals interested in becoming volunteers or increasing their knowledge about hospice care. Eight people completed our 2002 Spring Training Program. Since 1983 we have trained 266 people and currently we have 65 active volunteers available to support area residents.

There is *no charge* to patients or families for the services of Hospice of the Littleton Area, which was founded in 1983. This service is made possible through the generous support provided by the towns that we serve. Without the support of town funding we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we continue to provide care to residents of area communities.

Respectfully submitted,
Martha A. Hill
Executive Director

HOSPICE OF THE LITTLETON AREA 2004SERVICE REPORT

	HOSPICE PATIENT SERVICE		BEREAVEMENT SERVICES	
	# clients	# vol. and staff hours	#clients	
Bath	1	87.5	0	
Bethlehem	9	172.5	20	
Carroll (Twin Mtn.)	2	12	1	
Easton	1	46.5	3	
Franconia	8	268	8	
Haverhill (Woodsville)	6	44	18	
Landaff	0	0	1	
Lincoln	2	274	2	
Lisbon	7	329.5	7	
Littleton	14	521	40	
Lyman	1	62.5	3	
Monroe	0	0	2	
Sugar Hill	0	0	4	
Woodstock	0	0	2	
Out of Area Towns (Whitefield, Dalton)	4	141	13	
Littleton Regional Hospital	24	227.5		
plus 11 patents who went home				
PATIENT TOTAL:	79		124	
HOURS:		2186		303
OTHER VOLUNTEER SERVICES				
Administrative		459		
Board of Directors		1158		
Volunteer Continuing Education		139		
TOTAL HOURS FOR 2002 (Volunteer and Staff):			4245	

WHITE MOUNTAIN MENTAL HEALTH & DEVELOPMENTAL SERVICES

Mental Health
(603) 444-5358

29 Maple Street
P. O. Box 599
Littleton, NH 03561

Developmental Services
(603) 444-6894

November 19, 2002

Board of Selectmen
Monroe, NH 03771

Dear Selectmen:

White Mountain Mental Health and Developmental Services is requesting level funding for the year 2003 in the amount of \$1054. My report to the Town and the number of persons who have received free or discounted services from our agency during the past year will be sent under separate cover.

As always, thank you for your support of our services.

Sincerely,


Jane C. MacKay, LCSW
Area Director

NORTHERN NEW HAMPSHIRE MENTAL HEALTH & DEVELOPMENTAL SERVICES

WHITE MOUNTAIN MENTAL HEALTH
and
DEVELOPMENTAL SERVICES
DIRECTOR'S REPORT
Town of Monroe

The past year has been one of unprecedented demand on the mental health system, both locally and nationally. It does not require any special training in behavioral health to recognize the increased incidence of anxiety, depression and substance abuse in our communities. Most people reading this report will be easily able to identify the impact of these issues on their own lives. These symptoms often go untreated and lead to marital problems, impaired job performance, emotional and physical abuse of children and even suicide. This is a time of pervasive concern about the stability of the world, personal economic and job stability and the general safety of our environment. Children, especially, are often unable to understand and manage these feelings, and are therefore especially vulnerable.

With this as a backdrop, it is distressing to report to you that White Mountain Mental Health and Developmental Services is less able to meet the demands of the average person in our community than we were at this time last year. Shrinking reimbursements and increasing costs have meant that we are having increased difficulty in recruiting, retaining and adequately compensating staff to provide needed services. We struggle daily with many more referrals for care than we can manage. It is ironic that mental health services are not seen as a priority by society, in spite of the escalation of personal and societal distress. This is clearly an era of crisis for our system of care.

There *is* some good news! We continue to work very hard to maintain *quality*, and we are succeeding. Our mental health staff is highly trained, well respected and extremely dedicated. We continue to prioritize services to children, and our efforts as lead agency for the CARE-NH federal grant has meant that children continue to come home from costly out-of-district placements to live with their families. We can also be proud of the fact that people who receive our services report overwhelmingly that our intervention in their lives made a positive difference. Our agency placed first in the State in "key performance indicators" of effective mental health treatment. Our developmental service program, *Common Ground*, has become a model for the State and has developed a national reputation for innovative and effective supports to persons with developmental disabilities. *Common Ground* was recently awarded a nationally competitive grant from the University of Montana to implement self directed business and career development for individuals with severe and multiple disabilities. There is much to celebrate, even in this difficult time.

This year is a particularly appropriate time to thank you, our neighbors, for your support over the past thirty years. Contributions from the communities we serve are absolutely essential in allowing us to provide the support and treatment that is so crucial in this "post September 11" world. During 2002, 9 Monroe residents received 512 hours of mental health services from our agency. Thank you for making this possible.

Respectfully submitted,
Jane C. MacKay, Area Director

North Country Home Health & Hospice Agency, Inc.

536 Cottage Street
Littleton, NH 03561

Tel: 603-444-5317
Fax: 603-444-0980

July 30, 2002

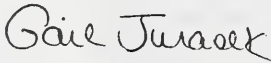
Selectmen
Town of Monroe
PO Box 63
Monroe, NH 03771

Dear Selectmen,

This letter is to express our sincere gratitude to the Town of Monroe for its generous donation to North Country Home Health & Hospice Agency, Inc. The Town's continued support of our Agency will enable us to continue to provide needed home health care services to the residents of Monroe.

Thank you again for your support.

Respectfully,



Gail Jurasek
Executive Director

Littleton Office
536 Cottage Street
444-5317

Lincoln Office
Linwood Medical Center
444-5317

Woodsville Office
Ralston Road
747-8170

North Country Home Health & Hospice Agency, Inc.

536 Cottage Street
Littleton, NH 03561

Tel: 603-444-5317
Fax: 603-444-0980

November 13, 2002

Selectmen's Office
Attention: Robert Wormer
PO Box 63
Monroe, NH 03771

Dear Selectmen,

North Country Home Health and Hospice Agency, Inc. is requesting \$2,004.20 from the town of Monroe for FY 2003 funding.

North Country Home Health and Hospice is well aware of the fiscal concerns facing most North Country towns and has worked very hard and successfully in the last year to improve efficiencies and remain cost effective even under trying times.

Home health agencies are still facing reduction in Medicare reimbursement along with costly and timely regulatory requirements regarding the HIPPA regulation (Health Insurance Portability and Accountability Act) that must be implemented no later than October 2003. Severe shortage in nurses, home care aides and other professionals continues to plague the home care field. Faced with severe staffing shortages, agencies have gone out of business and more than one million patients a year are going without essential home care services.

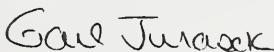
Home care is critical to serving the growing health care needs of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. North Country Home Health and Hospice Agency is committed to providing quality, appropriate, and cost effective home care services to the residents of Monroe.

North Country Home Health and Hospice Agency appreciate the support of our services by Monroe. We look forward to hearing from the Selectmen or the Budget Committee. If there are any questions, we are available to meet with either or both groups.

A formal written report of services provided to residents of Monroe will be forwarded to Selectmen as soon as possible after the close of the current calendar year.

Please call me if you need any additional information.

Sincerely,



Gail Jurasek
Executive Director



Janet Daly
Finance Director

Littleton Office
536 Cottage Street
444-5317

Lincoln Office
Linwood Medical Center
444-5317

Woodsville Office
Ralston Road
747-8170

North Country Home Health & Hospice Agency, Inc.

536 Cottage Street
Littleton, NH 03561

Tel: 603-444-5317
Fax: 603-444-0980

January 10, 2003

Office of Selectmen
Town of Monroe
Attention: Robert Wormer
PO Box 63
Monroe, NH 03771


Dear Selectmen,

Thank you for the opportunity to provide Home Health and Hospice services to residents of the Town of Monroe during 2002.

Enclosed is the 2002 Report of Services for the Town of Monroe from North Country Home Health & Hospice Agency, Inc. (NCHHA). The Report is formatted in Times New Roman (10) and is submitted in camera-ready format as well as on disk.

We appreciate the confidence shown in North Country Home Health & Hospice Agency by residents of the North Country. We trust that NCHHA is meeting your needs and we hope that you will contact us if you or the residents of Monroe have any questions or suggestions about home health care and hospice services.

Sincerely,



Gail Jurasek
Executive Director

Littleton Office
536 Cottage Street
444-5317

Lincoln Office
Linwood Medical Center
444-5317

Woodsville Office
Ralston Road
747-8170

ANNUAL REPORT
NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC.
TOWN OF MONROE
2002

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 31-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

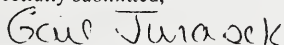
Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Monroe in FY2002 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	359
Physical/Occupational/Speech Therapy	150
Medical Social Service	7
Home Health Aid/Homemaker/Companion	446
Total	962

Respectfully submitted,



Gail Jurasek, Executive Director



600 St. Johnsbury Road, Littleton, NH 03561

Phone: 603-444-9000 or 800-464-7731

Fax: 603-444-0443

www.littletonhospital.org

January 6, 2003

Board of Selectmen
Town of Monroe
PO Box 63
Monroe, NH 03771

Dear Selectmen:

Each year Littleton Regional Hospital has opened its doors to increasingly larger numbers of patients from Monroe who have no means for paying for often lifesaving medical care. In 2002, Littleton Regional Hospital experienced an overall increase of 273% in charity care from 2001.

The amount of financial support Littleton Regional Hospital receives represents only a fraction of the costs of providing charity care and community support programs. The management and staff who strive to provide the best care and support to all our patients sincerely appreciate your Community's continued support and commitment to Littleton Regional Hospital.

This year Littleton Regional Hospital requests a financial donation in the amount of \$ 2,100.00 from the Town of Monroe to help offset the cost of charity care and community benefit programs that the Hospital provides, such as the paramedic intercept program, community health education programs and improved access to specialty physicians. According to our records this request is considerably less than the \$4,000.00 funding we received from Monroe in 2000 and 2001, the last years by our records, we received Town funds.

On behalf of Littleton Regional Hospital, Board of Trustees, Medical Staff and employees we thank you and your community for your ongoing support and consideration of this financial request. As always it is a honor to serve the residents of Monroe.

Sincerely,

William E. Holmes, CHB
Administrator



600 St. Johnsbury Road, Littleton, NH 03561
Phone: 603-444-9000 or 800-464-7741
Fax: 603-444-0443
www.littletonhospital.org

November 12, 2002

Board of Selectmen
PO Box 63
Monroe, NH 03771

Dear Board of Selectmen:

Sometimes we find that the contacts we make with each other are too closely associated to funding requests. This coming year we would like to make a concerted effort to maintain closer contact and involvement with each of the communities that Littleton Regional Hospital serves. While funding is a significant issue for us, we would like to expand our relationships by continually revisiting and revising our community needs and benefits assessment by seeking greater input from community leaders and the community as a whole.

This year we would like to start off this plan by offering to have a representative of the Hospital available to meet with you and/or other community leaders to discuss how the Hospital may better serve the community you represent. Presently Kurt Lucas, Director of Patient Relations, has been designated as the Hospital primary contact; I too will be available upon request to discuss any issues at hand.

We hope we can meet with you in advance of requesting funding support from the Town of Monroe and hope that you will consider calling Kurt at 444-9205. In the last two years the Hospital has taken a number of steps to insure our long-term viability. Much of our financial support has come from federal funding initiatives that recognize the critical need and the value of the continued existence of small rural hospitals. However, continued strong local community support is a very important part of the Hospital's future.

As the time for formal funding requests approach, we would hope that the Town of Monroe would continue to recognize the need for a viable and vibrant community hospital and provide financial support in an increased amount over previous years.

Each year we see an increasing number of patients that have no means of paying for their care. This last fiscal year (ending September 30, 2002), the total amount of charity care provided by Littleton Regional Hospital equaled \$800,414, which represents a 273% increase from 2001. The portion of this free care provided by Littleton Regional Hospital to the citizens of the Town of Monroe in 2002 was \$21,727 or 3% of the total.

On behalf of Littleton Regional Hospital, I would like to thank you and your community for your ongoing support and commitment to Littleton Regional Hospital and hope this proposal for increased dialogue and continued cooperation will be embraced as valuable to you and your community.

Sincerely,

William E. Holmes, CHH
Administrator



WOODSVILLE AREA FOURTH OF JULY COMMITTEE, INC.
P.O. BOX 50
WOODSVILLE, NH 03785



February 10, 2003

Town of Monroe Selectmen
Monroe, NH 03771

Dear Selectboard Members,

First, let me apologize for the tardiness of this letter. Our organization has been in some change over over the past year or so and we are still not up to full speed.

With saying that, let me assure you that the Woodsville Wells River Fourth of July committee is still a viable, energetic group and we are looking forward to making the 2003 celebration as good, or better than last year. We were very pleased in 2002 to be able to add a carnival company to our field activities. This seemed to be very well received by many thrill seekers. Though the rides are not the biggest or the best, they were good solid equipment and the same company has already agreed to return this year. Also on the field for 2003 we hope to include a tent for Bingo.

The major expenses for this celebration are the Parade units and the fireworks. The price for fireworks continues to climb and the cost of bands and other marching units continues to be a struggle. It is harder and harder to find good units willing to come to the North Country, but we continue to work on this.

In conclusion, we, the Woodsville Wells River Fourth of July Committee, would like to respectfully request that you continue to support our celebration with a monetary donation of a similar size to last year. Every dollar raised goes directly to this great event and we hope to continue to make it grow.

Thank you again for your consideration.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Gary Scruton".

Gary Scruton, President
Woodsville/Wells River Fourth of July Committee

FRANCIS J. DINEEN & Co.

CERTIFIED PUBLIC ACCOUNTANTS

5 MIDDLE STREET • LANCASTER, N.H. 03584

TRANSMITTAL AND COMMENTARY LETTER

To the Board of Selectmen,
Monroe, New Hampshire:

In planning and performing our audit of the financial statements of the Town of Monroe, New Hampshire for the year ended December 31, 2001, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated August 7, 2002, on the Town's financial statements.

Our following remarks are being made in the hope that they will improve existing procedures and are not a criticism of Town personnel.

1. *John A. and Edith D. Buffam Fund*

As of December 31, 2001, this fund's investments consisted of:

	Market <u>Value</u>
6658 shares of FleetBoston Financial	\$ 243,017
12500 shares of Woodsville Guaranty Savings	237,500
Short-term interest-bearing investments	<u>150,799</u>
Fund total	<u>\$ 631,316</u>

In July 2002, the value of the FleetBoston stock dropped as low as \$133,500, at least temporarily eroding the portfolio's value by about \$110,000.

Recommendation

The financial news in the past year has headlined the virtual demise of a number of companies previously regarded as financially solid. For a time, investors believed they were sitting on substantial fortunes composed almost exclusively of one of these companies, only to wake up one day and discover that their entire stockholdings were virtually worthless. The investing community has been reminded, very painfully, of the importance of diversification – spreading stock investments over a number of companies and industries to avoid the potential devastation that occurs when one of those investments loses substantial value.

The drop in the value of Fleet's stock has probably been driven more by an overall bear market, combined with losses Fleet has incurred in connection with delinquent foreign loans. Although there are no guarantees, most investors would believe that Fleet's value will eventually recover. Its precipitous drop, however, is yet another example of the danger of portfolio concentration – in this case, just two companies, and one industry.

As we have suggested for the past two years, the Trustees of Trust Funds should strongly consider subcontracting the investment management for the Buffam fund to professionals. The Trustees, of course, would set the objectives that the professional managers would be expected to achieve, and the Trustees would be responsible for monitoring performance and making changes to those objectives as needed. But a professional investment manager would be able to develop a strategy for transitioning out of the concentrated portfolio that currently exists into a well-diversified, high quality portfolio that will balance the Trustees' desire for income generation and capital appreciation, with significantly less risk than currently exists.

2. *Wording of Warrant Article*

At the Town Meeting in March 2001, the townspeople approved warrant article 10 to appropriate \$705,474 for all town expenses, purportedly including all separate warrant articles previously passed. However, this amount mistakenly excluded warrant articles 2 (sand/salt shed, \$40,000) and 4 (fire truck, \$200,000). If correctly worded, the amount of warrant article 10 should have been \$945,474.

When the tax rate was set, the Department of Revenue Administration (DRA) used total appropriations of \$705,474, relying on the "all inclusive" wording of warrant article 10, and subtracted non-property tax revenues of \$510,550 (which included \$240,000 to be withdrawn from capital reserve to fund warrant articles 2 and 4). The end result was that the Town raised \$240,000 less in taxes than it intended, instead using prior years' accumulated fund balance to fund this difference.

Recommendation

When wording its warrant article to appropriate and fund the Town's general operating expenses, the Selectmen should consider stating the amount of the appropriation exclusive of appropriations approved in all other warrant articles. The mistake outlined above would have been avoided through the use of such "exclusive" wording. A representative of the Department of Revenue Administration expressed strong agreement with this recommendation.

3. *Accounting Records*

For 2001, the Town used its QuickBooks software to account for expenditures, but not for revenues. The software also was not used to track the Town's balances in its checking account and short-term investments account.

Board of Selectmen
Town of Monroe

Recommendation

The Town has taken steps to begin accounting for revenues on QuickBooks as well as expenditures. The books should also be adjusted to track checking and investment accounts, and these balances should be compared monthly to the Treasurer's bank reconciliations to ensure that they are accurate. Any differences identified as a result of this process must be investigated and resolved promptly.

We extend our thanks to the officials and employees of the Town for their warm welcome and assistance during the course of our audit.

Very truly yours,


Francis J. Dineen & Co.

August 7, 2002

MARRIAGES REGISTERED IN THE TOWN OF MONROE, N.H. FOR THE YEAR ENDING DECEMBER 31, 2002.

DATE OF MARRIAGE	GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE
JULY 31, 2002	HARLOW CLYDE WARD, JR.	MONROE, NH	ELIZABETH JOY POWERS	MONROE, NH	MONROE, NH	LITTLETON, NH
SEPTEMBER 06 2002	SCOTT JOSEPH FULLAM	MONROE, NH	JOANNE MARIE HAMBLIN	MONROE, NH	MONROE, NH	MONROE, NH

BIRTHS REGISTERED IN THE TOWN OF MONROE, N.H. FOR THE YEAR ENDING DECEMBER 31, 2002.

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	FATHER'S NAME	MOTHER'S NAME
CHRISTOPHER DEAN BENTON	MARCH 8, 2002	LITTLETON, NH	JEREMY BENTON	ANGELA BENTON
ABBY LEIGH MORRIS	MAY 7, 2002	LEBANON, NH	JEFFREY MORRIS	STEPHANIE MORRIS
ABIGAIL LYNN PHELPS	MAY 14, 2002	MONROE, NH	KEVIN PHELPS	KATHERINE PHELPS
CONSTANCE ANN HAMMER	SEPTEMBER 17, 2002	LITTLETON, NH	CHARLES HAMMER	ELISABETH HAMMER
KYLEE RAE LAPETE	OCTOBER 27, 2002	LITTLETON, NH	RAYMOND LAPETE	REBECCA EMERSON
NIKIA ROSE BEDELL	DECEMBER 18, 2002	WOODSVILLE, NH	JASON BEDELL	MICHELLE BEDELL
BRITANAY ELIZABETH WARD	DECEMBER 26, 2002	LITTLETON, NH	HARLOW WARD, JR.	ELIZABETH WARD

Deaths Registered In The Town of Monroe, NH For the Year Ending December 31, 2001.

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME
HERBERT GEORGE CHAMBERLAIN	DECEMBER 14 2001	MILTON, FLORIDA	HARRY BRADLEY CHAMBERLAIN	LYDIA MINA HEATH

Deaths Registered In The Town Of Monroe, NH For The Year Ending December 31, 2002.

CLAYTON W. CLEMENT	JANUARY 7, 2002	WOODSVILLE, N.H.	EARL CLEMENT	JESSE PEAKE
LUCAS S. THOMPSON	MAY 4, 2002	WHITE RIVER JUNCTION, VT.	JEFFREY THOMPSON	DEBRA ROTHE
NEIL G. DUNBAR	JUNE 4 2002	ST. JOHNSBURY, VT.	HAROLD DUNBAR	AILEEN WHITE



ANNUAL REPORT
of the
SCHOOL BOARD
of the
MONROE SCHOOL DISTRICT
for the
FISCAL YEAR
July 1, 2001
to
June 30, 2002

INDEX TO THE MONROE SCHOOL DISTRICT ANNUAL REPORT

Organization of Monroe School District	1
2001-2002 School Faculty	1
School Warrant- March 12,2002.....	2
Minutes of the Monroe School District Meeting on March 12, 2002	4
School Warrant – April 30, 2002	6
Minutes of the Monroe School District Meeting on April 30,2002.....	7
School Warrant- March 11, 2003.....	8
Monroe School District Budget.....	10
FY 2004 Budget Components Chart.....	19
Budget Totals Comparison	20
History of Teacher Salaries Chart.....	21
Report of the Interim District Administrator.....	22
Report of Honors & Awards	27
Honor Rolls for the 2001-2002 School Year.....	27
2001-2002 School Year Enrollment	27
Enrollment by Grade	28
High School Tuition Report	28
Monroe School Nurse Report.....	28
Independent Auditor’s Communication of Reportable Conditions and Other Matters	29
Exhibit B from FY2002 Audit Report	30
Monroe School District Revenues.....	32
SAU #77 – Monroe School District Tax Rate.....	32
Report of School District Treasurer	33
Health Insurance Savings in FY 2002 due to Buyout.....	33
Fiscal Year 2002 Employee Costs	34
Fiscal Year 2002 Vendor Report.....	36
St. Johnsbury Academy Tuition Increase	40
Average Daily Membership Chart.....	41
Health Insurance Increase in Percent	42

ORGANIZATION OF MONROE SCHOOL BOARD

Keith Fortier, Chair	Term Expires 2003
Deborah Sanders-Dame	Term Expires 2004
Vacant (Penny Korte)	Term Expires 2004
Van-George Belanger	Term Expires 2005
Joan Mead	Term Expires 2005

MODERATOR

Denis Ward

CLERK

Elizabeth Ward

TREASURER

Laurel Gibson

TRUANT OFFICER

Maynard Farr

DISTRICT ADMINISTRATOR

*Carl M. Ladd

2001-2002 FACULTY

Leah Holz	Grades Kindergarten - 2
Jennifer Weber	Grades Kindergarten - 2
Anik Avar	Grades 3 & 4
Wendy Stavseth	Grades 3 & 4
Jeanne Ward	Grades 5 & 6
Amy Henderson	Grades 7 & 8
Willard Newton Jr.	Grades 7 & 8
Naomi Belmore	Special Education
Dale Camara	Music/Band
Nancy Zickler	Art/Family Life/Con Ed.
Ken Marier	Physical Education
Gayle Wormer	School Nurse
Linda Bengsten	Instructional Assistant
Heidi Scott	Library/Nurse's Assistant
Shirley Beamis	Administrative Assistant
Sandra Lang	Administrative Secretary
Patricia Bailey	School Lunch Director
Cindy Guibord	School Lunch Assistant
Willard Newton Sr.	Custodian

*Superintendent and Principal's official title

**Monroe School District
School Warrant
The State Of New Hampshire**

For Fiscal Year 2002-2003

To the inhabitants of the School District of Monroe in the County of Grafton, State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Monroe Town Hall in said District on Tuesday, the twelfth (12th) day of March, 2002, polls to be open for the election of District Officers at 12:00 in the morning and to close not earlier than 6:00 in the afternoon. Action on all remaining articles to commence at 7:00 in the afternoon.

ARTICLE I: To choose, by non-partisan ballot, a Moderator for the ensuing year.

ARTICLE II: To choose, by non-partisan ballot, a School District Clerk for the ensuing year.

ARTICLE III: To choose, by non-partisan ballot, a Treasurer for the ensuing year.

ARTICLE IV: To choose, by non-partisan ballot, two School Board members for a term of three (3) years.

ARTICLE V: Shall the school district accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or private source which becomes available during the fiscal year?

ARTICLE VI: To see if the Monroe School District will vote to approve the cost items included in the collective bargaining agreement reached between the Monroe School Board and the Monroe Teachers' Association which call for the following increases in salaries and benefits:

<u>Estimated School Year</u>	<u>Estimated Salaries</u>	<u>Estimated Benefits</u>	<u>Estimated Total Increase</u>
2002-2003	\$19,480	\$7,463	\$26,943
2003-2004	\$14,060	\$1,497	\$15,556
2004-2005	\$16,314	\$1,439	\$17,752

and further to raise and appropriate the sum of \$26,943 for the 2002-2003 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

ARTICLE VII: Shall the Monroe School District, if article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address article 6 cost items only? (This article may be passed over if article 6 is approved.)

ARTICLE VIII: To see if the district will vote to raise and appropriate \$1,671,118.98 for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations voted in other warrant articles.

ARTICLE IX: To transact any other business that may legally come before said meeting.

Given under our hands at said Monroe this 14th day of February 2002.

Terry Hartshorn, Chair
David Cowens
Keith Fortier
Deborah Sanders-Dame
Penelope Korte

MONROE SCHOOL BOARD

A true copy of Warrant -----Attest:

Terry Hartshorn, Chair
David Cowens
Keith Fortier
Deborah Sanders-Dame
Penelope Korte
MONROE SCHOOL BOARD

Monroe School District
Minutes of the Monroe School District Meeting
March 12, 2002

Monroe school District polls opened at 12:00 noon and declared closed at 6:00 PM. Flag salute was led by Boy Scout Andre Sanders followed by the National Anthem by Leilani Sanders.

Moderator Denis Ward opened the meeting with the follow Statement: "Much has been said about looking to our leadership in Washington after the events of September 11. My belief is however, that the strength of this nation comes from right here at this town meeting and from the thousands of other assemblies around the country that annual decide the direction of this nations. You are part of the foundation that makes this country so strong. Let's proceed today in memory of those who lost their lives this past year."

Article 1: Monroe School Moderator---elected Denis Ward with 81 Votes and declared the winner. John H. Mead had 43 Votes.

Article 2. Monroe School Clerk---elected Elizabeth J Ward with 118 Votes and declared the winner.

Article 3. Monroe School Treasurer---elected Laurel Gibson with 116 Votes and declared the winner.

Article 4. Monroe School Board for a 3 year term—elect two members---elected Van-George Belanger with 89 Votes and Joan Tyler Mead with 103 Votes and declared the winners.

Article 5. Shall the school district accept the provision of RSA198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the school board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or private source which becomes available during the fiscal year? Motion made by Terry Hartshorn and second by Kevin Eckerman to accept article as written. Article Passed with voice vote.

Article 6. To see if the Monroe School District will vote to approve the cost items included in the collective bargaining agreement reached between the Monroe School Board and the Monroe Teachers' Association which call for the following increases in salaries and benefits:

School Year	Estimated Salaries	Estimated Benefits	Estimated Total Increase
2002-2003	\$19,48	\$7,463	\$26,943
2003-2004	\$14,060	\$1,497	\$15,556
2004-2005	\$16,314	\$1,439	\$17,752

and further to raise and appropriate the sum of \$26,943 for the 2002-2003 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. Motion was made by Terry Hartshorn to accept article as written and seconded by Dave Cowens. Terry Gorham asked for ballot. Terry presented the moderator a request that. We the undersigned registered voters of Monroe, NH request a ballot vote on article #6". The moderator gave permission for a ballot vote. Article was defeated with a no of 53 votes and yes of 50 votes.

Article 7. Shall the Monroe School District, if article 6 is defeated, authorize the governing body to call one special meeting, at its option, to address article 6 cost items only? (This article may be passed over if article 6 is approved,) Gerry Laflamme made a motion to pass article 7 as written and second by Kevin Eckerman. Article passes.

Article 8. To see if the district will vote to raise and appropriate \$1,671,118.98 for the support of the schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations voted in other -warrant articles. Don Merchand asked for Ballot Vote. Article passes with yes of 65 votes and no of 34 votes.

Article 9. To transact any other business that may legally come before said meeting.

Moderator Denis Ward would also like to note that Article 6 in the town 2001 report should read: "To see if the district would vote to raise and appropriate the sum of \$1,562,839.00 for the support of the schools for payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district. Terry Hartshorn made motion to accept article 6 and was seconded by Lothar Riba. Frank Leafe moved to amend article 6 to the sum of \$1,610,814.00 and was seconded by April Brown. Additional repeats of :for the payment of salaries for the school district officials and agents and the number 1 had been left off \$1,610.814.00*repeats of :for the payment of salaries for the school district officials and agents and the number 1 had been left off \$1,610,814.00.* Corrections were so noted. Motion by Dave Cowens and second by Terry Hartshorn to accept the changes. Motion passed by voice vote.

Motion to adjourn by Dave Cowens and second by Sally Dimick.
Moderator declared the meeting adjourn at 8:36 PM.

Respectfully Submitted
Elizabeth J Ward
School District Clerk

Monroe School District
SCHOOL WARRANT
The State of New Hampshire

For Fiscal year 2002-2003

To the inhabitants of the School District of Monroe in the County of Grafton,
State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Monroe town Hall in said District on
Tuesday, the thirtieth (30) day of April 2002 commencing at 7:00 p.m.

ARTICLE I: To see if the Monroe School District will vote to approve the
cost items included in the bargaining agreement reached
between the Monroe School Board and the Monroe Teachers'
Association which calls for the following increases in salaries
and benefits:

<u>School Year</u>	<u>Estimated Salaries</u>	<u>Estimate Benefit</u>	<u>Estimated Total increase</u>
2002-2003	\$18,859	\$7,425	\$26,284
2003-2004	\$13,758	\$1,468	\$15,266
2004-2005	\$15,988	\$1,409	\$17,407

and further to raise and appropriate the sum of \$26,284 for the 2002-2003 fiscal
year, such sum representing the additional costs attributable to the increase in
salaries and benefits over those of the appropriation at current staffing levels paid
in the prior fiscal year.

Given under our hands at said Monroe this 12th day of April 2002.

Keith Fortier, Chair
Deborah Sanders-Dame
Penelope Korte
Joan Mead
Van-George Belanger
MONROE SCHOOL BOARD

A true Copy of Warrant----Attest:
Keith Fortier, Chair
Deborah Sanders-Dame
Penelope Korte
Joan Mead
Van-George Belanger
MONROE SCHOOL BOARD

Minutes of Special School District Meeting
April 30, 2002

The meeting was opened at 7:00 PM by Moderator Denis Ward. Moderator asked everyone to join him in The Flag Salute.

ARTICLE 1: To see if Monroe School District will vote to approve the cost items included in the collective bargaining agreement reached between the Monroe School Board and the Monroe Teachers' Association which called for the following increases in salaries and benefits:

School Year	Estimate Salaries	Estimate Benefits	Total Increase
2002-2003	\$18,859	\$7,425	\$26,284
2003-2004	\$13,758	\$1,468	\$15,266
2004-2005	\$15,998	\$1,409	\$17,407

and further to raise and appropriate the sum of \$26,284 for the 2002-2003 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

A motion was made by Keith Fortier and seconded by Deborah Sanders-Dame to accept the article as written. After much discussion Debbie Clough asked that the Motion be moved and was seconded by Cindy Stanton. Ballot vote was asked for and the Moderator gave permission for secret ballot vote. Yes meant that you accepted the article as written and no meant that you were not in favor of the article as being accepted. Yes - 55 No- 84 The article was defeated.

Cindy Stanton moved that the meeting be adjourned and was seconded by Virginia Nason. Meeting was adjourned by the Moderator at 8:13 PM.

Respectfully Submitted
Elizabeth J Ward
School District Clerk

**Monroe School District
SCHOOL WARRANT
The State of New Hampshire**

For Fiscal Year 2002-2003

To the inhabitants of the School District of Monroe in the County of Grafton, State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at the Monroe Town Hall in said District on Tuesday, the eleventh (11th) day of March, 2003, polls to be open for the election of District Officers at 12:00 noon and to close not earlier than 6:00 p.m.. Action on all remaining articles to commence at 7:00 p.m.

ARTICLE I: To choose, by non-partisan ballot, the following school district officers:
Moderator (1 year)
School District Clerk (1 year)
School District Treasurer (1 year)
School Board Member (1 year)
School Board Member (3 years)

ARTICLE II: To see if the Monroe Consolidated School District will vote to approve the cost items included in the collective bargaining agreement between the Monroe Consolidated School Board and the Monroe Teachers' Association, which call for the following increases in salaries and benefits:

School Year	Estimated Salary Increase	Estimated Benefit Increase	Estimated Total Increase
2002-03	-0-	-0-	-0-
2003-04	-0-	-0-	-0-
2004-05	\$14,562	\$1,566	\$16,128

and further to raise and appropriate the sum of \$0.00 for the 2003-04 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year. The school board and budget committee recommends this appropriation. (No tax impact). (Majority vote required.)

ARTICLE III: Shall Monroe Consolidated School District, if article 2 is defeated, authorize the governing body to call one special meeting, at it's option, to address article 2 cost items only? (This article may be passed over if article 2 is approved).

ARTICLE IV: To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the school building maintenance fund, for the purpose of repairing and maintaining the school building. Further more, to raise and appropriate the sum of twenty-thousand dollars (\$20,000) toward this purpose and to name the school board as agents to expend from this fund. The school board and budget committee recommends this appropriation. (Tax impact: .18). (Majority vote required).

ARTICLE V: To see if the school district will vote to create an expendable trust fund under the provisions of RSA 198:20-c, to be known as the high school tuition fund , for the purpose of providing tuition for unanticipated high school students. Furthermore, to

raise and appropriate *up to* twenty thousand (\$20,000) to be placed in said fund, with such amount to be funded from the year-end undesignated fund balance available on July 1, and to name the school board as agents to expend from this fund. The school Board and budget committee recommends this article. (No tax impact). (Majority vote required).

ARTICLE VI. To see if the school district will vote to raise and appropriate \$1,722, 062 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment of statutory obligations of the district. This article does not include appropriations voted in other warrant articles. The school board and budget committee recommends this appropriation. (Majority vote required).

ARTICLE VII: To transact any other business that may legally come before said meeting.

Given under our hands at said Monroe this 21st day of February 2003

Keith Fortier, Chair
Deborah Sanders-Dame
Joan Tyler Mead
Van-George Belanger
MONROE SCHOOL BOARD

A true copy of Warrant---Attest:
Keith Fortier, Chair
Deborah Sanders-Dame
Joan Tyler Mead
Van-George Belanger
MONROE SCHOOL BOARD

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
<hr/>			
<i>Fund 10 General Fund</i>			
<u>FUNCTION 1100 REGULAR ED</u>			
110 Professional Salaries	264,224 98	264,225 00	243,844 00
120 Substitute Salaries	1,880 48	4,500 00	4,500 00
211 Health Insurance	26,957 21	28,147 00	29,407 00
213 Life Insurance	479 72	441 00	576 00
220 FICA (Social Security & Medicare)	20,572 73	20,558 00	18,998 00
232 Teacher Retirement	5,770 98	5,728 00	5,452 00
250 Unemployment Insurance Comp	945 15	1,044 00	815 00
260 Workmen's Compensation	730 18	2,069 00	1,912 00
290 Annuities	2,500 00	2,500 00	2,600 00
320 Prof Ed Svc Itinerant Teachers/Tutor	15,786 00	20,926 50	10,000 00
321 504 Prof Svc	115 00		
323 OT for 504 Students	5,802 50	7,480 00	5,940 00
330 Other Purchased Services	0 00	500 00	500 00
330 VLC 100 Acre Wood Program		810 00	
430 Repair Musical Instruments		400 00	600 00
561 High School Tuition In-State - WHS	1,958 33	8,150 00	
561 High School Tuition In-State -Littleton HS			9,450 00
562 HS Out of State Tuition St J A	492,360 00	559,325 00	654,336 00
562 HS Out of State Driver Ed St J A	1,100 00	660 00	660 00
562 HS Out of State Tution LI	16,438 00	8,630 00	0 00
562 HS Out of State Tuition Danville HS	6,434 50		0 00
580 Travel			0 00
610 Supplies	12,695 59	15,084 64	11,833 00
640 Text Books	4,793 60	6,789 05	3,763 00
640 Trade Books			1,765 00
640 Periodicals	252 40	446 95	259 00
650 Software			839 00
734 Additional Equipment	2,917 95	4,345 53	5,521 00
733 Furniture	-55 00	600 01	770 00
810 Dues and Fees	500 50	570 00	195 00
TOTALS - FUNCTION 1100 REGULAR ED	885,160 80	963,929 68	1,014,535 00
<hr/>			
<u>FUNCTION 1200 SPECIAL ED</u>			
110 Professional Salaries	46,312 94	46,313 00	47,320 00
112 Non-Teacher Salaries MCS	20,480 52	20,730 00	10,169 00
Non-Teacher Salaries Pre-School			5,760 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
120 Substitute Salaries	50 00	800 00	400 00
211 Health Insurance	3,097 08	7,702 00	3,902 00
213 Life Insurance	48 80	50 00	72 00
220 FICA (Social Security & Medicare)	5,191 10	5,362 00	5,065 00
231 Non-Teacher Retirement	886 79	858 00	510 00
232 Teacher Retirement	1,220 68	1,253 00	1,221 00
240 Courses & Workshops		1,572 60	1,200 00
250 Unemployment Insurance Comp	227 81	260 00	249 00
260 Workmen's Compensation	181 73	540 00	490 00
290 Annuities	1,000 00	1,000 00	1,000 00
320 Prof Ed Svc Special Ed Instructional	5,296 00		0 00
320 Prof Ed Svc Spec Ed Occupational T	8,066 25	7,480 00	9,900 00
330 Other Professional Services			0 00
561 SE Tuition In State	20,086 00	24,334 00	25,551 00
562 Special Ed HS Tuition OutofSt	37,845 15	43,925 00	31,125 00
569 Special Ed Tuition Private Elementary	32,600 00		0 00
569 Special Ed Tuition Summer School HS			5,500 00
569 Special Ed Tuition Private HS		45,000 00	36,000 00
580 Travel	503 17	500 00	500 00
610 Supplies	702 22	125 00	1,612 00
640 Books	561 18	477 07	0 00
734 Special Ed Add'l Equip	791 00	353 87	230 00
810 Dues & Fees	84 00	87 00	90 00
TOTALS - FUNCTION 1200 SPECIAL ED	185,232 42	208,722 54	187,866 00
<u>FUNCTION 1300 VOCATIONAL</u>			
562 Voc Ed Tuition Out of State-3	2,048 75	0 00	0 00
TOTALS - FUNCTION 1300 VOCATIONAL	2,048 75	0 00	0 00
<u>FUNCTION 1410 CO-CURRICULAR</u>			
330 Other Prof Svc Co-Curr Other Officia	2,187 50	1,300 00	2,430 00
610 Supplies	872 47	836 00	1,000 00
734 Co-Curr New Equip	322 26	330 00	322 00
810 Dues and Fees	298 00	620 00	250 00
TOTALS - FUNCTION 1410 CO-CURRICULA	3,680 23	3,086 00	4,002 00
<u>FUNCTION 1430 SUMMER SCHOOL</u>			
112 Non-Teacher Salaries	1,245 00	1,400 00	0 00
220 FICA (Social Security & Medicare)	95 24	118 58	0 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures 2001-2002 Budget	Adopted	Proposed
		Budget 2002-2003 Budget	Budget 2003-2004 Budget
Account Number/Description	Budget	Budget	Budget
250 Unemployment Insurance Comp	13 71	25 00	0 00
260 Workmen's Compensation	3 47	16 00	0 00
320 Prof Ed Svc Summer School Tutoring/Aides		0 00	0 00
Summer Occupational Therapy		0 00	0 00
Summer School Physical Therapy		0 00	0 00
561 SummerSchool Tuition In State		0 00	0 00
580 Travel		0 00	0 00
610 Supplies		75 00	0 00
640 Books		0 00	600 00
TOTALS - FUNCTION 1430 SUMMER SCHO	1,357 42	1,634 58	600 00
<u>FUNCTION 2112 SUPPORT SERVICES ATTENDANCE</u>			
330 Other Prof Svc Truant Officer EI & H	25 00	25 00	25 00
TOTALS - FUNCTION 2112 SUPPORT SERV	25 00	25 00	25 00
<u>FUNCTION 2120 GUIDANCE</u>			
110 Professional Salaries	5,366 46	5,366 00	9,552 00
213 Life Insurance			72 00
220 FICA (Social Security & Medicare)	410 52	411 00	731 00
250 Unemployment Insurance Comp	58 96	67 00	88 00
260 Workmen's Compensation	15 00	41 00	74 00
290 Annuity			200 00
610 Supplies	63 88	65 00	190 00
640 Books	134 57	150 00	0 00
640 Periodicals		50 00	0 00
810 Dues and Fees			50 00
TOTALS - FUNCTION 2120 GUIDANCE	6,049 39	6,150 00	10,957 00
<u>FUNCTION 2125 RECORD MAINTENANCE</u>			
360 Test Scoring	207 52	400 00	400 00
610 Supplies	51 49	100 00	100 00
TOTALS - FUNCTION 2125 RECORD MAINT	259 01	500 00	500 00
<u>FUNCTION 2130 HEALTH SERVICES</u>			
112 Non-Teacher Salaries	5,181 00	5,388 00	5,550 00
220 FICA (Social Security & Medicare)	396 22	412 00	425 00
250 Unemployment Insurance Comp	56 98	57 00	58 00
260 Workmen's Compensation	14 41	41 49	43 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
320 Prof Ed Svc Health Physicals & Dent	224 36	300 00	400 00
430 Repairs			150 00
610 Supplies	157 76	225 00	120 00
640 Books			20 00
TOTALS - FUNCTION 2130 HEALTH SERVI	6,030 73	6,423 49	6,766 00
<u>FUNCTION 2150 SPEECH THERAPY</u>			
320 Prof Ed Svc Speech Therapist	8,920 00	10,710 00	6,160 00
TOTALS - FUNCTION 2150 SPEECH THERA	8,920 00	10,710 00	6,160 00
<u>FUNCTION 2162 PHYSICAL THERAPY</u>			
323 Physical Therapy Services	770 00	2,000 00	3,000 00
TOTALS - FUNCTION 2162 PHYSICAL THE	770 00	2,000 00	3,000 00
<u>FUNCTION 2190 OTHER SUPPORT SERVICES</u>			
320 Prof Ed Svc Assemblies	123 86	300 00	600 00
890 Misc Field Trip Entrance Fees	350 10	600 00	1,200 00
TOTALS - FUNCTION 2190 OTHER SUPPO	473 96	900 00	1,800 00
<u>FUNCTION 2212 CURRICULUM DEVELOPMENT</u>			
320 Prof Ed Svc Curriculum Developmen	975 00	1,500 00	3,500 00
610 Supplies	235 10	225 00	500 00
TOTALS - FUNCTION 2212 CURRIUCULUM	1,210 10	1,725 00	4,000 00
<u>FUNCTION 2213 STAFF TRAINING</u>			
240 Tuition Reimbursement	3,996 00	6,750 00	7,200 00
240 Workshop Reimbursement	560 00	1,975 00	2,500 00
580 Travel	65 90	300 00	450 00
TOTALS - FUNCTION 2213 STAFF TRAININ	4,621 90	9,025 00	10,150 00
<u>FUNCTION 2221 MEDIA SUPERVISION</u>			
112 Non-Teacher Salaries	10,008 00	10,409 00	10,722 00
120 Substitute Salaries	0 00	0 00	0 00
211 Health Insurance	3,097 08	3,851 00	3,902 00
220 FICA (Social Security & Medicare)	765 69	796 00	820 00
231 Non-Teacher Retirement	414 34	431 00	444 00
240 Courses & Workshops	0 00	150 00	0 00
250 Unemployment Insurance Comp	90 22	84 00	84 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
260 Workmen's Compensation	27 84	80 00	83 00
TOTALS - FUNCTION 2221 MEDIA SUPERV	14 403 17	15,801 00	16,055 00
<u>FUNCTION 2222 LIBRARY</u>			
240 Workshops			165 00
610 Supplies	431 14	300 00	288 00
640 Trade Books	793 14	2,000 00	1,180 00
640 Text Books			212 00
640 Periodicals	300 00	300 00	300 00
650 Software			300 00
TOTALS - FUNCTION 2222 LIBRARY	1,524 28	2,600 00	2,445 00
<u>FUNCTION 2223 AUDIO VISUAL</u>			
430 Audio Visual Repairs & Maint	0 00	200 00	200 00
610 Supplies	82 45	150 00	300 00
734 Media Equipment	0 00	500 00	2,759 00
810 Video Rental Dues	0 00	360 00	360 00
TOTALS - FUNCTION 2223 AUDIO VISUAL	82 45	1 210 00	3,619 00
<u>FUNCTION 2311 SCHOOL BOARD</u>			
112 Non-Teacher Salaries	3,250 00	3,250 00	3,250 00
220 FICA (Social Security & Medicare)	248 65	249 00	249 00
250 Unemployment Insurance Comp	35 75	34 00	34 00
260 Workmen's Compensation	9 03	25 00	25 00
520 School Board Liability Ins	0 00	2,250 00	2,000 00
540 Advertising	114 85	0 00	100 00
580 Travel		150 00	0 00
610 School Board Supplies	72 10	100 00	100 00
810 Dues and Fees	2,490 26	2,652 00	2,652 00
TOTALS - FUNCTION 2311 SCHOOL BOAR	6,220 64	8,710 00	8,410 00
<u>FUNCTION 2312 SCHOOL BOARD CLERK</u>			
330 Other Prof Svc School Board Clerk	350 00	800 00	800 00
TOTALS - FUNCTION 2312 SCHOOL BOAR	350 00	800 00	800 00
<u>FUNCTION 2313 TREASURER</u>			
112 Non-Teacher Salaries	1,500 00	1,500 00	1,500 00
112 Treasurer Salaries, Deputy	0 00	50 00	50 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
220 FICA (Social Security & Medicare)	114 92	119 00	115 00
250 Unemployment Insurance Comp	16 38	20 00	17 00
260 Workmen's Compensation	4 18	14 00	12 00
531 Treasurer Telephone	7 23	20 00	0 00
534 Treasurer Postage	276 50	340 00	350 00
610 Supplies	59 98	100 00	0 00
890 Misc Treasurer Misc Expenses		100 00	0 00
TOTALS - FUNCTION 2313 TREASURER	1,979 19	2,263 00	2,044 00
<u>FUNCTION 2314 DISTRICT MEETING</u>			
112 Non-Teacher Salaries	270 00	310 00	310 00
220 FICA (Social Security & Medicare)	20 66	24 00	24 00
250 Unemployment Insurance Comp	2 98	12 00	3 00
260 Workmen's Compensation	0 69	7 00	3 00
330 Other Prof Svc District Mtg Other Services		100 00	100 00
540 Advertising		225 00	225 00
550 Printing		500 00	500 00
610 Supplies		50 00	50 00
TOTALS - FUNCTION 2314 DISTRICT MEET	294 33	1,228 00	1,215 00
<u>FUNCTION 2316 NEGOTIATIONS</u>			
330 Other Prof Svc Negotiations, Elemen	859 48	0 00	0 00
TOTALS - FUNCTION 2316 NEGOTIATIONS	859 48	0 00	0 00
<u>FUNCTION 2317 AUDIT SERVICES</u>			
330 Other Prof Svc Audit Services	2,025 00	2,200 00	2,700 00
TOTALS - FUNCTION 2317 AUDIT SERVIC	2,025 00	2,200 00	2,700 00
<u>FUNCTION 2318 LEGAL SERVICES</u>			
330 Other Prof Svc Legal Services	2,964 26	3 500 00	3 500 00
TOTALS - FUNCTION 2318 LEGAL SERVIC	2,964 26	3,500 00	3 500 00
<u>FUNCTION 2321 EXECUTIVE ADMINISTRATION SERVICES</u>			
110 Superintendent Salary	59,179 70	58 402 00	60,000 00
110 Admin Asst Salary	23,453 00	24,391 00	25,123 00
110 Secretary	19,735 00	20,525 00	21,141 00
120 Secretary Substitutes	165 71	200 00	160 00
211 Health Insurance	14,664 66	18,585 16	27,603 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
213 Life Insurance	146 40	150 00	216 00
220 FICA (Social Security & Medicare)	7,997 19	7,919 00	8,141 00
231 Non-Teacher Retirement	4,403 64	4,278 00	4,399 00
232 Teacher Retirement	0 00	0 00	0 00
240 Education & Training		385 00	3,000 00
250 Unemployment Insurance Comp	265 80	338 00	254 00
260 Workmen's Compensation	285 16	798 00	820 00
290 Annuities	2,000 00	2,000 00	1,000 00
320 Prof Ed Svc Consultant	0 00	0 00	0 00
330 Other Prof Svc Purchased Services	1,195 00	1,300 00	1,000 00
430 Repairs		210 00	0 00
531 Telephone	3,702 57	5,150 00	5,275 00
532 Communications	283 64	900 00	500 00
534 Postage	1,811 07	1,880 00	2,000 00
540 Advertising	605 73	800 00	900 00
550 Printing	46 72	170 00	170 00
580 Travel	1,911 18	2,000 00	2,000 00
610 Supplies	1,182 22	1,730 00	1,730 00
640 Books	0 00	125 00	125 00
734 Additional Equipment	1,040 95	200 00	200 00
739 Replacement Equipment	0 00	100 00	100 00
751 Furniture		100 00	0 00
810 Dues and Fees	1,433 90	1,170 00	1,170 00
TOTALS - FUNCTION 2320 EXECUTIVE AD	145,509 24	153,806 16	167,027 00
<u>FUNCTION 2490 GRADUATION SUPPLIES</u>			
610 Supplies	135 17	197 00	217 00
TOTALS - FUNCTION 2490 GRADUATION S	135 17	197 00	217 00
<u>FUNCTION 2620 OPERATING BUILDINGS SERVICES</u>			
112 Non-Teacher Salaries	28,456 38	29,334 00	30,214 00
112 Non-Teacher Salaries Part-Time	1,277 87		8,320 00
120 Substitute Salaries	38 48	1,600 00	0 00
211 Health Insurance	5,946 80	7,702 00	7,803 00
213 Life Insurance	48 80	50 00	72 00
220 FICA (Social Security & Medicare)	2,277 54	2,366 45	2,948 00
231 Custodian Retirement	1,174 46	1,214 00	1,251 00
250 Unemployment Insurance Comp	103 15	101 00	168 00
260 Workmen's Compensation	472 14	1,426 00	1,400 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
411 Water & Sewage	1,448 50	2 000 00	1,700 00
421 Rubbish Removal	755 36	900 00	900 00
430 Contracted Repairs/Maint Svc	4,000 00	5,833 00	5,500 00
490 Alarm Monitoring Service	1,385 00	1 400 00	1,400 00
520 Property Ins	4,625 00	5,200 00	5,000 00
580 Mileage	185 30	190 00	220 00
610 Supplies	5,000 07	5,000 00	5,000 00
622 Electricity	10,789 55	12,075 00	12,150 00
624 Fuel Oil	6,082 40	8,400 00	8,400 00
734 Additional Equipment	11 55	615 00	0 00
739 Replacement Equipment	0 00	525 00	0 00
751 Furnishings		3,505 00	300 00
810 Dues & Fees	75 00	0 00	0 00
TOTALS - FUNCTION 2620 OPERATING BU	74,153 35	89,436 45	92,746 00
<u>FUNCTION 2630 CARE AND UPKEEP OF GROUNDS SERVICES</u>			
424 Custodian Grounds Mowing	0 00	0 00	0 00
610 Supplies	92 58	110 00	240 00
TOTALS - FUNCTION 2630 CARE AND UPK	92 58	110 00	240 00
<u>FUNCTION 2640 CARE AND UPKEEP OF EQUIPMENT SERVICES</u>			
430 Equipment Repairs & Maint	1,755 02	2,000.00	2,000 00
430 Instrument Repair	599 23	0 00	0 00
430 Maintenance Contracts	6 000 00	6,000 00	6 000 00
TOTALS - FUNCTION 2640 CARE AND UPK	8,354 25	8,000 00	8,000 00
<u>FUNCTION 2650 SMALL ENGINE</u>			
430 Vehicle Repairs & Maintenance	0 00	0 00	0 00
610 Supplies	28 14	50 00	50 00
TOTALS - FUNCTION 2650 SMALL ENGINE	28 14	50 00	50 00
<u>FUNCTION 2720 PUPIL TRANSPORTATION</u>			
510 Pupil Transportation EI	54,600 03	55,560 00	55,200 00
510 Pupil Transportation HS	36,399 98	37,040 00	36,800 00
510 Transportation Special Ed	527 00	2,000 00	2,500 00
510 Summer School Transportation	240.00	0 00	500 00
510 Voc Ed Transportation	0 00	0 00	0 00
510 Athletic Transportation	2,074 50	1,261 00	2,479 00

MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
510 Winter Activities Transportation	0 00	1,100 00	0 00
510 Field Trip Transportation	1,199 84	1,450 00	1,450 00
330 Other Prof Svc Elementary Bus Drive	132 00	400 00	300 00
TOTALS - FUNCTION 2720 PUPIL TRANSP	95,173 35	98,811 00	99,229 00
930 Fund Transfers	8 69	0 00	0 00
TOTAL FUND 10	1,459,988 59	1,603,553 90	1,658,658 00

Fund 20 Federal Projects

FUNCTION 1100 REGULAR ED

320 Environmental Grant	580 00	0 00	
734 Computer Grant	1,274 00	0 00	
Special Revenue/Fed Projects - Other			
TOTALS - FUNCTION 1100 REGULAR ED	1,854 00	0 00	0 00

<u>FUNCTION 2140 PSYCHOLOGICAL SERVICE</u>	12,060 00	13,850 00	12,834 00
240 Eisenhower Prof. Dev. Funds (Tuition	0 00	0 00	0 00
TOTALS - FUNCTION 2140 PSYCHOLOGIC	12,060 00	13,850 00	12,834 00

TOTAL FUND 20	13,914 00	13,850 00	12,834 00
----------------------	------------------	------------------	------------------

Fund 21 School Lunch Program

FUNCTION 3120 FOOD SERVICE OPERATIONS

112 Non-Teacher Salaries	20,903 39	22,646 00	20,976 00
120 Substitute Salaries	49 14	150 00	160 00
211 Health Insurance	6,194 16	7,702 08	7,803 00
213 Life Insurance	97 60	100 00	144 00
220 FICA (Social Security & Medicare)	1,602 82	1,744 00	1,617 00
231 Non-Teacher Retirement	599 41	623 00	642 00
250 Unemployment Insurance Comp	159 29	166 00	143 00
260 Workmen's Compensation	336 17	949 00	800 00
430 Food Service Repairs/Maint	5,962 11	2,000 00	500 00
430 Food Service Maint Contract	160 00	0 00	150 00
580 Travel	0 00	100 00	100 00
610 Supplies	523 45	1,500 00	1,500 00
610 Food Svc Supplies - Propane	800 56	975 00	975 00

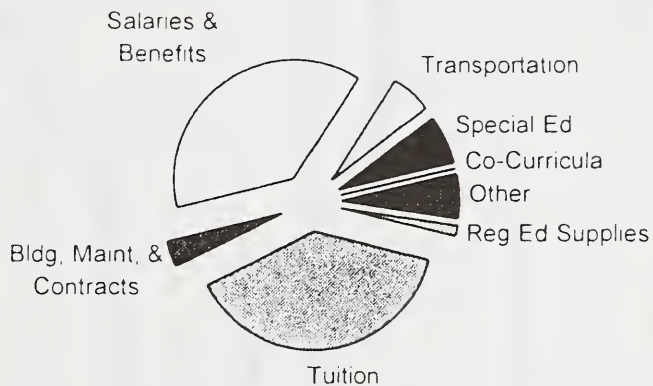
MONROE SCHOOL DISTRICT BUDGET

SAU #77	Expenditures	Adopted Budget	Proposed Budget
	2001-2002	2002-2003	2003-2004
Account Number/Description	Budget	Budget	Budget
630 Food Service Food	13,724.16	14,000 00	14,000 00
739 Replacement Equipment		1,000 00	1,000 00
810 Dues and Fees	0.00	60 00	60 00
TOTAL FUND 21	51,112 26	53,715 08	50,570 00
GRAND TOTAL	1,525,014 85	1,671,118 98	1,722,062 00

Increase over the prior year's budget

3.05%

FY 2004 Budget Components



Tuition 38.5%

Bldg, Maint, & Contracts 3.6%

Salaries & Benefits 38%

Transportation 5.6%

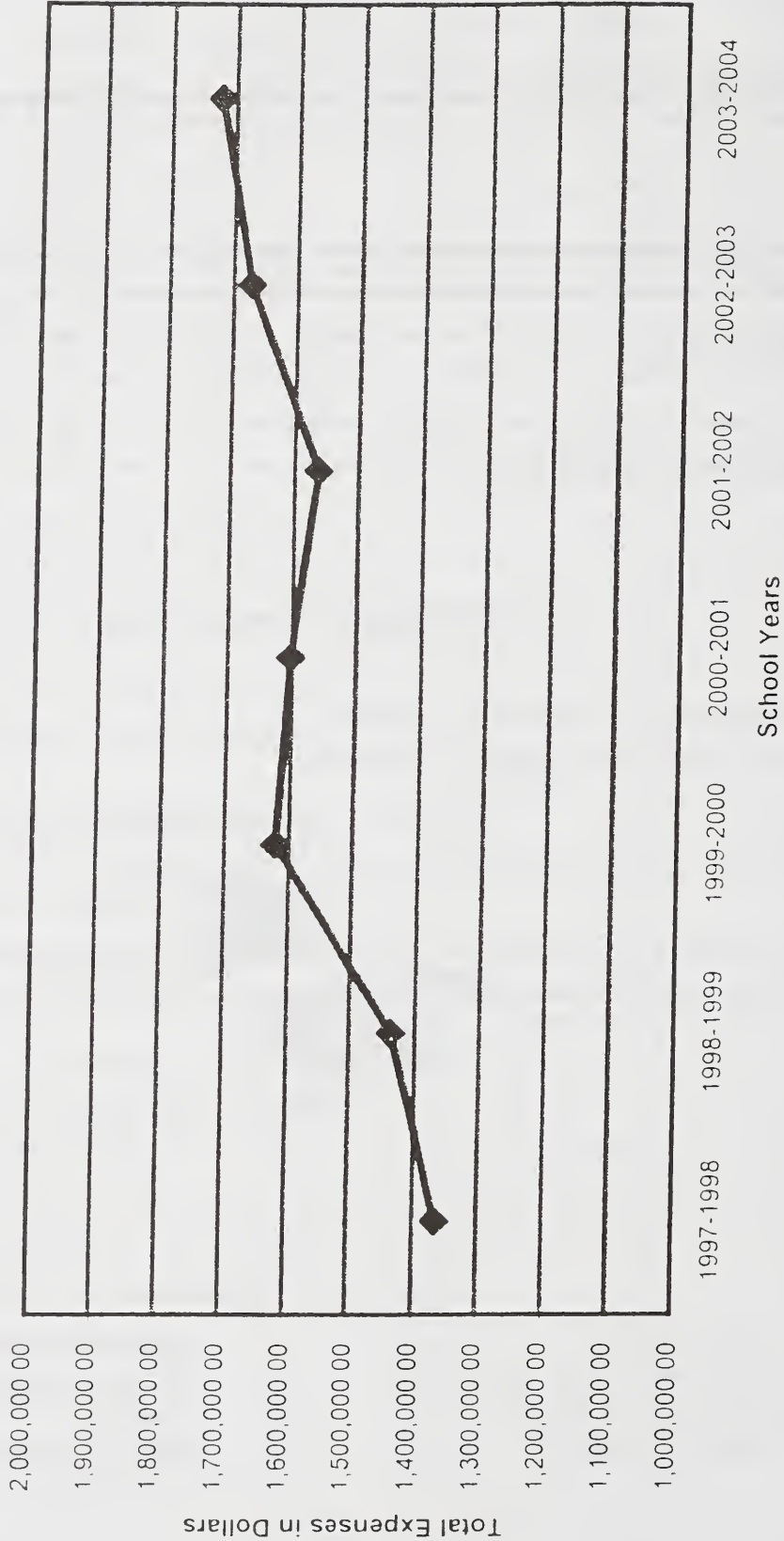
Special Ed 6.6%

Co-Curricula 0.2%

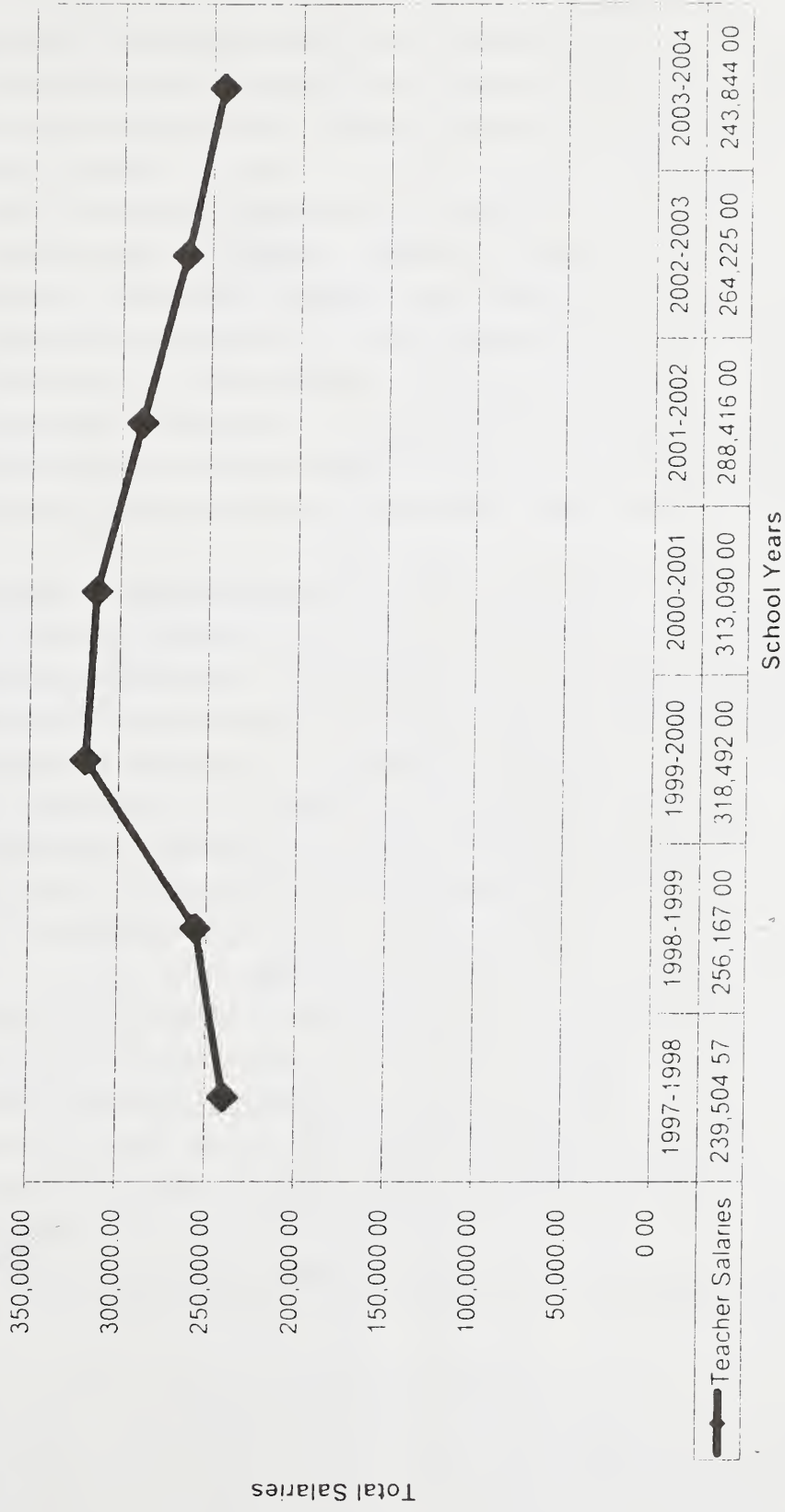
Other 6%

Reg Ed Supplies 1.4%

Budget Totals Comparison



History of Teacher Salaries



REPORT OF THE INTERIM DISTRICT ADMINISTRATOR FOR THE YEAR 2002

This past year has seen a number of changes in the school district which have necessitated a great deal of adjustment on the part of the faculty, staff, students, and the community. Some of these changes have been to the physical layout of the school, while others involved personnel. Charles Micciche, the former district administrator, resigned early last year for personal reasons. A search was then conducted for an interim administrator to oversee the district while a full search could be coordinated. An interim was selected and appointed. However, she resigned in July, causing the Board to begin the search again. On August 8th, I was appointed interim district administrator with school opening on August 28th. The faculty and staff, as well as School Board and community members, were wonderful in helping me become familiarized with the needs of the district, its history and past practices, and its vision for the future.

Another area that has seen a change is the district's overall student population. While the student enrollment at the elementary school is remaining somewhat static at approximately 63, the high school population is increasing. Part of this increase is due to new families moving into the district with high school age children. This increase should be fairly short-lived, however, as the current junior class (which has 23 students and is the largest class we have left in the system) will be graduating in 2004. According to all population projections, the student population at the elementary levels should remain relatively static for several years, while the high school population should start to decline as the last of the large classes graduate.

The School Board adopted several goals in support of the stated mission of the school district, which is: *The Monroe School will provide the highest quality education in a positive, safe learning environment.* It was agreed that I would work toward the fulfillment of their goals during my tenure as the interim administrator, hopefully providing a direction and a course of action that could be sustained when a long-term administrator was hired. Being extremely goal oriented myself, I readily agreed and began working with the full cooperation of the faculty and staff to successfully complete the outlined goals for the year.

The first goal adopted by the Board is: *Families will be provided with support to enhance the readiness of pre-school children.* As a result of this goal, the staff began pursuing the possibility of providing a state approved public pre-school program for 4-year-olds in our district in conjunction with our Kindergarten program offered here at the school. As this document goes to print,

we have applied to the state for program approval with the prospect of tuitioning in other students as a possible source of revenue. The creation of this program allows for: 1) better use of our underutilized classroom space; 2) an increase in the Average Daily Membership for our school district, which has a direct impact on state aid; and most importantly, 3) us to reach children at a younger age, which most reputable research shows is of long-term benefit to both students and the school district.

Along with our proposed pre-school program we have discussed the possibility of expanding Kindergarten to a full-day program for many of the same reasons. This expansion would allow us to have an earlier, more sustained emphasis on literacy in the early developmental years. With a full-day program this would be more readily accomplished.

The second district goal is: *All students will be given the opportunity to perform at their maximum learning potential.* While this type of goal can be examined in many different ways, it was our feeling that we needed to look at the curriculum and instruction we offer to see if it meets the needs of the students and allows for them to perform at their maximum potential. As we began looking at this, we realized that we have a number of assessments we use in this school to determine how well our students are doing, and we decided to analyze them to determine our curricular strengths and weaknesses and to develop a plan to address them. Our students have been given many assessments, including the Iowa Test of Basic Skills (ITBS), the New Hampshire Education Improvement Assessment Program (NHEIAP) test, the high school placement exam given by St. Johnsbury Academy (STS - Standardized Testing Service), as well as numerous classroom assessments (tests, quizzes, reading inventories, portfolios, etc.). We looked at four questions surrounding all this information: What kinds of data are we confronted with? Is the data we have useful and applicable? What is the data showing us and how can it be most effectively used? What are our curricular strengths and weaknesses? We worked on answering these questions over the course of the fall, using early release days and staff development days to examine what we do and how we do it.

We came to the School Board in December with our findings and provided them with a detailed presentation outlining the various types of assessments, how they're used, and what the results showed us. To put it succinctly, the results were extremely good. Overall, our children consistently perform in the top tier of students on both the state and national levels. Reading, literacy skills, and math are areas of strength, while social studies and science knowledge and skills are relatively weaker. This is completely in keeping with the increased emphasis that has been placed on literacy and math over the past

several years we should be showing elevated scores in those areas.

As a result of that presentation, it was recommended to the Board that they begin a cycle of curriculum review and revision, beginning with the Science curriculum next year. There has been money placed in the budget to hire a science consultant to work with the staff to align our curriculum with the state and national science standards, to discuss hands-on instruction of science at all grade levels, and to make recommendations to the administration and board regarding equipment and materials needed to enhance science instruction in the district. That work has already begun and will culminate with a proposed curriculum to present to the Board sometime next year for their approval and adoption. The following year should see a similar approach to the Social Studies curriculum, and ongoing assessment should be undertaken to ensure that instruction mirrors and complements the Board adopted and approved curriculums.

We were also awarded a Rural Education Achievement Program (REAP) grant in October, which we have earmarked for reinforcing our commitment to improved literacy through continuous staff development, and building upon math skills and concepts through expansion of the Every Day Math program with additional resources and materials to be used directly by the students and their families.

The third goal established by the Board is: *The school community will provide a safe, positive learning environment.* We emphasized two different approaches to meet this goal- the physical plant and the students. In January, the staff presented a 5-year maintenance plan to the Board for its approval. In this plan we outlined the needs of the physical plant that were identified by staff members and administration. We broke the identified needs into three categories: interior, exterior, and personnel. All of the needs were then prioritized and placed into a five-year schedule so that the cost implications could be spread out over a longer period of time.

The first year of that planned maintenance schedule is included in a separate warrant article for consideration this year. It includes replacing missing slates on the roof of the main building, painting the exterior trim, replacing the carpet on the handicapped ramp in the school with tile, replacing the carpet on the two gym ramps, replacing the flooring in one classroom and refinishing the office area, installing a digital clock system, and sharing construction costs with the town to build a storage shed with a bathroom close to the ball field. Supporting this plan will enable the physical plant to maintain its vitality and not become a liability in the future. Just like in our own homes, a little preventive maintenance on a yearly basis discourages small issues from becoming big ones that cost a great deal to address.

We also wanted to concentrate on the goal of a positive learning environment as it directly impacts the students. As a result, we instituted a school-wide Student of the Month program. Each unit (K-4, 5-8) would choose one student who best exemplifies the personal and academic qualities that make the Monroe School so unique, with an emphasis on good citizenship and academic effort. In addition to the recognition that students received and the warm congratulations from their peers and teachers, each student also received a certificate of achievement and two gift certificates - one for \$5 from the Littleton Book Store and one for a free pizza from Butson's Market in Woodsville. This has proven to be a popular program with the students, many of whom look forward to the monthly assembly to find out who has been chosen that month.

The fourth goal adopted by the Board is: *Teachers will exhibit a high level of professionalism.* Toward this end, the staff worked diligently at the beginning of the school year to draft and submit a Staff Development Master Plan to the NH Dept. of Education. A previous draft had been submitted but returned by the state for additional work. The staff and administration revamped the entire document, submitting it in October and receiving commendations and unconditional approval from the state department.

In addition, teachers have committed to many staff development opportunities, which have enhanced the quality of their instruction. The faculty participated in the North Country Staff Development Day in October; attended a national reading conference over the Veteran's Day 3-day weekend, and several visited exemplary programs in other schools. The faculty has also begun examining their own classroom instruction as part of the annual evaluation process. The faculty and staff have both shown a great deal of flexibility and a willingness to work together for continuous improvement - that is professionalism at its best.

The fifth goal is: *MCS will provide community members with information to support the vision, mission, and goals.* In an effort to meet this goal, the monthly newsletter begun under the previous administration was expanded to include monthly reports from teachers regarding classroom events and units of study. We also included samples of student work and highlighted upcoming events. We have also tried to notify the newspaper when something special has happened at the school or something noteworthy is going to occur in order to better keep the community informed.

We also brought back the traditional Open House, held in October, which was open to the public. We had over 80% of our students accompanied by family members - an outstanding showing that illustrates the commitment of this community to its children and its school. We have also planned to hold an Academia Night on March 6th to highlight student work and outstanding achievement over the course of the school year. There is a great deal happening in the school of which the community should be proud.

The last goal adopted by the Board is: *School budgets will be fiscally responsible while promoting academic excellence.* This can be a daunting task, especially given the current problems surrounding the amount of aid provided by the state to meet its constitutional requirement of providing an adequate education for every child in our state. Our proposed budget reflects a 3% increase over the current fiscal year. All of this increase is a result of more tuitioned high school students at an increased tuition rate, and an increase in health insurance costs. The Board has taken strong measures to bring the proposed budget to the taxpayers at a reasonable amount, while still maintaining academic excellence.

Given the static number of students at the elementary school, it was the administration's recommendation to the School Board to reduce the teaching staff by one full-time teacher, further combining classes at the primary level. The proposed staffing configurations should be sustainable for the foreseeable future, even allowing for an occasional student population "bubble". In an additional effort to reduce the budget to a responsible increase, the physical education teacher's time has been reduced to 1 day/week and the Art teacher's time has been reduced to 2 days/week. While it is never desirable to make staffing reductions, in the opinion of the administration the current fiscal reality was overwhelming.

It has been a pleasure and an honor to serve the Monroe Consolidated School District as its interim administrator. This is a unique school in so many ways, but most importantly in its people, students, community, faculty, and staff. Having come from a very large school district, with its share of student and personnel issues, it has been a refreshing and pleasant surprise to interact daily with polite, courteous, respectful students, and to be welcomed by a warm and caring professional staff. The Monroe community should be very proud of its students and its tradition of academic excellence and outstanding citizenship.

Respectfully submitted,

Carl M. Ladd

Interim District Administrator

REPORT OF HONORS & AWARDS
2001-2002 School Year

The following 2001-2002 graduates were honored on June 8, 2002:

Sara Bonosevich	Raymond Chace
Amanda Gibson	Alex Hartshorn
Ian Hartshorn	Justin King
Christina Kukhahn	Spenser McKenna
Chelsea Mathews	Andrew Markie
Andre' Provencal	Craig Regis
Kelly Yourison	

HONORS AND AWARDS

Pierce Corey Memorial Award	Amanda D'Elia
Merle Powers Memorial Award	Craig Regis
Highest Honors in English	Spenser McKenna
Highest Honors in Mathematics	Craig Regis
Highest Honors in Science	Alex Hartshorn
Highest Honors in History	Andre Provencal
Most Improved Award	Raymond Chace
Highest Academic Average	Craig Regis

HONOR ROLLS FOR THE 2001-2002 SCHOOL YEAR

HIGH HONORS (93 & above accumulative average of core subjects)

Amanda Regis	Grade 6
Trevor Leafe	Grade 7
Craig Regis	Grade 8
Spenser McKenna	Grade 8

HONORS (85 & above accumulative average of core subjects)

Sam Bonosevich	Grade 6
Michael Kukhahn	Grade 6
Travis Scott	Grade 6
Joey Figueroa	Grade 6
Heidi Peterson	Grade 7
Amanda D'Elia	Grade 7
Van-Ryan Belanger	Grade 7
Ian Hartshorn	Grade 8
Alex Hartshorn	Grade 8
Raymond Chace	Grade 8

2001-2002 SCHOOL YEAR ENROLLMENT

Number of pupils registered during the year	82
Percent of Average daily membership	67%
Percent of Attendance	97%
High School pupils whose tuition was paid by the district	63

ENROLLMENT BY GRADE

Grade:	K	1	2	3	4	5	6	7	8
Number of Pupils:	6	7	14	6	7	9	10	10	13
Total Enrollment =	82								

HIGH SCHOOL TUITION REPORT

During the 2001-2002 school year Monroe School District provided tuition for the following grade nine through twelve students at these area high schools in New Hampshire and Vermont.

Woodsville High School	2
St. Johnsbury Academy	58
Danville High School	1
Lyndon Institute	2
Total High School Census	63

REPORT OF THE SCHOOL NURSE

School Year 2001-2002

Physical screenings were done by Dr. Linda DeFrahm at the Monroe Clinic in September or done by student's own physicians. This is an every two-year requirement to participate in school-sanctioned sports.

Immunization audit was accomplished and sent into the State Of New Hampshire. There have been a lot of new requirements. If you would like more information please contact me.

An in-service on eip-pen use and food allergies was held in the fall and Kindergarten registration screenings were held in May.

Thank you to all parents, students, staff, boards members and community for your support in the school health program. We are all very proud of the great children you're raising and your contributions to the team effort.

Respectfully submitted,
Gayle Wormer, RN
School Nurse

PLODZIK & SANDERSON

Professional Association Accountants & Auditors

193 North Main Street., Concord New Hampshire 03301-5063

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the School Board
Monroe School District

In planning and performing our audit of the Monroe School District for the year ended June 30, 2002, we considered the School District's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the School District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the general purpose financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the School District's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or record keeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

November 12, 2002

Plodzik & Sanderson
Professional Association

from Audit Report June 30, 2002, by Plodzik & Sanderson

Exhibit B

Monroe School District

Combined Statement of Revenues, Expenditures & Changes in Fund Balances

All Governmental Fund Types

For the Fiscal Year Ended June 30, 2002

	General Fund	Special Revenue Fund	Total (Memorandum Only)
<hr/>			
<u>Revenues</u>			
School District Assessment	829,848		829,848
Other Local	6,793		6,793
State	661,919	460	662,379
Federal	3,503	17,482	20,985
<u>Other Financing Sources</u>			
Operating Transfers In		45,446	45,446
<u>Total Revenues and Other Financing Sources</u>	<u>1,502,063</u>	<u>63,388</u>	<u>1,565,451</u>
<hr/>			
<u>Expenditures</u>			
<u>Current</u>			
Instruction	1,082,852	12,000	1,094,852
<u>Support Services</u>			
Student	22,061		22,061
Instructional Staff	26,471		26,471
General Administration	14,783		14,783
Executive Administration	71,632		71,632
School Administration	74,086		74,086
Operation and Maintenance of Plant	82,750		82,750
Student Transportation	95,868		95,868
Non-Instructional Services		51,388	51,388
<u>Other Financing Uses</u>			
Operating Transfers Out	45,446		45,446
<u>Total Expenditures and Other Financing Uses</u>	<u>1,515,949</u>	<u>63,388</u>	<u>1,579,337</u>

<u>Deficiency of Revenues and</u>			
<u>Other Financing Sources Under</u>			
<u>Expenditures and Other</u>			
<u>Financing Uses</u>	-13886		-13,886
<u>Fund Balances - July 1</u>	46572	0	46,572
<u>Fund Balances - June 30</u>	32 686	0	32,686

NOTE from SAU 77 Special Revenue Fund refers to the Food Service

MONROE SCHOOL DISTRICT REVENUES

	Budgeted 2001-2002*	Budgeted 2002-2003**	Proposed 2003-2004	+/-
Beginning Fund Balance	53,772 00	30,033 00	32,686 00	2 653 00
<u>Code Revenue from State Sources</u>				
1991 Adequate Education Grant	392,504 00	394,084 00	424,005 00	29 921 00
3240 Catastrophic Aid	9,394 00	0 00	9,000 00	9,000 00
3270 Child Nutrition	700 00	650 00	650 00	0 00
3900 Kindergarten Revenue	0 00	0 00	0 00	0 00
<u>Revenue from Federal Sources</u>				
4400 Federal Grand Funds (Fund 20)	12,000 00	13,850 00	12 000 00	-1 850 00
4460 Child Nutrition	2,500 00	2,600 00	2,500 00	-100 00
4810 National Forest Reserve	162 00	162 00	162 00	0 00
4920 Medicaid	5,000 00	3,500 00	3,500 00	0 00
<u>Revenue from Local Sources Other than Taxes</u>				
1510 Interest on Investments	800 00	2,000 00	2,000 00	0 00
1920 Donations	0.00	0.00	0.00	0 00
1990 Other Local Revenue	0 00	0 00	0 00	0.00
TOTAL REVENUE BEFORE TAXES	476,832 00	446,879 00	486,503 00	39,624 00
1121 Current/Local Appropriation	829,848 00	977,186 00	1,005,404 00	28,218 00
1991 State Education Taxes***	254,908 00	247,054 00	230,155 00	-16,899 00
TOTAL REVENUES	1,561,588 00	1,671,119 00	1,722,062 00	50,943 00

* From the MS-24 form submitted to the NH Dept. of Revenue Administration
on 09/12/01 from which the Dept. calculates tax rates

** From the MS-24 form submitted to the NH Dept. of Revenue Administration on 09/12/02

*** Raised by local taxes

SAU 77 - MONROE SCHOOL DISTRICT SCHOOL TAX RATE

	School Year	Explanation	Tax Rate	Amount Raised by \$1 in Taxes
	1994-95		\$13 66	\$101,514 00 = \$1 00 Tax Rate
	1995-96		\$12 42	\$109,369 00 = \$1 00 Tax Rate
	1996-97		\$10 51	\$114,583 00 = \$1 00 Tax Rate
	1997-98		\$10 95	\$115,227 00 = \$1 00 Tax Rate
	1998-99		\$11 32	\$115,475 00 = \$1 00 Tax Rate
	1999-2000	State Ed Taxes	\$8 83	\$28,945 70 = \$1 00 Tax Rate
	1999-2000	Local Appropriation	\$8 14	\$115,590 48 = \$1 00 Tax Rate
	2000-2001	State Ed Taxes	\$8 81	\$29,004 40 = \$1 00 Tax Rate
	2000-2001	Local Appropriation	\$7 43	\$115,964 85 = \$1 00 Tax Rate
	2001-2002	State Ed Taxes	\$8 70	\$29,310 55 = \$1 00 Tax Rate
	2001-2002	Local Appropriation	\$7 69	\$107,914 97 = \$1 00 Tax Rate
Actual	2002-2003	State Ed Taxes	\$8 21	\$30,077 69 = \$1 00 Tax Rate
Actual	2002-2003	Local Appropriation	\$9 00	\$108,634 84 = \$1 00 Tax Rate
Proposed	2003-2004	State Ed Taxes	\$8 21	\$30,077 69 = \$1 00 Tax Rate
Proposed	2003-2004	Local Appropriation	\$9 10	\$108,634 84 = \$1 00 Tax Rate

FY 2002 Treasurer's Report

Monroe School District Montly Cash Management Report
for Month Ended June 2002

	From Treasurer's Report
Cash on Hand, July 1, 2001	76,697.70
District Assessment	0 00
Received from Selectment to Date	1,083,327.11
Total Received from State Funds to Date	444,707.76
Total Received from Federal Funds to Date	0 00
Total Received from Trust Funds to Date	0 00
Total Received All Other Sources to Date	9,961.14
Total Receipts to Date	1,537,996.01
Less School Board Orders Paid to Date	1,588,951.11
WGSB Service Charges to Date	89.70
Balance on Hand per the Treasurer's Account	25,652.90

Health Insurance Savings in FY 2002 due to Buyout

	Percent Full-Time	Total Premium	Per Contract District Pays 90%	Health Insurance Annuity or Buyout	Savings for District
Zickler	50%	10,852.80	4,883.76	500.00	4,383.76
Stavseth	100%	10,852.80	9,767.52	1,000.00	8,767.52
Weber	100%	10,852.80	9,767.52	1,000.00	8,767.52
Belmore	100%	10,852.80	9,767.52	1,000.00	8,767.52
Micciche*	100%	8,039.04	7,235.14	1,000.00	2,617.57
		51,450.24	34,186.32	4,500.00	30,686.32

* Micciche was entitled to a double person plan at a cost to SAU 77 of \$7,235.14, however, for the buyout he selected the single person plan at a cost to SAU 77 of \$3,617.57. That action saved \$3,617.57. Subtract the annuity of \$1,000 for a total savings of \$2,617.57.

FY 2002 EMPLOYEE COSTS

July 1, 2001 through June 30, 2002

First Name	FY 2002 Wages	FY 2002 Benefits	Total Cost of Employee
Shirley Beamis	23,453.00	6,260.79	29,713.79
Charles Micciche	61,179.70	11,340.85	72,520.55 *
Sandra Lang	19,735.00	11,266.38	31,001.38
Administration	104,367.70	28,868.02	133,235.72
Heidi Scott	10,008.00	4,544.61	14,552.61
Media Services	10,008.00	4,544.61	14,552.61
Naomi Belmore	47,312.94	5,265.72	52,578.66 *
Maria Blanchard	12,253.01	1,607.37	13,860.38
Linnae Wheeler	12,920.86	4,905.81	17,826.67
Laura Barrett	90.00	8.43	98.43
Special Ed	72,576.81	11,787.34	84,364.15
Elizabeth Ward	120.00	10.91	130.91
Stephanie Cohen	50.00	5.13	55.13
Marion Hunter	50.00	5.13	55.13
Priscilla Locke	50.00	5.13	55.13
District Meeting	270.00	26.30	296.30
David Cowens	650.00	60.69	710.69
Terry Hartshorn	650.00	60.69	710.69
Keith Fortier	650.00	60.69	710.69
Penelope Korte	650.00	60.69	710.69
Deborah Sanders-Dame	650.00	60.69	710.69
School Board	3,250.00	303.45	3,553.45
Kimberly Hayward	5,366.46	502.27	5,868.73
Guidance	5,366.46	502.27	5,868.73
Gayle Wormer	5,181.00	484.95	5,665.95
Nurse/Health	5,181.00	484.95	5,665.95
Natalie Bean	25.70	2.12	27.82
Caryn Bonosevich	234.83	22.40	257.23
Cindy Frazer	718.85	67.38	786.23
Hannah Sanderson	100.00	9.26	109.26
Eileen Ward	1,131.95	105.50	1,237.45
Substitutes	2,085.63	195.27	2,280.90

Anik Avard	23,750.10	6,329.08	30,079.18
Dale Camara	7,047.92	660.16	7,708.08
Amy Henderson	23,749.96	6,329.07	30,079.03
Delia Lefebvre	3,525.00	6,427.42	9,952.42
Leah Holz Allin	28,972.12	6,895.15	35,867.27
Willard Newton, Jr.	28,500.00	6,843.97	35,343.97
Elizabeth O'Donnell	1,752.50	163.76	1,916.26
Susan Persson	15,293.45	5,307.24	20,600.69
Wendy Stavseth	44,938.00	5,008.28	49,946.28 *
Jeanne Ward	39,151.00	14,148.49	53,299.49
Jennifer Weber	37,813.00	4,235.93	42,048.93 *
Nancy Zickler	21,875.00	1,943.88	23,818.88 *
Regular Ed	276,368.05	64,292.41	340,660.46
Laurel Gibson	1,500.00	140.90	1,640.90
Treasurer	1,500.00	140.90	1,640.90
Pat Bailey	14,479.00	8,784.96	23,263.96
Cindy Guibord	6,424.39	837.60	7,261.99
Food Service	20,903.39	9,622.57	30,525.96
Willard Newton, Sr	28,273.50	10,896.90	39,170.40
Laurie Lang	304.51	37.01	341.52
Buildings	28,578.01	10,933.92	39,511.93
TOTAL	530,455.05	131,702.01	662,157.06

* These employees received annuities which were added to salary

Benefits include health insurance, life insurance, worker compensation insurance, unemployment insurance, social security taxes, medicare taxes, and retirement

FY 2002 VENDORS

July 2001 through June 2002

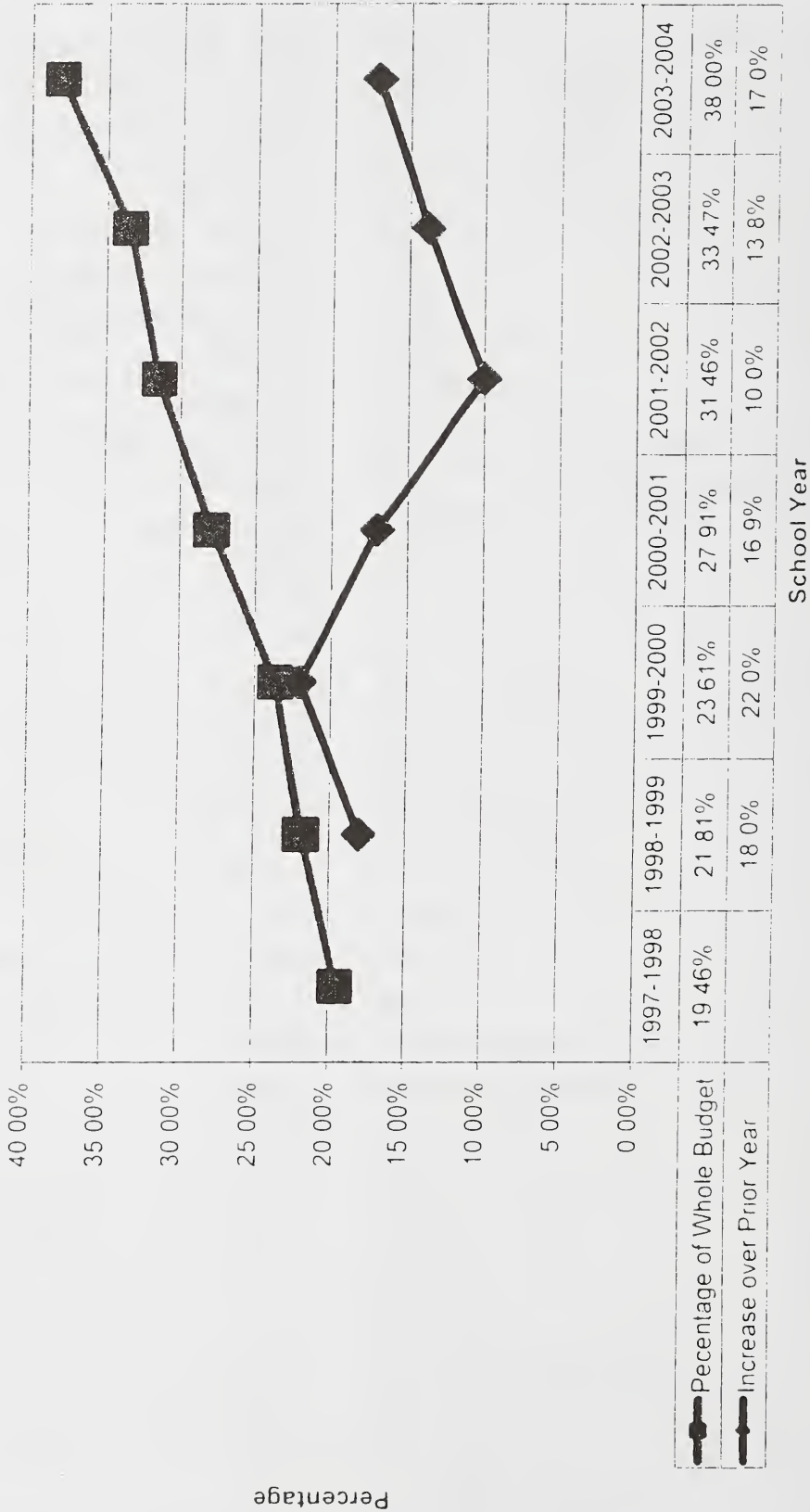
ABC School Supply	15 99	Chace, Ryan	40 00
AIMS Educational FDN	101 18	Charlesbridge	137 50
Alliance for the Arts of Nor	75 00	Christopher Gordon Publ	119 74
Altman, Gary D	488 00	Church, Donna	10,080 00
American Guidance Servic	178 86	Circus Smirkus	2,000 00
American Tank Managem	390 00	CitiBusiness Card	6,692 63
American Theater Arts for	187 50	Collegiate Pacific	115 27
Ames in Woodsville	45 87	Common Ground	2,300 00
ASCD	69 00	Community Intervention	118 58
Atlas Pen & Pencil Corp	105 17	Conn Valley League	240 00
Authorized Appliance	1,796 66	Contemporary Books	20 58
Avard, Anik	37 80	Coos County Democrat	85 00
Barnet School District	3,907 00	Cottage Hospital dba Monr	200 00
BBY Publications	54 00	Cottage Hospital Physical	815 00
Beamis, Shirley	437 24	Crabtree Publishing Co	52 20
Belanger, Van-George	250 00	Curriculum Associates	65 89
Belmore, Naomi	1,344 67	Danville School District	6,434 50
Billings Farm & Museum	85 00	Davis Publications	145 48
BMI Educational Services,	19 45	Deer Creek	1,445 00
BMU	5,800 00	Delta Education	3,824 23
Bohannon, Brooke	100 00	Dick Blick	249 01
Boynton, Jay C	3,164 26	Dinn Bros	690 47
Bradford-Pratts	800 56	Disney Educational Produ	119 85
Brevis Corporation	63 15	Dover Publications	4 38
Brywood Enterprises	163 98	Downtown Dave's Music &	560 00
Burlington Food	10,133 54	Earthlink formerly Togethe	283 64
Burrill, Karen	20 00	Ebsco	445 69
Butson's Supermarket	1,587 12	Educational Clearinghous	20 85
Caledonian Record Publis	523 64	Educator's Outlet	265 69
Capstone Press	74 46	Educators Publishing Serv	126 90
Carpet Connection	1,270 00	Ellis Music	102 10
Casella Waste Mgt, Inc	817 89	Empire Janitorial	1 229 02
Catamount Arts	73 10	ETR Associates	111 01
CEC	84 00	Evan-Moor	132 58
Central Restaurant Produc	1 343 42	Farr, Maynard	25 00

Flanders Telephone Servi	250 00	Keith's Sporting Goods	1,534 93
Foggs	1,293 92	Kenco	40 00
Fortis	821 32	Kerns, Georgia	5 00
G & S Coach of VT	775 00	Kits Publishing	25 00
Gareth Stevens	124 51	Lakes Region Occupation	600 00
GE Capital	3,731 78	Lang, Laurie	2 18
Gopher	94 75	Lang, Sandra	652 82
Gow School	8,250 00	Leafe, Francis	17 50
Granite State Electric	10,789 55	Leafe, Jeremy	40 00
Gray Supply Co	283.95	Lefebvre, Delia	428 00
Guibord, Cindy	132 00	Leigh Sykes VT Life Safet	1,904 00
Guibord, Justin	250 00	LePage Bakeries, Inc	552.23
Harcourt	544 40	Library Video Company	35 45
Hartshorn, Terry	330 00	Linden Hill School	32,600 00
Haverhill Cooperative Sch	1,958 33	Lingui Systems, Inc.	245 03
Heinemann	29 09	Lynaugh Roofing	335 00
Henderson, Amy	40 25	Lyndon Institute	16,438 00
Heritage New Hampshire	60 00	Lyndonville Office Equipm	4,209 71
Highsmith	358 82	Mailbox Magazine or Ed C	118 51
Hillman, Douglas	13,268 75	Map of the Month	76 00
Holz, Leah	22 50	May Store	297 46
Horace Mann - Belmore	10,490 00	McBey, Robert	10 00
Horace Mann - Weber	860 00	McCarthy-McCormack, Inc	164 95
Houghton Mifflin Great So	75 84	McGraw Hill formerly Eve	75 17
HP Hood Inc	3,036 46	McGraw Hill Companies, T	696 00
Incentive Publications	75 56	McGraw Hill formerly Ever	52 65
Instructional Fair Group -	54 69	McGraw-Hill Children's Pu	38 85
Interact	118 80	Media Basics	82 45
Interstate Restaurant Equi	5,000 00	Micciche, Charles	1,152 98
Intuit Inc	134 99	Modern Woodmen of Ame	445 00
J L. Hammett Co.	404 76	Monroe Consolidated Sch	250 00
Jan's Bloom Room	175 00	Monroe PTF	10 50
JPI Transportation	94,706 51	Monroe School District - S	95,019 98
Junior Library Guild	305 50	Moyse, Duane	500 00
JW Pepper & Son	183 82	Murphy Electric Service In	1,562 95
K-12 MicroMedia Publishin	127 44	NASCO	682 21
KBP Printing	56 92	National Geographic Scho	220 69

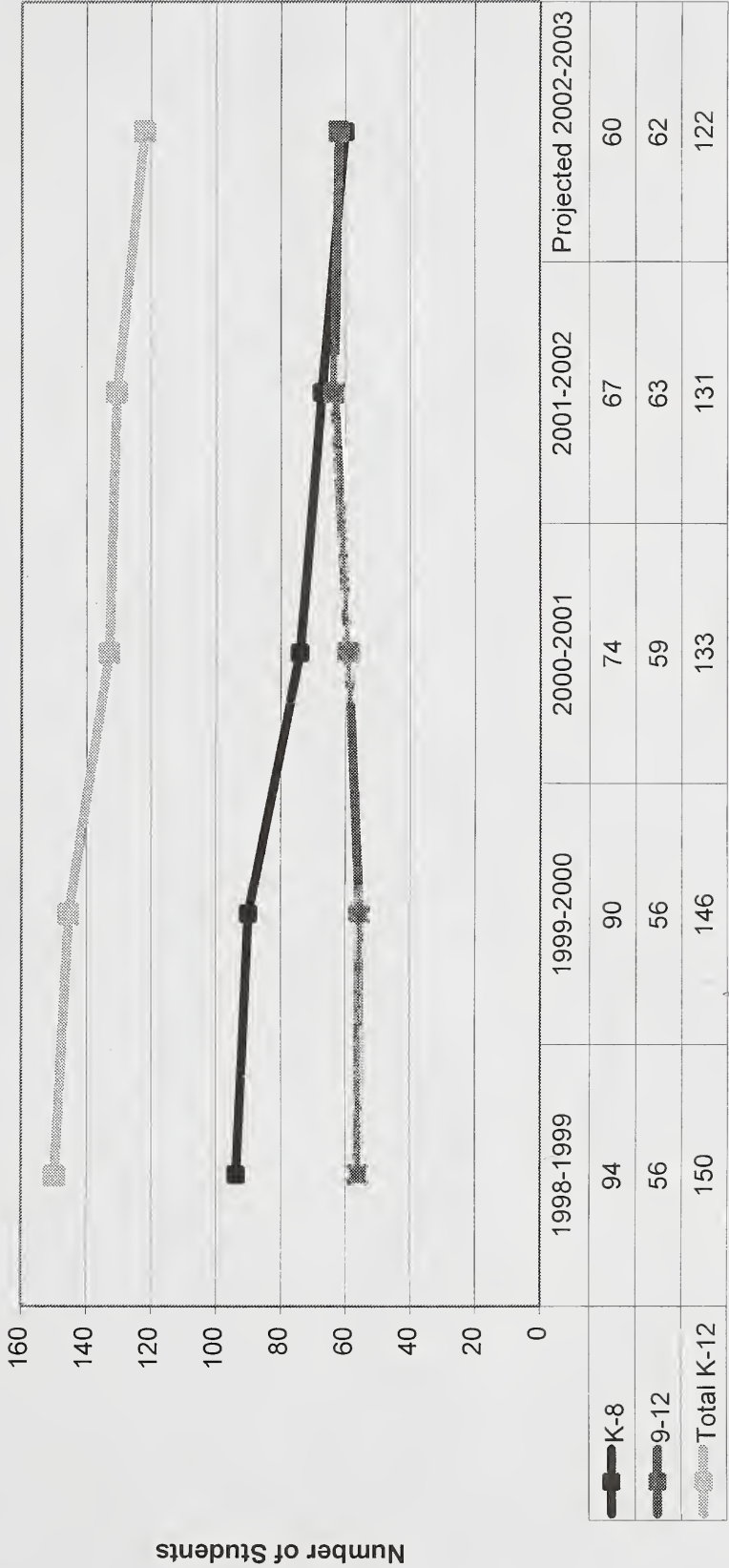
National Geographic Socie	528 75	Robbie's Floor Sanding	1,600.00
National Pen Corporation	48 86	Ross Business Center	505 78
Natl Assoc. of El. Sch Pri	159 00	Rourke Pub Group	327 15
NEA/NH	2,799 03	Roy Refrigeration, Inc	512 11
NEFC	1,009 90	Rubert, Gibbon & Spider, I	255 17
Newton, Bill	674 38	Salmon Press, Inc	312 00
Newton, Jr., Willard	22 50	SAU 23	35,872.00
NH Retirement System	46,369 87	SAU 35 - Littleton School	279 28
NH School Administrators	190 00	SAX Arts & Crafts	409 61
NH School Boards Assoc	2,810 26	Saxon Publishers	269 86
NH School Health Care C	65,015 92	SBL-VAA formerly Nation	1,505.00
NHAEYC	200 00	Schofield's Septic Service,	2,470 00
NHAFCS	60 00	Scholastic Book Club	3 50
NHSCA	80 00	Scholastic Software Club	29 95
Nixon Company	30 50	Scholastic, Inc	441 54
No name	51 10	School Specialty	4,119 86
North Country Education F	8,300 50	School Specialty dba Sax	289 44
North Country Technology	240 00	Scott, Heidi	326 98
Paydays, Inc.	643,273 14	Shiffler Equipment Sales, I	43 02
Pearson Education	1,087 30	Show of the Month	506 25
Pearson Learning Group	120 94	Social Studies School Ser	258.12
Pellets, Inc	63 45	Spalding	18 00
Pennock Refrigeration, Inc	51 00	Spelling Etc	126 76
Perfection Learning	40 80	Sportime	344 12
Perma-Bound Book	85 72	Squam Lake Science Cent	132 00
Persson, Susan	188 00	St Johnsburry Academy	537,349 90
Petty Cash	138 31	Stanton, Michael	115 00
Pied Piper aka Aims Multi	109 88	Staples	12,934 68
Plodzic & Sanderson	2,025 00	Stavseth, Wendy	174 24
Postmaster Monroe	496.71	Stenhouse	78 68
Prest, Cameron	535 00	Sundance	5 99
Prestwick House Inc	95 40	Sweet Pipes	54 50
Primex	7,834 00	Teacher Created Materials	33.35
Pro-ed	370 70	Teacher's Discovery	362 11
Recorded Books, Inc	94 00	Technoigy Plus	1,034 00
Regis, Paul	10 00	Timberdoddle Tech Servic	30 00
Riverside Publishing	562 95	Top Carpet Cleaning	56 60

Total Oakstone	164 95	Ward, Jeanne	139 53
Town of Monroe Water De	278 00	Ward's Science Catalog	598 64
Treasurer, State of New H	75 00	Weber, Jennifer	1,591 50
Treas , State of NH {Surpl	845 52	Weekly Reader	37 80
Trombly Plumbing & Heati	130 00	White Market	253 02
Union Leader Corp.	114 00	William V Macgill & Co	103 51
University of Oklahoma	260 00	Woodsville Book Store	84 21
Valley News	189 90	World Almanac Education	578 34
Verizon	3,660 58	Wormer, Gayle	15 46
VT Leadership Center	420 00	Worthington	450 00
VT Musical Instrument Re	837 79	Worthington Direct	1,572.39
Village Book Store	222 25	Zephyr Press	30 50
Walter E. Jock Oil	6,137 40	Zickler, Nancy	50 68
		TOTAL	<u>1,803,042.10</u>

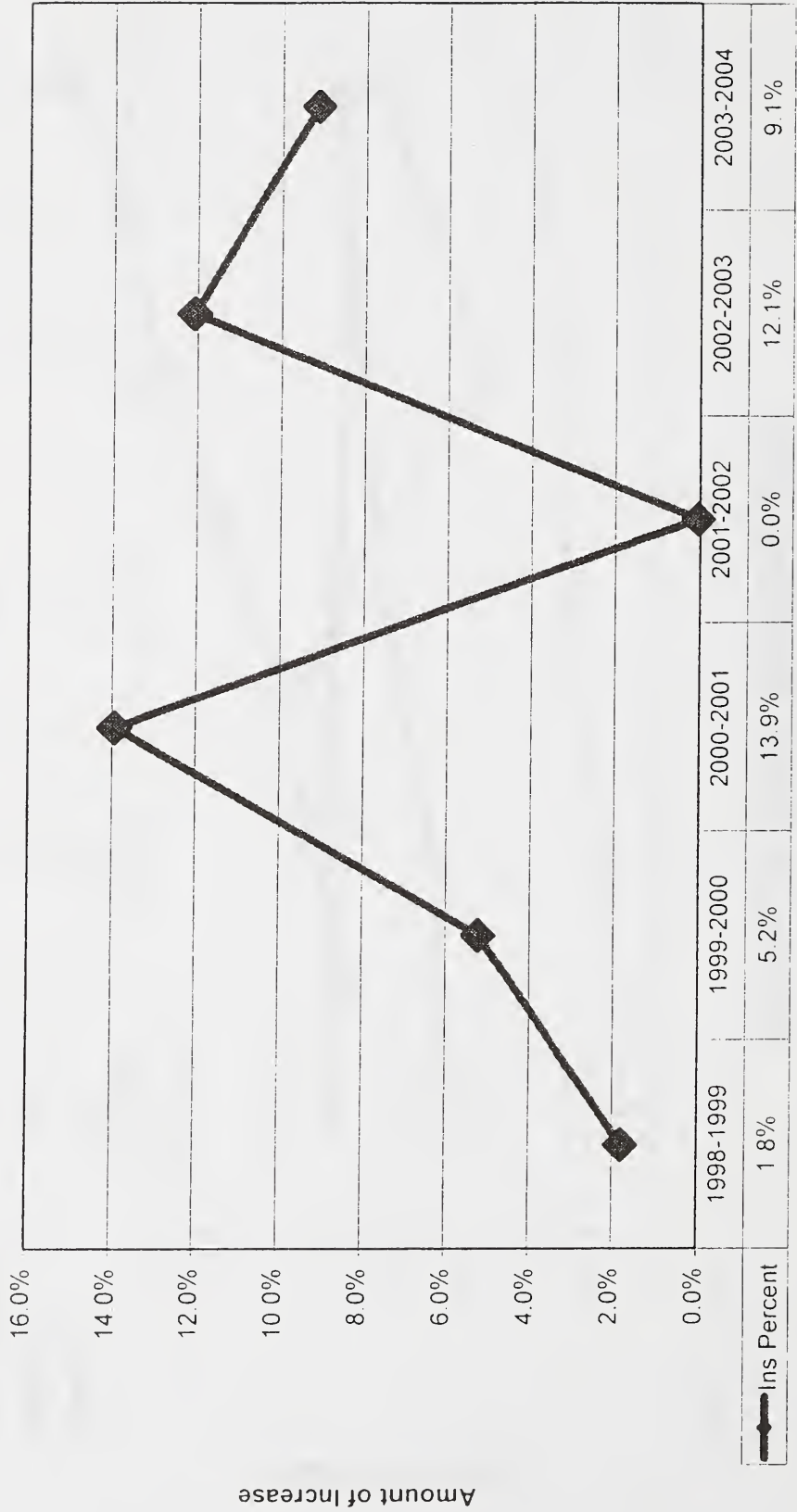
St. Johnsbury Academy Tuition Increases



Average Daily Membership



Health Insurance Increase in Percent



Office of Selectmen
Monroe, N.H. 03771

BULK RATE
U.S. POSTAGE
PAID
PERMIT NO. 3
MONROE, NH
03771

University of NH
The Library
Durham NH 03824